



## CITY OF SARATOGA SPRINGS DESIGN REVIEW COMMISSION

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Tamie Ehinger, *Chair*  
Karen Cavotta, *Vice Chair*  
Cynthia Corbett  
Leslie DiCarlo  
Chris Bennett  
Leslie Mechem  
Rob DuBoff  
Steven Rowland, *Alternate*  
Kenneth Ritzenberg, *Alternate*

Meeting:

DESIGN REVIEW COMMISSION MEETING

7:00 P.M., WEDNESDAY, JUNE 5, 2019

**NOTE LOCATION: RECREATION CENTER, 15 VANDERBILT AVE**

### Agenda

Salute to the Flag

#### **A. Approval of Minutes: 4/3, 5/15**

#### **B. Possible Consent Agenda Items:**

Note: The intent of a consent agenda is to identify any applications that appear to be 'approvable' without need for further evaluation or discussion. If anyone wishes to further discuss any proposed consent agenda item, then that item would be pulled from the 'consent agenda' and dealt with individually.

1. 20190484 24 Caroline St. Rear Door

68 Putnam Street, Architectural Review of exterior modifications to new structure within the Transect-6 Urban Core district.

PROJECT DOCUMENTS

2. 20190492 Childtime Learning Center Exterior Modifications

7 Care Lane, Architectural Review of exterior modifications (doors) to an existing structure within the Transect-5 Neighborhood Center district.

PROJECT DOCUMENTS

3. 20190480 St. Peter's Health Partners Signage & Heatpump

11Hampstead North, Architectural Review of wall signage (2) and heat pump within the Transect-4 Urban Neighborhood district.

PROJECT DOCUMENTS

4. 20190503 Springs Family Veterinary Hospital Signage

9 Hampstead Place, Architectural Review of wall signage within the Transect-4 Urban Neighborhood district.

PROJECT DOCUMENTS

5. 20190481 Encounter Awning

482 Broadway, Historic Review of a new awning within the Transect-6 Urban Core district.

PROJECT DOCUMENTS

6. 20190532 The Cellars Awning

1 Caroline Street, Historic Review of 2 awnings within the Transect-6 Urban Core district.

PROJECT DOCUMENTS

7. 20190465 Dogra Signage  
3 Gick Road, Architectural Review of exterior modifications to new structure within the Urban Residential-2 district.

[PROJECT DOCUMENTS](#)

### C. DRC Applications under Consideration

1. 20190526 Skidmore Entranceway & Intersection Improvements  
North Broadway, Advisory Opinion to City Council on proposed intersection and entryway improvements to Skidmore College.

[PROJECT DOCUMENTS](#)

2. 20190359 Strauss Walkway and Stairs  
26 Fifth Ave, Historic Review of exterior modifications (walkway and front stair materials) within the Urban Residential - 1 district.

[PROJECT DOCUMENTS](#)

3. 20190087 Kovachick Carriage House/Addition  
184 Phila Street, Historic Review of a new, attached carriage house within the Urban Residential-3 district.

[PROJECT DOCUMENTS](#)

- ~~4. 20190475 Byrne Residence Exterior Modification  
96 Union Ave, Historic Review of exterior modifications within the Urban Residential-4 district.~~

~~[PROJECT DOCUMENTS](#)~~

5. 20190463 Lifestyles Signage  
436 Broadway, Historic Review of a new wall sign within the Transect-6 Urban Core district.

[PROJECT DOCUMENTS](#)

6. 20190501 5 Spring Street Window  
5 Spring Street, Historic Review of the restoration of an exterior window within the Transect-6 Urban Core district.

[PROJECT DOCUMENTS](#)

7. 20190450 86 Woodlawn Exterior Modifications  
86 Woodlawn Avenue, Architectural Review of exterior modifications to an existing structure within the Transect-5 Neighborhood Center district.

[PROJECT DOCUMENTS](#)

8. 20190427 Stewart's Shop Exterior  
8 Circular Street, Architectural Review of exterior modifications to an existing structure within the Transect-5 Neighborhood Center district.

