



April 19, 2016

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATIONS

1. Envision Architects – City Hall Space Study

EXECUTIVE SESSION: Pending litigation - Anderson Group vs. City of Saratoga Springs

CONSENT AGENDA

1. Approval of 3/15/16 City Council Meeting Minutes
2. Approval of 4/4/16 Pre-Agenda Meeting Minutes
3. Approve Resolution for the Use of the Insurance Reserve – 7
4. Approve Budget Amendments – Insurance Reserve
5. Approve Budget Amendments (Increases)
6. Approve Budget Transfers – Regular
7. Approve Payroll: 4/8/16 \$469,936.37
8. Approve Payroll: 4/15/16 \$459,666.99
9. Approve Warrant: 2016 Mid – 16MWAPR2: \$121,194.60
10. Approve Warrant: 2016 REG – 16APR2: \$1,248,111.44

MAYOR'S DEPARTMENT

1. Discussion and Vote: Appointment Saratoga Springs Housing Authority
2. Discussion and Vote: Appointment Saratoga Springs City Center Authority
3. Appointment: Business Advisory Council
4. Appointment: Design Review Commissioner (Alternate)
5. Discussion and Vote: Approval of Sale of City Owned Land to Ryan and Pavla Berry
6. Discussion and Vote: 2016 Camp Saradac Trip and Program Approvals
7. Discussion and Vote: Acceptance of \$1,600 from Martha & George Parker and Basketball Donation from Brianne Korona
8. Discussion and Vote: Acceptance of \$4,000 from Saratoga County Children's Committee
9. Discussion and Vote: Acceptance of \$5,000 from Stewart's Holiday Match
10. Discussion and Vote: Approval of Revised Camp Saradac Bus Driver Hourly Rates
11. Discussion and Vote: Approval of the 2016 Camp Safety Plan
12. Discussion and Vote: Authorization for the Mayor to Sign Agreement with Saratoga Pop Warner Football

13. Discussion and Vote: Authorization for the Mayor to Sign an Agreement with the Saratoga Casino Holdings, LLC
14. Discussion and Vote: Authorization for the Mayor to Sign the 2016 State of New York Department of Health Renewal Application for a Permit to Operate Camp Saradac
15. Discussion and Vote: Authorization for the Mayor to Sign the Agreement with Electronic Office Products
16. Discussion and Vote: Authorization for the Mayor to Sign the Agreement with the Bielmar, Inc. – Sports Journal Photos & Trophies
17. Discussion and Vote: Authorization for the Mayor to Sign the Agreement with Tri City Valley Cates
18. Discussion and Vote: NYS Office of Children and Family Services Funding Application 2016
19. Announcement: Saratoga Springs Recreation Programs, Clinic, Leagues and Camp Saradac
20. Proclamation: Arbor Week – April 25th – May 1, 2016

ACCOUNTS DEPARTMENT

1. Award of Bid: Casino Drive and BOCES Pump Station Upgrade Project
2. Announcement: Grievance Class – May 10, 2016
3. Discussion and Vote: Payment of Invoice to General Codes for City Code Book Updates
4. Announcement: New STAR Program
5. Award of Bid: Extension of Bid to Ferguson Waterworks for Pipe, Fittings, Hydrants and Valves
6. Discussion and Vote: Approval of Contract Policy
7. Discussion and Vote: Approval of Vendor and/or Service Provider Agreement
8. Discussion and Vote: Approval of Vendor and/or Service Provider Contract
9. Discussion and Vote: Approval of Purchasing Policy

FINANCE DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign 2016 MVP EPO/PPO Health Insurance Contract
2. Discussion and Vote: Authorization for Mayor to Sign Addendum One to Agreement with Mesick Cohen Wilson Baker
3. Announcement: 2015 4th Quarter Financial Report
4. Discussion and Vote: Budget Amendments – Benefits
5. Discussion and Vote: Budget Transfers – Payroll

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Accept Donation – Bench
2. Discussion and Vote: Accept Donation – Gift of Trees – Sustainable Saratoga
3. Announcement: American Public Works Association – The 2015 New York State Chapter Project of the Year
4. Discussion: City Hall Space Study

