



February 16, 2016

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

6:50 PM – P.H. – 2016 Water and Sewer Rates

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATIONS

1. City Council Honors Anthony “Tony” J. Izzo on the 30th Anniversary of Being Assistant City Attorney
2. Saratoga Springs “Smart City” Council

CONSENT AGENDA

1. Approval of 1/19/16 Comprehensive Emergency Plan Minutes
2. Approval of 1/25/16 City Council Meeting Minutes
3. Approval of 2/1/16 Pre-Agenda Meeting Minutes
4. Approval of 2/2/16 City Council Meeting Minutes
5. Approve Resolution for the Use of the Insurance Reserve – 2
6. Approve Budget Amendments – Insurance Reserve
7. Approve Budget Amendments (Increases)
8. Approve Budget Transfers – Regular
9. Approve Payroll: 2/5/16 \$443,286.54
10. Approve Payroll: 2/12/16 \$461,403.27
11. Approve Warrant: 2015 Mid – 15MWDEC7: \$761.19
12. Approve Warrant: 2015 REG – 15DEC6: \$287,017.72
13. Approve Warrant: 2016 Mid – 16MWFEB2: \$45,975.68
14. Approve Warrant: 2016 REG – 16FEB2: \$886,288.59

MAYOR’S DEPARTMENT

1. Discussion and Vote: Authorization for the Mayor to Sign Service Agreement with Ricoh Effective 1/1/16
2. Discussion: City Contribution to Saratoga Lake Protection and Improvement District (SLPID)
3. Discussion: Update – Unified Development Ordinance (UDO) Public Workshop
4. Announcement: Special City Council Meeting for High Rock RFP Technical Review Committee Report
5. Announcement: 2016 Ethics Training for City Land Use Boards

ACCOUNTS DEPARTMENT

1. Nothing at this time.

FINANCE DEPARTMENT

1. Update: VLT Revenue
2. Update: Sales Tax Revenue
3. Discussion and Vote: Budget Amendments – Benefits
4. Discussion and Vote: Budget Amendments - Interfund

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Approval to Pay Invoices for Energy Management Technologies, LLC / EMTech
2. Announcement: American Public Works Association – Project Awards

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Amend Chapter 225, Article IX Schedules Sub-section 225-79 Schedule XIV: Trucks Over Certain Limits Excluded
2. Discussion and Vote: Authorization to Pay Wellness Farm Invoice
3. Discussion and Vote: Authorization for Mayor to Sign Agreement with MultiMed Billing Service
4. Discussion and Vote: Amend Chapter 225, Article IX Schedules Sub-Section 225-69 Schedule IV: Speed Limits Outside Tax District
5. Discussion and Vote: City Council Support for Laree’s Law Presently Being Considered by the NYS Senate and Assembly
6. Discussion and Vote: Authorization for Mayor to Sign Agreement with Wellness Farm
7. Set Public Hearing: Revert the 2015 Comprehensive Plan Map “Institutional” Designation on Myrtle Street North of Church Street and on Morgan Street to the Prior Location

SUPERVISORS

Matthew Veitch

1. Intermunicipal Agreement with Clifton Park
2. National Association of Counties Conference

Peter Martin

1. Social Programs
2. Public Health
3. Public Works

ADJOURN



February 16, 2016

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Joe Ogden, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Tim Cogan, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Peter Martin, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS

2016 Water and Sewer Rates

Mayor Yepsen opened the public hearing at 6:55 p.m.

Commissioner Scirocco advised no increase is being proposed for the 2016 water and sewer rates. This is due to having sold a lot of water and good management.

No one spoke.

Mayor Yepsen concluded the public hearing at 7:00 p.m. and left it open.

CALL TO ORDER

Mayor Yepsen called the meeting to order at 7:00 p.m.

PUBLIC COMENT

Mayor Yepsen said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Yepsen opened the public comment period at 7:01 p.m.

Wilma Koss of 160 Kaydeross Park Road stated she is here regarding SLPID. A special assessment district was established that included property owners all around the lake. It was recognized that the city and the towns bordering the lake benefitted from its improvements and they all contributed to SLPID on an annual basis. The property owners and municipalities other than Saratoga Springs bear the cost of supporting SLPID today. SLPID's works has been essential to restoring the lake. She urged the Council to reinstate the City's annual contribution to the Saratoga Lake Protection and Improvement District. (copy of resident's letter attached)

Bonnie Sellers of Saratoga Springs stated they had a great meeting of the UDO (Unified Development Ordinance). She likes the working being used for home businesses being consistent with the surrounding neighborhood it is in. The section on promoting sustainable agriculture within the City does not mention anything about neighborhoods leaving it open to a blanket statement for the whole city.

