

# City of Saratoga Springs

## Board of Ethics Minutes

Thursday 3/10/16

**Present:** Justin Hogan – Chair, Courtney DeLeonardis, John Ellis, Brendan Chudy and Marilyn Rivers, with Tony Izzo as Advisor and Trish Bush.

**Absent:** John Ellis left meeting at 6:35 PM for an urgent family situation.

Meeting was called to order at 5:55 PM in the Public Safety Conference Room.

Minutes from previous meeting were reviewed. Motion to accept: Marilyn Rivers. Second: Justin Hogan. Minutes approved.

### **OLD BUSINESS:**

1. 2015 Annual Report: Justin Hogan will put a draft Annual Report together for review.
2. 2016 Disclosure statements were sent out in early January. Board reviewed those that have been received to date. All submissions to date have been approved. There are still 4 outstanding:
  - Daniels – Board of Assessment Review
  - Galvin - Civil Service
  - Martin - Design Review Commission
  - Holmes - Special Assessment District
3. Advisory Opinions #1 and #2 were provided to the requesters. A summary of the opinions are posted on the City's website.

6:10 PM - meeting moved to Executive Session.

1. Previously Marilyn Rivers had sent an email considering recusal in all situations involving Council members. Marilyn clarified the circumstances for the Board. The Board determined that this will be considered on a case by case basis. The Board emphasized the importance of a municipal employee serving on the Board.
2. Inquiries #2, #3, #4, #6, #7 and #8 were discussed. Opinions will be composed and circulated to the Board for approval prior to sending them out.

The Board moved out of Executive Session at 8:00 PM.

**NEW BUSINESS:** None

Motion to adjourn the meeting was made by Brandon Chudy; second: Justin Hogan

Meeting Adjourned at 8:00 PM on March 10, 2016

**Next meeting: scheduled for April 14, 2016 at 5:00 PM**

Respectfully submitted:  
Trish Bush, City Attorney's office