PUBLIC SAFETY DEPARTMENT

1. Set Public Hearing: Amend City Code Article 225, Sub-Section 225-74, Schedule IX: Prohibited Turns at Intersections
2. Discussion and Vote: Authorization to Increase the Salary Range for Part Time Employees in the Public Safety Garage
3. Discussion and Vote: Authorization for Mayor to Sign Agreements with Ricoh
4. Discussion and Vote: Authorization for Mayor to Sign Saratoga County Fire Mutual Aid Agreement with Saratoga County
5. Announcement: Thank You to Our Public Safety Dispatchers

SUPERVISORS

Matthew Veitch

1. Nothing at this time.

Peter Martin

1. Social Programs
2. Economic Development
3. Buildings and Grounds
4. County Board News

ADJOURN



April 19, 2016

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Joe Ogden, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Tim Cogan, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Peter Martin, Supervisor

ABSENT: Matthew Veitch, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

CALL TO ORDER

Mayor Yepsen called the meeting to order at 7:10 p.m.

PUBLIC COMMENT

Mayor Yepsen said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Yepsen opened the public comment period at 7:11 p.m.

Reverend Joe Cleveland of 624 N. Broadway stated he is here to urge City to follow the model of the City of Albany and adopt this resolution rejecting Islamophobia. (copy of the resolution attached)

Darlene McGraw of Saratoga Springs stated she has been trying to speak with Commissioner Scirocco regarding signage around the City. She hopes she will get another chance to talk with him.

Mayor Yepsen closed the public comment period at 7:15 p.m.

PRESENTATIONS

Envision Architects – City Hall Space Study

Commissioner Scirocco introduced Ted Mallin from Envision Architects. He will be presenting some options for the extra courtroom and space within City Hall. There are a number of options.

Mr. Mallin stated they were retained to do a study based upon concerns of the Office of Court Administration (OCA). The Office of Courts Administration regulates everything including the size of the court room and judge's chambers. They have identified 5 possibilities; with 2 of them trying to work within just the 2nd floor. (a copy of the presentation is attached) The dream possibility is building an extension off the back of the building over Maple Avenue. This would cost many, many dollars. He provided information regarding the 2nd floor plan and the 3rd floor plan. Option 1 costs would be approximately \$1.4 million dollars; Option 2 costs would be approximately \$1.8 million dollars. Option 3 would be the addition over Maple Avenue, east of the City Hall annex at a price of approximately \$6,245,000. Option 4 takes public safety out of the 2nd floor and moves it up to the 3rd floor; this option is approximately \$1,990,000. Option 5 would cost approximately \$3,000,000 and all court facilities move to the 3rd floor.

Commissioner Franck asked if the history of the court room and the Music Hall were brought into the discussions with the last option.

Mr. Mallin stated there was some regarding how to preserve the historic character. Option 5 was developed by him 3 weeks ago.

Commissioner Franck stated his understanding was Option 4 was agreed to be the best. Judge Wait also agreed this option was the best.

Commissioner Madigan stated they are not ok with Option 4. There is no upside to City Hall with that option.

Commissioner Franck stated he feels the cost is off for construction on the 3rd floor.

Commissioner Madigan stated they were getting letters from the Court of Administrations stating they liked Option 4. To her, Option 4 does not have an upside for the City. Now we have an Option 5 for \$1 million dollars more. Space will be opened on the first and second floors with time for us to develop and rehabilitate at our own expense. Option 5 meets all the mandated criteria.

Commissioner Franck stated this was not run through the presiding officer of the City; they mayor.

Mayor Yepsen advised the Office of Court Administration made it clear she is the contact and she was not invited to the meeting where a discussion took place on Option 5. OCA is officially asking for confirmation on Option 4. If the Council wants to ask the OCA to consider another option, she will need to send a letter asking them to do so. She stated she is not sure how we are paying Envision as they have been doing work for the past 3 weeks and another contract has not been brought back to the table.

