

**CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION
REGULAR MEETING
CITY COUNCIL CHAMBERS
WEDNESDAY MAY 23rd, 2018 9:30AM
AGENDA**

Roll Call

Public Comments

Approve April 23rd, 2018 Minutes

DPW

Approve Labor Class Appointment(s)

Laborer (9)

LIBRARY

Approve Non Competitive Class Appointment(s)

Library Clerk P/T (1)

MAYOR

Discussion and Vote on revising Administrative Assistant job specification.

PUBLIC SAFETY

Approve Provisional Appointment – Traffic Control Maintainer I

Brandon Degener 05/15/18

Approve Temporary Appointment – Traffic Control Technician

Andrew Krupski 04/28/18 – 05/31/18

RECREATION

Approve Non Competitive Class Appointment(s)

Camp Assistant Director (1)

Camp Counselor (22)

Camp Nurse RN (2)

Recreation Assistant (2)

Recreation Specialist (2)

Youth Parking Supervisor (1)

SCHOOL

Approve Labor Class Appointment(s)

School Monitor (9)

Food Service Helper (1)

Approve the Non Competitive Appointment(s)

Clerk (4)

Custodian (1)

Food Service Helper (1)

Groundskeeper (1)

Keyboard Specialist (4)

School Bus Driver (Trainee) (1)

Senior Food Service Helper (1)

Teacher Aide (12)

CIVIL SERVICE

Establish Eligible List(s)

Head School Grounds Monitor #64-746

Discuss Operational Procedures in light of current staffing level

Prepared by: Corissa Salvo, Civil Service Coordinator