



July 18, 2016

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Lynn Bachner, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Peter Martin, Supervisor

EXCUSED: Tim Cogan, Deputy Commissioner, DPW

Matthew Veitch, Supervisor

CALL TO ORDER

Mayor Yepsen called the meeting to order at 9:37 a.m.

PUBLIC HEARING

Amend Chapter 165 – Peddling and Vending

Commissioner Franck advised the amendment corrects the code for the T-6 zone.

PRESENTATIONS

1. Parking Task Force Update – Mayor Yepsen advised Harvey Fox and Mike Ingersol will be here tomorrow to present a report and recommendations.
2. Preservation Foundation 2016 Update – No comments.

CONSENT AGENDA

1. Approval of 6/28/16 Special City Council Meeting Minutes
2. Approval of 7/5/16 City Council Meeting Minutes
3. Approval of 7/5/16 Pre-Agenda Meeting Minutes
4. Approve Resolution for the Use of the Insurance Reserve – 10
5. Approve Budget Amendments – Insurance Reserve 10
6. Approve Budget Amendments (Increases)
7. Approve Budget Transfers – Regular
8. Approve Payroll: 7/15/16 \$506,730.40
9. Approve Payroll: 7/8/16 \$488,594.78
10. Approve Payroll: 7/13/16 \$56.70

11. Approve Warrant: 2016 Mid – 16MWJUL1: \$109,980.72
12. Approve Warrant: 2016 REG – 16JUL2: \$1,528,361.23

No comments.

MAYOR'S DEPARTMENT

Appointment: Open Space Advisory Committee

No comments.

Appointment: Special Assessment District

No comments.

Mayor Yepsen advised she may add appointments to the Preservation Foundation and the Design Review Commission.

Discussion and Vote: Correction Re: 6/21/16 Establishment of a Full Time Civil Service Clerk in the Civil Service Department Effective June 22, 2016

No comments.

Discussion and Vote: Authorization for Mayor to Sign Climate Smart Community Grant Application Excelsior Avenue Greenbelt Downtown Connector

Kate Maynard of the Planning Department advised this funding will assist with creating a blueprint for a downtown connection. The downtown greenbelt connection looks to connect Congress Park, High Rock Park, Spring Run Trail and now up and over the Northway. They are looking at improving transportation for all modes. This grant requires a match of \$1.2 million dollars. They are looking to stretch this out over a number of years.

Commissioner Madigan stated this is a significant match and has not gone through capital budget yet.

Discussion and Vote: Authorization for Mayor to Sign Application for Funding Through New York State Consolidated Funding Application

Mayor Yepsen advised application needs to be in at the end of this week.

John Hirliman stated this is part of the playground initiative. The total project is \$200,000 with \$100,000 coming from New York State. This will be applied specifically to Veteran's Memorial Park.

Commissioner Scirocco stated he has received numerous complaints regarding the playground at Skidmore.

John Hirliman advised that playground is being addressed through a bid that will be coming forward at the next Council meeting to be awarded.

Announcement: Keeping the Fizz in the Saratoga's Bizz

Mayor Yepsen advised this is a program by the Albany Business Review.

Mayor Yepsen added an item to her agenda: Discussion: City Ethics Board Decision.

ACCOUNTS DEPARTMENT

Discussion and Vote: City Archives Records Handling, Researchers and Collection Development Policy

Nancy Wagner Bringing stated this is a part of the grand funded project. A requirement of the State Archives is to have these policies accepted by the Council. She thanked all involved to bring the policy to Council.

FINANCE DEPARTMENT

Discussion: Smart City Forum and Showcase – July 14, 2016

Commissioner Madigan advised 200+ people attended. She will provide an update of the forum tomorrow night.

Discussion and Vote: 2016 Finance Policies and Procedures Update

No comments.

Discussion and Vote: Letter of Intent for Affordable Housing Study

Commissioner Madigan advised the Saratoga Springs Housing Authority asked the City to partner with them on a market study for affordable housing. The total fee for the study is \$7,200 of which the City will contribute \$1,800. She will bring the agreement forward at the next meeting.

Discussion and Vote: Budget Transfers – Contingency for Affordable Housing Study

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Commissioner Madigan added an item to her agenda: Discussion and Vote: Accept Board of Ethics Findings Regarding the Mayor and Saratoga Hospital.

PUBLIC WORKS DEPARTMENT

Commissioner Scirocco added one item to his agenda: Discussion and Vote: Resolution Regarding Board of Ethics Decision.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga Springs City School District

Commissioner Mathiesen advised this is an annual agreement with the school for the resource officer. The school will pay 65% of the officer's salary.

Commissioner Mathiesen added the following items as discussions to his agenda: Nelson Avenue Bridge Over Northway, Police Assaults, Gun Shows, Sidewalk Ordinance, and Short Term Rentals in the City.

SUPERVISORS

MATTHEW VEITCH

1. Saratoga County Local Emergency Planning Committee
2. County Route 64 Nelson Avenue Bridge Over Northway

PETER MARTIN

1. Saratoga County Fair
2. Public Health/Mental Health
3. Social Programs

EXECUTIVE SESSION

Mayor Yepsen moved and Commissioner Franck seconded to move into executive session to deal with an article 7 settlement at 10:10 a.m.

Ayes – All

The Council returned at 10:25 a.m.

Commissioner Franck advised he is adding an item to his agenda for Discussion and Vote: Article 7 Settlement for McDonald's on South Broadway.

ADJOURN

Mayor Yepsen adjourned the meeting at 10:26 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 8/2/16
Vote: 5 - 0