Commissioner Scirocco stated the presentation was part of the original agreement. If they decide to do additional work with Envision they will bring back another contract.

Commissioner Franck asked if the 2 judges were part of Option 5.

Commissioner Scirocco stated they were. They talked with OCA and both city attorneys were part of it. The judges were invited to the meeting but couldn't make it.

Commissioner Franck stated he has concerns with how they got to this option.

Mayor Yepsen stated OCA didn't understand it either.

Commissioner Madigan stated OCA doesn't understand our form of government.

Commissioner Franck stated they do understand this form of government. It would have been nice if we were all part of this; especially the mayor.

Commissioner Madigan stated Option 5 seems to meet all the criteria they require; frees up space; and keeps our investment of \$1 million dollars for Public Safety in tack. These are huge expenses. Eventually this will require a capital budget amendment. We are looking at \$3 - \$5 million dollars which will require a 4/5 vote.

Commissioner Mathiesen stated the Commissioner of Public Works is in charge of the building. Options 1-4 were generated from the meetings Commissioner Scirocco had with Envisions. He stated Option 3 would solve everyone's problems, but is very costly. Option 5 would be the best option. What makes sense is the Police Department operates as well as possible and to protect our investment.

Commissioner Madigan stated she will be supporting Option 5.

Mayor Yepsen advised stated she included Commissioner Scirocco in every meeting and he didn't include her in the last meeting. OCA was not pleased with that and they are expecting to hear from her after this presentation regarding what we want to request next from them. Option 5 was an unofficial request; if we want to submit that to OCA she has to send a request.

Commissioner Madigan stated she was on the phone with OCA; she called in to the meeting. They told them the threat of sanctions were not to be taken seriously and they would give us an extension. The 2 city attorneys were on the call, deputy of Public Safety was on the call, the deputy and director of finance were on the call.

Mayor Yepsen advised OCA thought she was on the call. They weren't made aware she wasn't there.

Commissioner Scirocco stated they had all the players they needed to have there in the rooms at that time on the call.

Commissioner Franck asked the city attorney if the mayor was aware of the meeting. He would have liked the mayor to have known about it.

Commissioner Scirocco stated she knew about it.

Vince DeLeonardis, city attorney, advised the mayor was not aware of the meeting. The meeting was at the request of Commissioner Scirocco to get clarification regarding prior communications regarding sanctions and deadline of May 2nd. We have 2 options; the mayor can request an extension or we can have a special City Council meeting to determine how to proceed with the second court room.

Mayor Yepsen stated OCA has been waiting 2 years for a plan. If we don't do something soon we will be sanctioned. We need to move forward.

Commissioner Scirocco stated this has not been an easy process. They sent an RFP in 2014; formed a committee, and met repeatedly on this project. They did the best they could do with the time they had. They worked diligently with OCA. He likes Option 3 first; then Option 5.

Mr. Mallin of Envision advised Commissioner Franck is correct that there probably are additional costs for going to the 3rd floor. They would have to do additional studies if they took that route.

Commissioner Scirocco stated per the conversation they had with OCA; they are willing to give the City an extension.

EXECUTIVE SESSION

Mayor Yepsen moved and Commissioner Mathiesen seconded to move into executive session to discuss pending litigation in regards to the Anderson Group vs. the City of Saratoga Springs at 8:30 p.m.

The Council returned at 8:59 p.m.

Mayor Yepsen advised no action was taken during executive session to report to the public.

CONSENT AGENDA

Mayor Yepsen moved and Commissioner Madigan seconded to accept the consent agenda as follows:

1. Approval of 3/15/16 City Council Meeting Minutes
2. Approval of 4/4/16 Pre-Agenda Meeting Minutes
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7. Approve Payroll: 4/8/16 \$469,936.37
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9. Approve Warrant: 2016 Mid – 16MWAPR2: \$121,194.60
10. Approve Warrant: 2016 REG – 16APR2: \$1,248,111.44

Commissioner Madigan advised item #10 must be revised. The Council will be asked to approve warrant: 2016 REG – 16APR2 in the revised amount of \$1,258,155.69; an increase \$44.25. This is due to a credit memo inadvertently included in the warrant.

