



# **SARATOGA SPRINGS COMPLETE STREETS COMMITTEE**

## **MEETING MINUTES**

**MAY 5, 2016**

**5:00 P.M.**

**SARATOGA SPRINGS CITY COUNCIL CHAMBERS**

**ATTENDEES: STEVE GODLEWSKI, LOU SCHNEIDER, MAUREEN ROBERTS, DOUG HALLER, KEN GREY, ROB WRIGHT, COLIN KLEPETAR, TINA CARTON, AND KATE MAYNARD.**

**ABSENT:**

**GUEST SPEAKERS: NONE**

**1. PUBLIC COMMENT**

- a. NO PUBLIC COMMENT**

**2. APPROVAL OF MINUTES- 3/2/2016 MEETING**

- a. UNANIMOUS APPROVAL**

**3. CDTC MINI-GRANT**

- a. HENRY STREET BIKE PARTY JUNE 12TH**

**i. BIKE HELMET GIVE AWAY**

- 1. CONTACTED CINDY DORT, CORNELL CO-OP, 518-424-8340. TENTATIVE SHE WILL BE ABLE TO ATTEND.**

- 2. MAUREEN IS ALSO ABLE TO ASSIST FIT HELMETS.**

**ii. HELMETS AND SAFETY MATERIALS HAVE BEEN ORDERED.**

**iii. VOTE TO ORDER MATERIALS – (4) T-SHIRTS, (1) BANNER**

- 1. UNANIMOUS APPROVAL**

**iv. DISCUSSION ON TABLE MATERIALS, TENT, DISPLAYS**

**v. UPDATE ON BIKE RODEO**

**vi. UPDATE ON PRESS RELEASE AND MARKETING**

**vii. INVITATIONS: DOUGLAS, JEFF O., BIKEATOGA, COMPLETE STREETS ADVISORY COMMITTEE, COMMISSIONERS AND MAYOR, PETER MARTIN AND MATT VEITCH**

- b. UPDATE ON LEAGUE CYCLING INSTRUCTOR CERTIFICATION**

- i. TENTATIVE - LEAGUE CERTIFICATION CLASS HOSTED AT SUNY ALBANY IN AUGUST
      - ii. NEED TO SCHEDULE LOCAL BIKE SAFETY 101 CLASS WHICH IS THE PREREQUISITE.
    - c. MAY BIKE AND WALK EVENTS- COORDINATION AND UPDATES (CARTON)
      - i. DEMO PROJECT – DIVISION, CAROLINE, AND NORTH BROADWAY ARE UNDER CONSIDERATION. WORKING WITH ALTA TO FINALIZE.
      - ii. PEDESTRIAN CROSSWALK ENFORCEMENT EVENT – MAY 18<sup>TH</sup>
        - 1. SGT. PRESTI SET SCHEDULE BUT THIS MAY BE TOO SOON TO HOST THE EVENT
        - 2. NEED TO ORDER MATERIALS FOR THE EVENT AND THE NEW T-SHIRTS WOULD BE HELPFUL TO IDENTIFY COMPLETE STREETS COMMITTEE MEMBERS
    - d. COMPLETE STREETS PLAN- UPDATE (MAYNARD)
      - i. PLAN SHARED WITH THE ADVISORY COMMITTEE SOON
        - 1. PLEASE RETURN COMMENTS TO KATE
      - ii. NEXT STEPS
        - 1. MEETING WITH THE CDRPC
        - 2. COMPLETE STREETS ADVISORY BOARD MEETING WITH ALTA AND CITY STAFF – LATE MAY
        - 3. PUBLIC MEETING - TENTATIVE FOR JUNE
4. PUBLIC COMMENT
  - a. NONE
5. NEXT MEETING THURSDAY JUNE 2ND AT 5 PM, CITY COUNCIL CHAMBERS

**BIKE / PEDESTRIAN RELATED ACTIVITIES IN SARATOGA SPRINGS:**

- MAY
  - MAY 4<sup>TH</sup> – BIKE TO SCHOOL DAY
  - MAY 10<sup>TH</sup> – CDTC BIKE / PEDESTRIAN MEETING, CITY HALL, 9 AM
  - MAY 18 – PEDESTRIAN CROSSWALK ENFORCEMENT EVENT
  - MAY 20<sup>TH</sup> – BIKE TO WORK DAY
- JUNE
  - JUNE 12<sup>TH</sup> – HENRY STREET BIKE PARTY, HENRY STREET