



January 4, 2016

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**9:30 AM**

**PRESENT:** Joanne Yepsen, Mayor  
Michele Madigan, Commissioner of Finance  
Anthony Scirocco, Commissioner of DPW  
Christian Mathiesen, Commissioner of DPS

**STAFF PRESENT:** Joe Ogden, Deputy Mayor  
Lynn Bachner, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Matthew Veitch, Supervisor  
Peter Martin, Supervisor

**EXCUSED:** John Franck, Commissioner of Accounts  
Tim Cogan, Deputy Commissioner, DPW

**CALL TO ORDER**

Mayor Yepsen called the meeting to order at 9:36 a.m.

**PUBLIC HEARINGS**

Amend Chapter 201 Street Re-numbering

Commissioner Scirocco advised this is actually for the acceptance of streets in the Meadowbrook Estates development. He asked the wording of the public hearing be amended to read Street Acceptance.

Saratoga Hospital PUD

No comments.

**PRESENTATION**

Saratoga County Prosperity Partnership

Supervisor Veitch advised the Saratoga County Prosperity Partnership has been the economic organization for Saratoga County for a couple years. They hired Marti Vanags as the president. A strategic plan for the County has been developed which Marti will speak on.

Saratoga Lake Protection and Improvement District (SLPID)

Mayor Yepsen stated SLPID has been around for decades. The City stopped paying their contribution to them in the early 2000's. She has been approached by them to attend a meeting to educate the Council so they can make a decision.

Update from Matt Jones on Saratoga Hospital PUD

No comments.

Mayor Yepsen advised the Saratoga Springs High School football team will be in attendance at tomorrow's meeting to be recognized for their accomplishments on the field this year.

**CONSENT AGENDA**

1. Approval of 11/10/15 High Rock RFP Presentation Meeting Minutes
2. Approval of 12/5/15 Special City Council Meeting Minutes
3. Approve Resolution for the Use of the Insurance Reserve – 01
4. Approve Budget Amendments – Insurance Reserve
5. Approve Payroll 12/18/15 \$459,963.36
6. Approve Payroll 12/24/15 \$439,507.05
7. Approve Payroll 12/31/15 \$407,678.25
8. Approve Payroll 12/31/15 \$44,669.59
9. Approve Warrant: 2015 Mid – 15MWDEC3 \$818,627.77
10. Approve Warrant: 2015 Mid – 15MWDEC4 \$7,713.60
11. Approve Warrant: 2015 REG – 15DEC3 \$683,725.60
12. Approve Warrant: 2016 REG – 16JAN1 \$67,560.78

No comments.

**MAYOR'S DEPARTMENT**

Appointment: Community development Citizen's Advisory Committee

No comments.

Announcement: Administrator of Parks, Open Lands and Historic Preservation – Sustainability Coordinator

No comments.

Announcement: Recreation Programs

John Hirliman advised he will announce registrations for February and talk about the recreation cards.

Discussion and Vote: Authorization for the Mayor to Sign the Agreement with Ricoh Effective 1/1/16

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with the Honeywell Law Firm, PLLC

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Grant Application for CDTC's Capital Coexist Traffic Safety Ambassador Mini-Grant

Kate Maynard of the Planning Department advised CDTC has made money available in which each area can apply for up to \$5,000. The City is proposing a 'pop up' event which would take place in a public location. Additional education activities, bike lights, reflective gear, etc. would be handed out. They are also looking for training for 2 volunteers in our community to become certified for them to go on to continue to educate. The City's portion is a 25% match which they expect to meet with staff time.

Discussion and Vote: Authorization for the Mayor to Sign Memorandum of Understanding for CDTC's Capital Coexist Traffic Safety Ambassador Mini-Grant Program

This was addressed above.

Announcement: Appraisal Report from GAR Associates on High Rock Avenue Parking Lot

No comments.

Announcement: Martin Luther King, Jr. Day

Mayor Yepsen advised this will be a 4 day celebration called "Unfinished Business".

**ACCOUNTS DEPARTMENT**

Maire Masterson, deputy commissioner added 3 items to the Accounts Department agenda: Award of Bid: Bond Counsel Services to Walsh and Walsh; Awards of Bid: Financial Advisor Services to Fiscal Advisors and Marketing; and Award of Bid: Sale of Used Vehicles.

**FINANCE DEPARTMENT**

Discussion and Vote: Authorization for Mayor's Signature on Walsh and Walsh Agreement for Bond Counsel

No comments.

Discussion and Vote: Authorization for Mayor's Signature on Fiscal Advisors and Marketing for Financial Advisor Services

No comments.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Street Acceptance – Meadow Brook Estate Roads

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Casella Waste Management, Inc.

No comments.

Discussion and Vote: Sick Bank Request

No comments.

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Agreements with Ricoh

No comments.

**SUPERVISORS**

**MATTHEW VEITCH**

1. 2016 Board of Supervisors Organizational Meeting
2. 2016 Committee Assignments

**PETER MARTIN**

Supervisor Martin added an item to his agenda: Committee Assignments.

**ADJOURN**

Mayor Yepsen adjourned the meeting at 9:53 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 1/19/16  
Vote: 5 - 0