Ayes – All

MAYOR'S DEPARTMENT

Discussion and Vote: Appointment Saratoga Springs Housing Authority (16-134)

Mayor Yepsen moved and Commissioner Franck seconded to confirm the mayor's nomination of Steve Sullivan to the Saratoga Springs Housing Authority effective April 20, 2016.

Ayes - All

Discussion and Vote: Appointment Saratoga Springs City Center Authority (16-135)

Mayor Yepsen moved and Commissioner Franck seconded to confirm the mayor's nomination of Daniel Pickett to the Saratoga Springs City Center Authority Board effective April 20, 2016.

Ayes - All

Appointment: Business Advisory Council

Mayor Yepsen appointed Ellen Brody and Mike Hoffman to the Business Advisory Council.

Appointment: Design Review Commissioner (Alternate)

Mayor Yepsen appointed Chris Bennett to the Design Review Commissioner as an alternate.

Discussion and Vote: Approval of Sale of City Owned Land to Ryan and Pavla Berry (16-136)

Tony Izzo advised SEQRA was completed on this parcel on Cedar Alley. The Berry family wishes to purchase this parcel at the price of \$125.

Mayor Yepsen moved and Commissioner Mathiesen seconded to authorize the mayor to sign a contract with Ryan Berry and Pavla Berry which was distributed with the final agenda, whereby the City will sell them a portion of Cedar Alley for \$125.

Ayes - All

Discussion and Vote: 2016 Camp Saradac Trip and Program Approvals (16-137)

John Hirliman of the Recreation Department advised they are requesting annual approval of all of their field trips. It is within their budget.

Mayor Yepsen moved and Commissioner Mathiesen seconded to approve the 2016 Camp Saradac trips and programs schedule that was distributed with the agenda.

Ayes - All

Discussion and Vote: Acceptance of \$1,600 from Martha & George Parker and Basketball Donation from Brianne Korona (16-138)

John Hirliman advised Martha & George Parker donated \$1,600 towards the camp scholarship fund and Brianne Korona donated a basketball.

Mayor Yepsen moved and Commissioner Mathiesen seconded to accept the \$1,600 donation from George and Martha Parker to be used for the camp scholarships and a Wilson NCSS Youth Basketball from Brianne Korona valued at \$27.50.

Ayes - All

Discussion and Vote: Acceptance of \$4,000 from Saratoga County Children's Committee (16-139)

John Hirliman stated the \$4,000 donation is for camp scholarships.

Mayor Yepsen moved and Commissioner Madigan seconded to accept \$4,000 donation from the Saratoga County Children's Committee to be used for camp scholarships.

Ayes - All

Discussion and Vote: Acceptance of \$5,000 from Stewart's Holiday Match (16-140)

John Hirliman advised the donation of \$5,000 is to be used at the north side recreation for bleachers and camp scholarships.

Mayor Yepsen moved and Commissioner Madigan seconded to accept the \$5,000 donation from the Stewart's Holiday Match program to be used for the north side recreation bleachers and camp scholarships.

Ayes - All

Discussion and Vote: Approval of Revised Camp Saradac Bus Driver Hourly Rates (16-141)

John Hirliman advised the hourly rate for the Camp Saradac bus drivers will be paid at the school district rate. The 2015/2016 hourly rates range from \$16.87 - \$24.47. These rates will be increased 2.5% on July 1st. They are recommending setting the rates and pay the Camp Saradac bus drives the new rate effective June 27th.

Mayor Yepsen moved and Commissioner Madigan seconded to approve revised hourly pay rates for Camp Saradac bus drivers for the entire camp period, which are to be equal with the Saratoga Springs School District's hourly bus driver pay rate.

Ayes - All

Discussion and Vote: Approval of the 2016 Camp Safety Plan (16-142)

John Hirliman advised the Camp Safety Plan is under its annual review with the Department of Health.

Mayor Yepsen moved and Commissioner Mathiesen seconded to approve the 2016 Camp Safety Plan.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Saratoga Pop Warner Football (16-143)

John Hirliman stated the Recreation Department and Pop Warner Football are co-sponsoring the flag football program. There is no cost to the City.

