



June 20, 2016

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Lynn Bachner, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Matthew Veitch, Supervisor
Peter Martin, Supervisor

EXCUSED: Anthony Scirocco, Commissioner of DPW
John Franck, Commissioner of Accounts

Tim Cogan, Deputy Commissioner, DPW

CALL TO ORDER

Mayor Yepsen called the meeting to order at 9:33 a.m.

CONSENT AGENDA

1. Approval of 6/6/16 Pre-Agenda Meeting Minutes
2. Approval of 6/7/16 City Council Meeting Minutes
3. Approve Budget Amendments (Increases)
4. Approve Budget Transfers – Regular
5. Approve Payroll: 6/17/16 \$475,292.03
6. Approve Payroll: 6/10/16 \$477,091.44
7. Approve Warrant: 2016 Mid – 16MWJUN2: \$3,302,345.81
8. Approve Warrant: 2016 REG – 16JUN2: \$645,863.93

Commissioner Madigan advised the warrant in item #7 is large due to the 2nd quarter payment of sales tax to Saratoga County and the sewer payment to Saratoga County.

MAYOR'S DEPARTMENT

Discussion and Vote: Updates to the Camp Saradac Field Trips and Programs

No comments.

Discussion and Vote: Authorization for the Mayor to Sign the 2016 Summer Youth Employment Program Worksite Application

John Hirliman of the Recreation Department stated this is through the County.

Discussion and Vote: Authorization for the Mayor to Sign the Baseball Clinic Agreement

John Hirliman advised this is a 50/50 partnership.

Discussion and Vote: Authorization for the Mayor to Sign the Saratoga City School District Transportation Agreement

John Hirliman advised this is the bus rentals and mileage for Camp Saradac trips.

Announcement: Saratoga Springs Recreation Programs, Clinics, and Leagues

No comments.

Discussion and Vote: Authorization for Mayor to Execute Agreement with CSEA Relative to Retiree Health Benefits

Vince DeLeonardis, city attorney, advised this is the 2nd of 2 settlement agreements.

Discussion and Vote: Establishment of Full Time Zoning and Building Technician in the Building Department Effective July 1, 2016

Commissioner Madigan advised the Building Department has been overwhelmed. This is taking a part time employee and making them a full time employee. The date on this should be July 2nd.

Discussion and Vote: Establishment of a Full Time Civil Service Clerk in the Civil Service Department Effective June 22, 2016

Commissioner Madigan advised the person filling this position is starting today under one title and their title is changing to new title on the 22nd.

Discussion: NYRA Legislative Update

No comments.

Announcement: Saratoga Springs Charter Revision Update

Commissioner Madigan advised her department does not have a budget for this. The 2016 budget needs to be to them by end of today. The budget needs to be approved by the Council before payment can be made to the clerk and attorney. She suggested not having another meeting until the budget is passed.

Announcement: Pitney Meadows Community farm Engagement Event

No comments.

ACCOUNTS DEPARTMENT

Award of Bid: Traffic Signal Rehabilitation – Union Avenue and Circular Street to Stilsing Electric

No comments.

FINANCE DEPARTMENT

Commissioner Madigan advised she is adding an item to her agenda: Announcement: City Council Meeting 6/28/16 at 6:30 p.m. This is regarding the Schenectady Ambassador Program.

Announcement: 2016 Bond Sale

Commissioner Madigan advised the bond sale was held June 8th and we received a 2.09% interest rate.

Discussion: City Share with Burlington VT (June 16-17)

Commissioner Madigan advised they met with the Chamber, members who run the tech community and others. They will be here in August to see Saratoga Springs.

Discussion and Vote: Resolution for Non-Union Full Time Personnel – Civil Service Clerk

Commissioner Madigan stated this is a newly established title and is a non-union title.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with SaxBST

Commissioner Madigan advised questions were raised regarding the assessment in the Special Assessment District. This contract includes looking at properties in the district to see if the assessments are equitable and new construction over the past 3 years. The contract is for \$10,000.

Mayor Yepsen asked if this item could be held until Commissioner Franck is here.

Discussion and Vote: Authorization for the Mayor to Sign Service Order with Lighttower aka Fibertech (DPW)

Commissioner Madigan advised this is for fiber services in the DPW garage.

Discussion and Vote: 2016 City Fees – Building Department

Commissioner Madigan advised the Building Department is revising/increases their fee structure.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Transfers – Benefits

No comments.

Discussion and Vote: Budget Amendments – Benefits

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Agreement with August Bohl Contracting Co., Inc. for the Woodlawn Avenue Water Main Replacement Project

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Stantec Consulting Group for the Adams Street Pump Station Upgrade

Tim Wales, city engineer, advised this is for asbestos testing and part time inspection services.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Alpine Environmental Services, Inc. for the finance Office Renovations Project

Tim Wales, city engineer, advised this is for asbestos testing.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #3 with Mid-State Industries, Ltd. for the Canfield Casino Dining Room Clerestory Window Restoration Project

No comments.

Discussion and Vote: Accept Donation – Bench

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Curbing Contracts

No comments.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Agreement with Stilsing Electric

No comments.

Discussion: Pedestrian Safety Day

No comments.

Commissioner Mathiesen added 2 items to his agenda: Discussion: NYRA Box and Discussion: Confederate Flag.

SUPERVISORS

MATTHEW VEITCH

1. Special Meeting of the Board of Supervisors 6/15/16
2. Capital Resource Corporation Financing for Raymond Watkins Apartments
3. State and Federal Funding for Zim Smith Trail

PETER MARTIN

1. Public Health
2. Public Works
3. CRC Financing – Raymond Watkins Apartments – Supervisor Martin pulled this item from his agenda.

Commissioner Mathiesen asked for an update regarding the project on Jumel Place.

Brad Birge of the Planning Department advised the definition for condo in the Zoning Ordinance which has always been considered more descriptive than identifying the use. The building inspector's interpretation is that it does not say it is a multi-family use; it is multiple single family uses on that lot. The neighbor's have requested the building inspector's determination be overruled. The Board has upheld the zoning officer's determination. If it were to be overturned, that would be a use variance. It is a good time for us to look in the definitions.

Tony Izzo, assistant city attorney, advised the ownership of a property by condo is exclusively regulated by the state of New York. The state has a great deal of say of where a condo shall or shall not be.

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ADJOURN

Mayor Yepsen adjourned the meeting at 10:06 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 7/5/16
Vote: 5 - 0