

January 2, 2019



CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

6:55 PM P.H. – Amend Chapter 118 of
the City Code – Inspection of
Parking Structures

Amend Chapter 225 of the City
Code – Alternate Side Parking
on Hyde Street

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATIONS

CONSENT AGENDA

1. Approve Payroll 12/31/18 \$150,781.97
2. Approve Warrant – 2018 18DEC3 \$948,304.87
3. Approve Warrant – 2019 19JAN1 \$158,990.12

MAYOR'S DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Agreement with YMCA
2. Discussion and Vote: Updated Scholarship Application Approval
3. Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga County Office for the Aging – Nutrition Agreement 2019
4. Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga County Office for the Aging – Transportation Agreement 2019
5. Discussion and Vote: Ethics Board
6. Announcement: State of the City Address, January 29, 2019

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Adirondack Cabling and Security
2. Award of Bid: City Hall Selective Demolition and Asbestos Abatement to Aktor Corporation
3. Appointment: Sheila Sperling to Board of Assessment Review

FINANCE DEPARTMENT

1. Discussion and Vote: 2019 Bond Resolution
2. Discussion and Vote: Use of Reserve Resolution – Payment of Bonded Indebtedness
3. Discussion and Vote: Use of Reserve Resolution – Retirement System Reserve

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Trophy Point for Construction Cost Estimating Services
2. Discussion and Vote: Authorization for Mayor to Sign Contract with Aktor for City Hall Asbestos Abatement and Demolition
3. Set Public Hearing: Capital Budget Amendment to Add Excelsior Avenue Water Treatment Plan Repairs

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: To Amend Chapter 225 of the City Code, Vehicles and Traffic, with Respect to Alternate Side Parking on Hyde Street Between Its Intersection with Grand Avenue and Its Intersection with Ash Street
2. Discussion and Vote: To Amend Chapter 118 of the City Code, Building Code Administration, with Respect to New York State Requirements for Inspection of Parking Structures
3. Announcement: Appointment of City Health Officer
4. Discussion and Vote: Authorization for the Mayor to Sign a Contract with Dr. Timothy Brooks as City Medical Director

SUPERVISORS

Matt Veitch

1. Nothing at this time.

Tara Gaston

1. Announcement: 2019 Board Organizational Meeting

ADJOURN



January 2, 2019

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
John Daley, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor (arrived @ 7:15 p.m.)
Tara Gaston, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS

Amend Chapter 118 of the City Code – Inspection of Parking Structures

Mayor Kelly opened the public hearing at 6:55 p.m. along with the public hearing listed below.

Commissioner Martin stated these public hearings will be closed tonight and the Council will be voting on these.

No one spoke.

Mayor Kelly closed the public hearing at 6:57 p.m.

Amend Chapter 225 of the City Code – Alternate Side Parking on Hyde Street

Mayor Kelly opened the public hearing at 6:55 p.m. along with the public hearing above.

No one spoke.

Mayor Kelly closed the public hearing at 6:57 p.m.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:00 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:01 p.m.

No one spoke.

Mayor Kelly closed the public comment period at 7:01 p.m.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Martin seconded to accept the consent agenda as follows:

1. Approve Payroll 12/31/18 \$150,781.97
2. Approve Warrant – 2018 18DEC3 \$948,304.87
3. Approve Warrant – 2019 19JAN1 \$158,990.12

Ayes – All

MAYOR'S DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Agreement with YMCA (19-001)

Mayor Kelly advised this agreement is for the volleyball clinic. The total amount for the winter volleyball clinic is \$675.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign an agreement with the YMCA as included with this agenda.

Ayes - All

Discussion and Vote: Updated Scholarship Application Approval (19-002)

Mayor Kelly advised scholarships were awarded based on size and income.

Mayor Kelly moved and Commissioner Martin seconded to approve the updated scholarship application as included with this agenda.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga County Office for the Aging – Nutrition Agreement 2019 (19-003)

Mayor Kelly advised this is an annual contract with the Saratoga County Office of the Aging. The amount for 2019 is \$6,008.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign the 2019 nutrition agreement with the Saratoga County Office for the Aging as included with this agenda.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga County Office for the Aging – Transportation Agreement 2019 (19-004)

Mayor Kelly advised this is an annual contract with the Saratoga County Office of the Aging. The amount for 2019 is \$6,008.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign the 2019 transportation agreement with the Saratoga County Office for the Aging as included with this agenda.

Ayes - All

Discussion and Vote: Ethics Board (19-005)

Mayor Kelly recommended the appointment of Kevin Kling to the Ethics Board. As required, Kevin will be the employee representative. Residency in the City is not required for this position.

Mayor Kelly moved and Commissioner Madigan seconded to approve Kevin Kling to the City Ethics Board for a 5 year term commencing 1/1/19 and ending on 12/31/23.