Mayor Yepsen moved and Commissioner Mathiesen seconded to authorize the mayor to sign an agreement with Saratoga Pop Warner Football.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign an Agreement with the Saratoga Casino Holdings, LLC (16-144)

John Hirliman stated the Recreation Department is granted permission by Saratoga Casino Holdings, LLC the use of their fields for soccer. There is no fee for the use of the fields.

Mayor Yepsen moved and Commissioner Madigan seconded to authorize the mayor to sign an agreement with Saratoga Casino Holdings, LLC in relation to use of their fields for the 2016 soccer program.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign the 2016 State of New York Department of Health Renewal Application for a Permit to Operate Camp Saradac (16-145)

Mayor Yepsen moved and Commissioner Mathiesen seconded to authorize the mayor to sign the 2016 New York State Department of Health renewal application for a permit to operate Camp Saradac.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign the Agreement with Electronic Office Products (16-146)

John Hirliman stated this is for the copier machine at the ice rink.

Mayor Yepsen moved and Commissioner Mathiesen seconded to authorize the mayor to sign the agreement with Electronic Office Products as distributed with the agenda.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign the Agreement with the Bielmar, Inc. – Sports Journal Photos & Trophies (16-147)

John Hirliman advised there is no cost to the City. Sports Journal will take pictures for basketball and soccer. The kids will receive a free team photo and families can buy additional photos if they wish.

Mayor Yepsen moved and Commissioner Franck seconded to authorize the mayor to sign an agreement with Bielmar, Inc. for sports journal photos and trophies as distributed with the agenda.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign the Agreement with Tri City Valley Cats (16-148)

John Hirliman advised the Tri City Valley Cats is requiring a 50% deposit.

Mayor Yepsen moved and Commissioner Franck seconded to authorize the mayor to sign the agreement with the Tri City Valley Cats as distributed with the agenda.

Ayes – All

Discussion and Vote: NYS Office of Children and Family Services Funding Application 2016 (16-149)

John Hirliman advised they are looking for reimbursement from the County for Camp Saradac. They will submit their report at the end of the year for reimbursement.

Mayor Yepsen moved and Commissioner Madigan seconded to authorize the mayor to sign the application for youth development funding with the New York State Office of Children and Family Services.

Ayes - All

Announcement: Saratoga Springs Recreation Programs, Clinic, Leagues and Camp Saradac

John Hirliman announced the website – www.saratogarec.com has all the information regarding registrations and events.

Proclamation: Arbor Week – April 25th – May 1, 2016

Mayor Yepsen announced Arbor Week is April 25, 2016 – May 1, 2016.

ACCOUNTS DEPARTMENT

Award of Bid: Casino Drive and BOCES Pump Station Upgrade Project (16-150)

Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for the Casino Drive and BOCES Pump Station Upgrade Project to WM Keller & Sons Construction in the amount of \$442,778.

Funding is in line H3638112 / 52000 / 1183.

Ayes - All

Announcement: Grievance Class – May 10, 2016

Commissioner Franck announced they will be holding a grievance class this year on Tuesday, May 10th at 6 p.m. in the City Council room. Residents are invited to attend to learn how to correctly fill out the application to grieve their assessments and understand the process.

Discussion and Vote: Payment of Invoice to General Codes for City Code Book Updates (16-151)

Commissioner Franck advised General Codes provided a quote of \$1,375 - \$1,620 for the printing of City Code Book updates. The final bill came in at \$1,620.47; which is over the \$1,499 threshold; therefore I am bringing this to Council to approve payment for the City Code Book updates.

Commissioner Franck moved and Commissioner Mathiesen seconded for Council to authorize payment to General Codes in the amount of \$1,620.47 for the City Code Book updates. Funding is in line A3051414 / 54590.

Ayes - All

Announcement: New STAR Program

Commissioner Franck announced the 2016 state budget brings major changes to the STAR program. Originally, the STAR program provided homeowners a discount on their school taxes that the state would later refund to the schools.