Tom Genz of Dutchess Court thanked the Council for looking at the oversize trucks on Adams Road. He looks forward to a favorable vote.

Christina Connolly, Commissioner of SLPID stated was formed by the state to improve the water quality of Saratoga Lake and to protect and enhance the lands that surround it. She thanked the Council for taking the time to review SLPID's accomplishments and ask they give consideration to the reinstatement of funds to SLPID from the City.

Darlene McGraw of Saratoga Springs thanked Tony Izzo for his 30 years of service. She also wished Commissioner Scirocco a happy birthday.

Mayor Yepsen closed the public comment period at 7:14 p.m.

PRESENTATIONS

City Council Honors Anthony "Tony" J. Izzo on the 30th Anniversary of Being Assistant City Attorney

Mayor Yepsen read the proclamation written for Tony Izzo acknowledging 30 years of service as the assistant city attorney.

The entire City Council congratulated and thanked Tony for his service over the years.

Saratoga Springs "Smart City" Council

Commissioner Madigan advised she created a Smart City Commission. This commission's first task will be to review and revise the draft statement of purpose. She introduced all members of the commission.

CONSENT AGENDA

Mayor Yepsen moved and Commissioner Mathiesen seconded to accept the consent agenda as follows:

1. Approval of 1/19/16 Comprehensive Emergency Plan Minutes
2. Approval of 1/25/16 City Council Meeting Minutes

3. Approval of 2/1/16 Pre-Agenda Meeting Minutes
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14. Approve Warrant: 2016 REG – 16FEB2: \$886,288.59

Ayes - All

MAYOR'S DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Service Agreement with Ricoh Effective 1/1/16 (16-055)

Mayor Yepsen advised this agreement is for the copier in the Mayor's Office. The contract is estimated at a rate of \$700 and is based upon the number of copies. Funding is in line A3011214 / 54740.

Mayor Yepsen moved and Commissioner Madigan seconded to authorize the mayor to sign a service agreement with Ricoh for services and expenses associated with equipment and repair effective January 1, 2016.

Ayes – All

Discussion: City Contribution to Saratoga Lake Protection and Improvement District (SLPID)

Mayor Yepsen advised she has been working with finance to determine where the \$5,000 will come from. She will put this on her agenda for vote at the next meeting.

Commissioner Madigan stated she is in support of this and need to find where the funds will come from.

Commissioner Mathiesen stated he believes it is time for the City to take responsibility again. He is not sure why the relationship ended.

Discussion: Update – Unified Development Ordinance (UDO) Public Workshop

Mayor Yepsen advised an all day public workshop was held. Almost 100 people attended. A zoning diagnostic report will be available in draft form in about 6 weeks.

Announcement: Special City Council Meeting for High Rock RFP Technical Review Committee Report

Mayor Yepsen announced there will be a special City Council meeting on Thursday, February 25, 2016 at 5:30 p.m. to discuss the High Rock RFP. No decisions will be made that night.

Announcement: 2016 Ethics Training for City Land Use Boards

Mayor Yepsen announced Mark Schactner does ethic training each year for the land use boards. This year she hopes to do more in-depth training for these boards.

ACCOUNTS DEPARTMENT

Nothing at this time.

FINANCE DEPARTMENT

Update: VLT Revenue

Commissioner Madigan advised a handout will be provided for the Council (attached). She was under the impression the VLT revenue in the state budget was \$1.8 million and that is what she included in the City's budget. The state's 2016/2017 budget includes VLT in the amount of \$2.3 million dollars. We will know as soon as the state budget is passed what the actual amount is.

Update: Sales Tax Revenue

Commissioner Madigan advised the state comptroller published a research brief. Many of the trends he describes in the report are trends we see in the City. The City sales tax collection has increased each year for the past 10 year with the exception of 2009. The City sales tax collection for 2015 is about \$11.6 million. Our final number will not be available until the next meeting.

Discussion and Vote: Budget Amendments – Benefits (16-056)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the 2016 budget amendments – benefits which were distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Amendments – Interfund (16-057)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the 2016 budget amendments – interfund which were distributed with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval to Pay Invoices for Energy Management Technologies, LLC / EMTech (16-058)

Commissioner Scirocco stated they engaged the services of EMTech for services at the Recreation Center. Computer problems caused the invoices not to be issued in 2015. The amount of the invoices are \$1,616.72 and \$1,609.60.

Commissioner Scirocco moved and Commissioner Madigan seconded to approve payment of two invoices to Energy Management Technologies, LLC in the amount of \$1,616.72 and \$1,609.60.