[PROJECT DOCUMENTS](#)

9. 2016.054 Excelsior Park Phase 2A-bldgs 1,4 & 5.  
Gibson & Whistler Cts., applicant seeking to modify previously granted Architectural Review approval of residential townhomes within the Transect-5 Neighborhood Center District.

Documents:

2016.054 EXCELSIORPARKPH2A\_MATERIALSRECVD8-24-16.PDF  
2016.054 EXCELSIORPARKPH2A\_PRESENTATION7-20-16.PDF  
2016.054 EXCELSIORPARKPH2A\_SUBMITTAL\_1-10-18.PDF  
CORRESPONDENCE.PDF  
ELEVATIONS.PDF  
2016.054 EXCELSIORPARKPH2A\_APP.PDF  
2016.054 EXCELSIORPARKPH2A\_COLORPICS AND RENDERING2018.PDF  
2016.054 EXCELSIORPARKPH2A\_MATERIALSRECVD6-22-16.PDF

### D. Upcoming Meetings:

June 5, 2019 (Caravan: Tuesday, May 28 at 5:00 pm)

June 19, 2019 (Caravan: Tuesday, June 11 at 5:00 pm)

July 3, 2019 (Caravan: Tuesday, June 25 at 5:00 pm)

July 17, 2019 (Caravan: Tuesday, July 9 at 5:00 pm)

Submit Public Comments for Design Review Commission

[SUBMIT COMMENTS](#) to members of the Design Review Commission and City Staff about projects on this agenda.

SARATOGA SPRINGS PLANNING BOARD - GUIDELINES FOR PUBLIC INPUT -

The Planning Board reviews a wide variety of applications and its primary responsibilities include four land development decisions including New York State Environmental Quality Review (SEQR), Special Use Permit (SUP), Site Plan (SP) and Subdivision (SD).

The rules regarding public input depend on the type of application before the Planning Board.

*SEQR and SP:* The Planning Board *reserves the right* to allow **public comment** as deemed necessary. The total duration for all public comments should not exceed fifteen (15) minutes with each individual speaker limited to a total of two (2) minutes.

*SUP and SD:* The Planning Board is *required* to conduct a **public hearing** with proper notice to all neighbors residing within 250 feet of the project. Each individual speaker will be limited to a total of three (3) minutes.

*For all applications:* Speakers providing public input will be timed to ensure compliance. Applicants' initial presentation to the Board will be limited to 15 minutes.

**GENERAL GUIDELINES FOR SPEAKERS:**

Planning Board members are volunteers appointed by the Mayor to serve seven-year terms. Each member has a single vote and a quorum (4 or more members) is required to vote on an application.

- All meetings are video recorded and webcast; please provide public input in a respectful manner.
- Public input will occur after the Applicant has presented the project to the Planning Board.
- Speak clearly into the microphone and state your name and address.
- Speakers will be timed – two (2) minute limit for public comment and three (3) minute limit for public hearing. Be concise, it's OK to speak for less than the time limit.
- Individuals may not donate their allotted time to other speakers.
- Face the Planning Board at all times, do not engage in direct discussions with the audience.
- Do not repeat points made by previous speakers.
- No laughing, heckling, speaking or clapping from the audience.
- Comments to the Board should specifically relate to the application under consideration and be directly relevant to the evaluation criteria.
- It is best to identify a designated speaker to summarize comments from multiple individuals.
- Written comments will be distributed to the Board and made part of the public record.
- Please note that the Planning Board has no jurisdiction over code enforcement.

The Planning Board appreciates meaningful and thoughtful input from the community.

To learn more about the application review process, please contact the City Planning Department.

Bradley Birge: 518-587-3550 x2515 [bbirge@saratoga-springs.org](mailto:bbirge@saratoga-springs.org)

NOTE: This agenda is subject to change. Please check [www.saratoga-springs.org](http://www.saratoga-springs.org) for latest version.