The new "STAR Check Program" will convert from a direct tax break to a rebate check for new homeowners (someone that purchased their home after March 1, 2015) or first time applicants. The eligibility requirements to qualify for STAR will remain the same.

A new homeowners or first time applicant that has applied for STAR in 2016 will be getting a letter from the Assessment Office instructing you to register with the New York State Department of Tax and Finance. New homeowners and first time applicants have to register with the state for the STAR exemption. New homeowners and first time applicants will receive a check from the state rather the STAR exemption on your school tax bill. The amount of the savings will remain the same. We will provide more registration information to the public as it is made available by the state.

If you are currently receiving the STAR exemption – nothing changes for you. You will continue to receive the STAR exemption on your 2016 school tax bill.

Award of Bid: Extension of Bid to Ferguson Waterworks for Pipe, Fittings, Hydrants and Valves (16-152)

Commissioner Franck moved and Commissioner Scirocco seconded to extend the bid for Pipe, Fittings, Hydrants and Valves to Ferguson Waterworks for an additional year under the same terms and conditions.

Ayes - All

Discussion and Vote: Approval of Contract Policy (16-153)

Commissioner Franck advised the Accounts Department has worked with the City Attorney's Office and the Finance Department to update the City's Contract Administration Policy to better match the NOVUS protocols in place today.

Marilyn Rivers, director of risk and safety, thanked all who participated in the contract policy. Change orders have been added to the policy.

Commissioner Mathiesen requested the Accounts Department meet with his department to explain this item and the next 2.

Commissioner Franck moved and Commissioner Mathiesen seconded to approve the contract policy as distributed with the agenda.

Ayes - All

Discussion and Vote: Approval of Vendor and/or Service Provider Agreement (16-154)

Commissioner Franck advised the Accounts Department, in cooperation with the city attorney, Department of Finance, and Albany Law School Intern David Crossman, recently examined the contract and agreement templates. Each term and condition contained within the contract and agreement has been examined for legality, phrasing and intent, and to ensure compliance with NYS Municipal Law.

Commissioner Franck moved and Commissioner Mathiesen seconded to approve the Vendor and/or Service Provider Agreement as distributed with the agenda.

Marilyn Rivers, director of risk and safety, stated there are material changes. We were using outdated contracts for everyday use.

Ayes – All

Discussion and Vote: Approval of Vendor and/or Service Provider Contract (16-155)

Commissioner Franck moved and Commissioner Mathiesen seconded to approve the Vendor and/or Service Provider Contract as distributed with the agenda.

Ayes - All

Discussion and Vote: Approval of Purchasing Policy

Commissioner Franck pulled this item from his agenda.

FINANCE DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign 2016 MVP EPO/PPO Health Insurance Contract (16-156)

Commissioner Madigan advised this is an annual agreement. This is for retirees that are out of the network.

Commissioner Madigan moved and Commissioner Mathiesen seconded to authorize and direct the mayor to execute the MVP EPO Health Insurance contract renewal documents as distributed with the agenda.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Addendum One to Agreement with Mesick Cohen Wilson Baker (16-157)

Commissioner Madigan advised the Finance Office is one of the last areas to undergo security updates. She would like to go into the next steps including a cost estimate. The cost for the addendum is \$12,100 and the budget line is H3031492 / 52000 / 1141.

Commissioner Madigan moved and Commissioner Scirocco seconded to authorize and direct the mayor to execute addendum one with Mesick Cohen Wilson Baker as distributed with the agenda.

Ayes - All

Announcement: 2015 4th Quarter Financial Report

Commissioner Madigan announced the 4th quarter does not end and books do not close until the end of February. She will have the report as soon as it is submitted to the state.

Discussion and Vote: Budget Amendments – Benefits (16-158)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the 2016 budget amendments – benefits which were distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Transfers – Payroll (16-159)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the 2016 budget transfers – payroll which were distributed with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Accept Donation – Bench (16-160)

Commissioner Scirocco advised Maryann Ling has purchased a memorial bench in the amount of \$1,500 to be placed in front of the Arcade Building.

