

**CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION**  
**REGULAR MEETING**  
~~CITY COUNCIL CHAMBERS~~ Housing Authority Board Room – 1 S. Federal St, Saratoga Springs  
~~WEDNESDAY AUGUST 22<sup>nd</sup>~~ **SEPTEMBER 18<sup>TH</sup>, 2018 9:30AM**  
**AGENDA**

**Roll Call**

**Public Comments**

**Approve July 25th 2018 Minutes**

**ACCOUNTS**

*Discuss and Approve Revision of Assistant to the Purchasing Agent Job Specification*

**DPW**

*Approve Waiving the Remainder of Probationary Period for Matt Zeno – Senior Engineering Technician  
Approve Labor Class(s) Appointment (1) - Mary Peterson 09/17/18*

**HOUSING AUTHORITY**

*Discuss and Approve New Position – Project Manager (Competitive)  
Approve Non Competitive Class Appointment(s)  
Kathleen Peterson –Clerk (part time)*

**LIBRARY**

*Approve Labor Class Appointment(s)  
Cleaner (1)  
Approve Non Competitive Class Appointment(s)  
Building Maintenance Worker (1)*

**MAYOR**

*Approve Temporary Appointment  
Dan Cogan – Zoning and Building Technician (part time) 09/10/18 – 12/15/18  
Mary Laskey – Laborer (part time) - 08/27/18 – 10/01/18*

**PUBLIC SAFETY**

*Approve Non Competitive Class Appointment(s)  
School Crossing Guard (16)*

**RECREATION**

*Approve Non Competitive Class Appointment(s)  
Recreation Leader (3)  
Youth Parking Supervisor (2)*

**SCHOOL**

*Discuss and Approve New Position – (2) Human Resource Generalist (Competitive)  
Approve Provisional Appointment(s)  
Custodian - Irene Goodwin  
Custodian – Jonathan Rivers  
Approve Labor Class Appointment(s)  
Food Service Helper (4)  
School Monitor (1)  
Approve the Non Competitive Appointment(s)  
Clerk (1)  
Custodian (2)  
Keyboard Specialist (1)  
School Bus Driver (3)  
Teacher Aide (9)*

**CIVIL SERVICE**

*Establish Head Custodian Eligible List #77-346  
Discuss Police Officer #60-101 Exam held 09/15/2018  
Sign Resolution to Amend Rules Appendices*

*Prepared by: Corissa Salvo, Civil Service Coordinator*