



October 3, 2016

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Meg Kelly, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Peter Martin, Supervisor

EXCUSED: Tim Cogan, Deputy Commissioner, DPW

Matthew Veitch, Supervisor

CALL TO ORDER

Mayor Yepsen called the meeting to order at 9:35 a.m.

PUBLIC HEARING

Time Limit Parking

Commissioner Mathiesen advised this is carried over from the last City Council meeting and relates to changing parking to a 3 hour limit on Church Street from Woodlawn to Clinton. They will be taking a vote on this tomorrow night.

PRESENTATIONS

1. 2017 Budget - City of Saratoga Springs – no comments.

CONSENT AGENDA

1. Approval of 9/19/16 Pre-Agenda Meeting Minutes
2. Approval of 9/20/16 City Council Meeting Minutes
3. Approve Resolution for the Use of the Insurance Reserve – 15
4. Approve Resolution for the Use of the Insurance Reserve – 16
5. Approve Budget Amendments – Insurance Reserve 15, 16
6. Approve Budget Amendments (Decreases)
7. Approve Budget Amendments (Increases)
8. Approve Budget Transfers – Regular
9. Approve Payroll: 09/23/16 \$457,622.10

10. Approve Payroll: 9/30/16 \$506,022.64
11. Approve Warrant: 2016 Mid – 16MWSEP2: \$200,920.94
12. Approve Warrant: 2016 REG – 16OCT1: \$87.20
13. Approve Warrant: 2016 REG – 16OCT2: \$677,352.96

No comments.

MAYOR'S DEPARTMENT

Appointment: Appointment to the Design Review Commission

No comments.

Appointment: Appointment of Alternate to the Design Review Commission

No comments.

Discussion and Vote: Approval to Change the City's Community Development Loan Percentages from 0 – 3% to 2% Below the Prime Rate

Cindy Phillips, of the Economic Development Department, stated this program has been in existence since 1990. The rates were set at that time at 0% for low income and 3% for moderate income with a prime rate of 9.5 – 10%. They recently had someone apply for a loan and felt they should lower the rate as prime is now 3.5%. They would like the Council to consider updating the rates to be more in line with current rates - 2% below prime for moderate income.

Announcement: Saratoga Springs Heritage Area Visitors Center Recognized by TripAdvisor

No comments.

Announcement: UDO Update

Tina Carton, of the Planning and Economic Development Department, advised the draft diagnostic report was given at the September 6th meeting. They will be setting up meetings with the commissioners.

ACCOUNTS DEPARTMENT

Discussion and Vote: New York State Archives Grant

Nancy Wagner, of Records Management, advised the City has been awarded another grant in the amount of \$30,011 for record storage. This grant is to improve the former voting machine storage room at the DPW garage complex into a record storage room to service the offices of Planning and Economic Development, Building, Community Development, and Engineering. This is a non-matching grant.

Announcement: William H. Kelly Award

Commissioner Franck advised he and Nancy Wagner will be going on October 18th to accept the award. The Council congratulated Nancy on this achievement.

FINANCE DEPARTMENT

Announcement: 2017 Budget Workshops

Commissioner Madigan advised of the following dates and time for budget workshops: October 6th at 5 p.m.; October 12th at 1 p.m.; October 19th at 1 p.m.; October 24th at 1 p.m.; and October 26th if needed.

Discussion: City Grant Program for Community Service Organizations

Commissioner Madigan advised she is working to establish a program that will provide equitable support to many of the organizations that serve the city – 501(c)3 that reside within the city. Many organizations do not receive support by way of the general operating budget. All local service organizations serving Saratoga Springs residents would be eligible to apply.

Discussion and Vote: Authorization for the Mayor to Sign SIEBA HRA Service Amendment 1-2017

Commissioner Madigan advised this is for health insurance reimbursement for retirees.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Transfers – Benefits

No comments.

Commissioner Madigan added 1 item to her agenda: Discussion and Vote: Budget Transfer – Professional and Legal Services.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign the Renewal Agreement with the Unified Court System

Commissioner Scirocco advised this is an annual agreement with the court system.

Discussion and Vote: Accept Donation for the Carousel in Congress Park

Commissioner Scirocco advised there is a jewel missing from a horse on the carousel. A resident donated the purchase of a jewel to replace the missing jewel.

Discussion and Vote: Accept Donation – Message Center from the Saratoga Lake Association

Commissioner Scirocco advised they would like to donate a message center to the City for the Waterfront Park. The kiosk/message center will be placed at the base of the steps.

Announcement: Update on the CHIPS Paving Program

No comments.

Discussion and Vote: Approval to Pay Invoice – ProPet Distributors, Inc.

Commissioner Scirocco advised they went over the purchase order amount.

Discussion and Vote: Approval to Pay Invoice – JJP Slipforming, Inc.

Commissioner Scirocco advised they went over the purchase order amount.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Amend Chapter 225, Article IX Schedules Sub-section 225-87, Schedule XXII Time Limit Parking

No comments.

Set Public Hearing: Amend Chapter 225, Article IX Schedules 225-69 Schedule IV Speed Limits: Outside District

Commissioner Mathiesen advised Weibel Avenue is becoming a safety issue. They are proposing to lower the speed limit on Weibel Avenue from 40 mph to 30 mph.

Commissioner Mathiesen added an item to his agenda: Announcement: Bike Lanes on North Broadway.

SUPERVISORS

MATTHEW VEITCH

1. NYSAC Conference Report
2. Open Space Public Forum Report
3. Saratoga County Trails Grants
4. Saratoga County Prosperity Partnership
5. Saratoga County Capital Resource Corporation

PETER MARTIN

1. NYSAC Conference
2. Public Health
3. Public Works
4. Seniors' Forum
5. Manufacturing Month and Domestic Violence Awareness Month
6. County Water Authority

ADJOURN

Mayor Yepsen adjourned the meeting at 9:53 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 10/18/16
Vote: 4 - 0