Ayes - All

Announcement: American Public Works Association – Project Awards

Commissioner Scirocco advised the City of Saratoga Springs won 2 awards at the American Public Works Association. The first award was for the Spirit of Life Spencer Trask Memorial Restoration under the Historical Restoration / Preservation less than \$5 million dollar category and for the Canfield Casino

Ballroom Roof Reinforcing & Ceiling Stabilization under the Disaster or Emergency Construction / Repair less than \$5 million dollar category.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Amend Chapter 225, Article IX Schedules Sub-section 225-79 Schedule XIV: Trucks Over Certain Limits Excluded (16-059)

Commissioner Mathiesen moved and Commissioner Scirocco seconded to amend chapter 225, article IX sub-section 225-79 schedule XIV: Trucks Over Certain Limits Excluded, street name Adams Road; weight limit 5 ton; location Adams Road from Cady Hill Boulevard to City limit.

Ayes – All

Discussion and Vote: Authorization to Pay Wellness Farm Invoice (16-060)

Commissioner Mathiesen advised this invoice is for the care and supplies of the police horses from August through December 2015.

Commissioner Mathiesen moved and Commissioner Madigan seconded to make payment to Wellness Farm in the amount of \$2,991.46. The money will be coming from lines A3143124 / 54979 and A3143124 / 54180.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Agreement with MultiMed Billing Service (16-061)

Commissioner Mathiesen advised this is for a 3 year contract.

Commissioner Mathiesen moved and Commissioner Madigan seconded to authorize the mayor to sign an agreement with MultiMed Billing Service for ambulance billing service. The money for this agreement will be coming from line A3143634 / 54747.

Ayes – All

Discussion and Vote: Amend Chapter 225, Article IX Schedules Sub-Section 225-69 Schedule IV: Speed Limits Outside Tax District (16-062)

Commissioner Mathiesen stated Crescent Avenue area residents voiced their concern to him regarding the speed limit. They would like to see it reduced to 35 mph from Union Avenue to Nelson Avenue.

Commissioner Mathiesen moved and Commissioner Madigan seconded to amendment to chapter 225, article IX schedules sub-section 225-69 schedule IV: Speed Limits Outside Tax District; name of street Crescent Avenue; speed limit 35 miles per hour; location entire length.

Ayes – All

Discussion and Vote: City Council Support for Laree's Law Presently Being Considered by the NYS Senate and Assembly

Commissioner Mathiesen moved and Commissioner Franck seconded to support the passage of Senate Bill 4163 – Laree's Law and also Assembly Bill 6039.

Commissioner Mathiesen stated this law passed the Senate last year but did not pass the Assembly. This law would establish a crime of homicide for drug dealers who sell opiate controlled substances that result in an overdose. This would be an A1 felony punishable by 15 – 25 years in jail.

Commissioner Madigan stated she just received information on this law and has not had the time to review it. She asked Commissioner Mathiesen to table the vote to give her time to read the information she just received.

Commissioner Mathiesen agreed to table the vote until the next meeting.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Wellness Farm (16-063)

Commissioner Mathiesen advised this is for boarding of the police horses. The payment will be \$372 per quarter.

Commissioner Mathiesen moved and Commissioner Madigan seconded to authorize the mayor to sign the agreement with Wellness Farm. The money will be coming from A3143124 / 54979.

Ayes – All

Set Public Hearing: Revert the 2015 Comprehensive Plan Map “Institutional” Designation on Myrtle Street North of Church Street and on Morgan Street to the Prior Location

Commissioner Mathiesen set a public hearing for Tuesday, March 15, 2016 at 6:50 p.m.

SUPERVISORS

Matthew Veitch

Intermunicipal Agreement with Clifton Park

Supervisor Veitch reported they have a forested parcel in the Town of Clifton Park. The County has a program where they do timbering on their forestry land. The Town agreed to take over the park management and they finalized this agreement. It should be approved at the Clifton Park town meeting in March.

National Association of Counties Conference

Supervisor Veitch reported the conference is February 20th – 23rd. He will be attending and is a member of the IT and Technology Steering Committee. They will be talking about promoting local economies through smart communities.

Peter Martin

Social Programs

Supervisor Martin reported they have been asked to identify children who have been victims of sex trafficking by the New York State Office of Children. This is a 5 year program and the state will pay them \$483,000 over the 5 year term.

Public Health

Supervisor Martin reported payments for physical therapists have not been raised in the past 6 years. The will be raising a rate 12% which is 2% for the past 6 years. The County is also making a packet available for the Zika Virus because of the large population of people in this County that travel.

Public Works

Supervisor Martin reported Old Ballston Avenue is being assigned County Route 41.

ADJOURNMENT

There being no further business, Mayor Yepsen adjourned the meeting at 8:44 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 3/1/16
Vote: 5 - 0