Ayes – All

Announcement: State of the City Address, January 29, 2019

Mayor Kelly announced the State of the City Address will be held on January 29, 2019 at the City Center at 6 p.m.

ACCOUNTS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Adirondack Cabling and Security (19-006)

Commissioner Franck advised this agreement is an annual licensing and maintenance agreement.

Commissioner Franck moved and Commissioner Madigan seconded to authorize the mayor to sign the contract with Adirondack Cabling and Security in the amount not to exceed \$31,884 for the Milestone annual licensing agreement and \$9,884.40 for the S-2 system maintenance agreement.

Ayes - All

Award of Bid: City Hall Selective Demolition and Asbestos Abatement to Aktor Corporation (19-007)

Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for the City Hall Selective Demolition and Asbestos Abatement to Aktor Corporation in the amount not to exceed \$322,300.

Ayes – All

Appointment: Sheila Sperling to Board of Assessment Review

Commissioner Franck re-appointed Sheila Sperling to the Board of Assessment Review for a 5 year term.

FINANCE DEPARTMENT

Discussion and Vote: 2019 Bond Resolution (19-008)

Commissioner Madigan advised this bond resolution will authorize the issuance of approximately \$9.3 million to finance various capital projects.

Commissioner Madigan moved and Commissioner Franck seconded to approve the 2019 bond resolution by a roll call vote.

Roll Call:

**Commissioner Franck – Aye
Commissioner Madigan – Aye
Commissioner Scirocco – Aye
Commissioner Martin – Aye
Mayor Kelly - Aye**

Discussion and Vote: Use of Reserve Resolution – Payment of Bonded Indebtedness (19-009)

Commissioner Madigan stated this was included in the 2019 adopted budget in the Debt Service Fund for \$400,000.

Commissioner Madigan moved and Commissioner Martin seconded to approve the use of reserve resolution – payment of bonded indebtedness for \$400,000 as previously circulated with the agenda.

Ayes - All

Discussion and Vote: Use of Reserve Resolution – Retirement System Reserve (19-010)

Commissioner Madigan stated this reserve in the amount of \$300,000 was included in the 2019 adopted budget in the General Fund to help defray the employer contribution.

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the use of reserve resolution – retirement system reserve for \$300,000 as previously circulated with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Trophy Point for Construction Cost Estimating Services (19-011)

Commissioner Scirocco stated quotes were requested and only Trophy Point responded to the request.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign a contract with Trophy Point Construction Services and Consulting for cost estimating City Hall renovations in the amount of \$21,536.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Contract with Aktor for City Hall Asbestos Abatement and Demolition (19-012)

Commissioner Scirocco stated this is the first phase of the City Hall renovation and restoration project. The abatement will allow for a healthier, safer environment for all and reduce the cost of future projects inside City Hall. This agreement includes the removal of all asbestos containing materials.

Commissioner Scirocco moved and Commissioner Madigan seconded to a contract with Aktor Corporation for the City Hall selective demolition and asbestos abatement in the amount of \$322,300.

Ayes - All

Set Public Hearing: Capital Budget Amendment to Add Excelsior Avenue Water Treatment Plan Repairs

Commissioner Scirocco set a public hearing for Tuesday, January 15, 2019 at 6:25 p.m.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: To Amend Chapter 225 of the City Code, Vehicles and Traffic, with Respect to Alternate Side Parking on Hyde Street Between Its Intersection with Grand Avenue and Its Intersection with Ash Street (19-013)

Commissioner Martin moved and Commissioner Madigan seconded to amend Chapter 225 of the City Code to reflect the changes distributed with the agenda.

Ayes - All

Discussion and Vote: To Amend Chapter 118 of the City Code, Building Code Administration, with Respect to New York State Requirements for Inspection of Parking Structures (19-014)

Commissioner Martin moved and Commissioner Franck seconded to amend Chapter 118 of the City Code, Building Code Administration, to reflect the changes distributed with the agenda.

Ayes – All

Announcement: Appointment of City Health Officer

Commissioner Martin announced the appointment of Dr. Timothy Brooks as the City Health Officer. Dr. Brooks has served as the City Health Officer since 2014.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Dr. Timothy Brooks as City Medical Director (19-015)

Commissioner Martin stated this is a state mandate and the contract is for a 1 year term in the amount of \$5,000.

Commissioner Martin moved and Commissioner Franck seconded to authorize the mayor to sign a contract with Dr. Timothy Brooks to serve as the City medical director.

Ayes – All

SUPERVISORS

Matt Veitch

Supervisor Veitch advised he had nothing to report on at this time.

Tara Gaston

Supervisor Gaston reminded the public that the Board of Supervisor's organizational meeting is being held tomorrow, January 3rd at 4 p.m. at 40 McMaster Street.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 7:16 p.m.

Respectfully submitted,

Lisa Ribis
Clerk
Approved:
Vote:

DRAFT