Commissioner Scirocco moved and Commissioner Mathiesen seconded to accept the donation of \$1,500 from Maryann Ling for the purchase of a decorative bench.

Ayes - All

Discussion and Vote: Accept Donation – Gift of Trees – Sustainable Saratoga (16-161)

Commissioner Scirocco stated the City will be accepting a gift of trees from Sustainable Saratoga. The approximate value of the trees may be up to \$5,000.

Commissioner Scirocco moved and Commissioner Franck seconded to accept the donation of trees from Sustainable Saratoga.

Ayes - All

Announcement: American Public Works Association – The 2015 New York State Chapter Project of the Year

Commissioner Scirocco announced the Canfield Casino Ballroom Roof Reinforcing and Ceiling Stabilization Project was recognized by the American Public Works Association for project of the year in the category of historical restoration/restoration under \$5 million. The award was received April 30th.

Discussion: City Hall Space Study

This item was discussed during the presentation section of the agenda.

PUBLIC SAFETY DEPARTMENT

Set Public Hearing: Amend City Code Article 225, Sub-Section 225-74, Schedule IX: Prohibited Turns at Intersections

Commissioner Mathiesen set a public hearing for Tuesday, May 3, 2016 at 6:50 p.m.

Discussion and Vote: Authorization to Increase the Salary Range for Part Time Employees in the Public Safety Garage (16-162)

Commissioner Mathiesen stated they never had a salary schedule for these employees. The department budgeted for a \$.50/hour increase for their 2 part time summer employees in the garage. This will take effect May 1, 2016.

Commissioner Mathiesen moved and Commissioner Franck seconded to increase the salary range for part time summer employees in the public safety garage.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Agreements with Ricoh (16-163)

Commissioner Mathiesen advised this agreement is for the lease of a copier, purchase of one copier, and maintenance of these copiers in the Police Department.

Commissioner Mathiesen moved and Commissioner Madigan seconded to authorize the mayor to sign the agreements with Ricoh.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Saratoga County Fire Mutual Aid Agreement with Saratoga County (16-164)

Commissioner Mathiesen stated this is to formalize their agreement with Saratoga County Mutual Aid.

Commissioner Mathiesen moved and Commissioner Franck seconded that the Saratoga Springs City Council offers the following resolution and moves its adoption:

BE IT RESOLVED, that this council authorizes the participation by the Saratoga Springs Fire Department in the Saratoga County Fire Mutual Aid Plan as now in force and as amended from time to time and certifies to the Saratoga County Board of Supervisors through its County Fire Coordinator that no restriction exists against "outside service" by such Fire Company within the meaning of Section 209 of the General Municipal Law which would affect the power of such Fire Company to participate in such plan, and BE IT FURTHER RESOLVED, that a copy of this resolution be filed with the County Fire Coordinator.

Ayes - All

Announcement: Thank You to Our Public Safety Dispatchers

Commissioner Mathiesen stated on 4/15/16, the Public Safety Dispatchers received a certificate of appreciation signed by Commissioner Mathiesen, Chief Veitch, and Chief Williams. The dispatchers have a more complex role than in the past and training is more involved since taking on the ambulance service in the City.

SUPERVISORS

Matthew Veitch

Nothing at this time.

Peter Martin

Social Programs

Supervisor Martin reported May has been designated as senior citizens month. The Board increased the hourly rate for home respite care.

Economic Development

Supervisor Martin reported the Board voted to urge the IDA to enter into an agreement with the Saratoga County Prosperity Partnership. The Board authorized the acquisition of 13 acres to complete the Zim Smith Trail. All the funding for the Champlain Canal Gateway Visitor Center in Schuylerville has been approved.

Buildings and Grounds

Supervisor Martin reported SUNY Research Foundation will be building a weather station on the County fairgrounds property.

County Board News

Supervisor Martin reported Anita Daley's last day was today.

ADJOURNMENT

There being no further business, Mayor Yepsen adjourned the meeting at 9:58 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 5/3/16
Vote: 5 - 0