



January 21, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

6:55 p.m. – P.H. – Local Law #1 of 2020 –
Community Choice Aggregation
Program

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION

1. UDO Draft Ordinance

CONSENT AGENDA

1. Approval of 1/1/20 City Council Meeting Minutes
2. Approval of 1/6/20 Pre-Agenda Meeting Minutes
3. Approval of 1/7/20 City Council Meeting Minutes
4. Approve Budget Amendments – Regular (Increases)
5. Approve Budget Transfers - Regular
6. Approve Payroll 1/10/20 \$550,381.95
7. Approve Payroll 1/17/20 \$547,155.36
8. Approve Warrant – 2019 19MWDEC6 \$112,068.36
9. Approve Warrant – 2020 20MWJAN1 \$13,908.47
10. Approve Warrant – 2020 20MWJAN2 \$426.00
11. Approve Warrant – 2019 19DEC4 \$1,319,021.26
12. Approve Warrant – 2020 20JAN2 \$204,462.48

MAYOR'S DEPARTMENT

1. Announcement: State of the City Address January 28, 2020
2. Announcement: UDO Draft Text Released for Public Review
3. Announcement: Recreation Department Spring Registration is On-line
4. Discussion and Vote: Saratoga Springs Recreation Department Part-time/Seasonal Personnel/Referee Proposal
5. Discussion and Vote: Authorization for Mayor to Sign the Addendum with Saratoga Youth Hockey and Saratoga Bridges
6. Discussion and Vote: Authorization for Mayor to Execute all necessary Documents in Support of Various Easements and Acquisitions for Fee Pursuant to EDPL (and Applicable regs/laws) Re: Saratoga Springs Greenbelt Connector

ACCOUNTS DEPARTMENT

1. Appointment: Joseph Ribis to the Board of Assessment Review
2. Discussion and Vote: Council Authorization to Issue Purchase Order
3. Award of Bid: Municipal Solid Waste to Casella Waste Systems, Inc.
4. Award of Bid: Proposed Fire House #3 – Needs Analysis to Hueber-Breuer Construction Co., Inc.

FINANCE DEPARTMENT

1. Public Hearing Materials: Local Law #1 of 2020 Adopting a Community Choice Aggregation Program
2. Announcement: VLT Aid Eliminated from Governor's 2020 – 2021 Executive Budget
3. Discussion and Vote: 2020 Bond Resolution

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Designated Engineering Service Contracts
2. Discussion and Vote: Approval to Issue 2019 Funded Purchase Order in 2020 to DLC Electric, LLC for Change Order #3
3. Discussion and Vote: Approval to Pay Invoice #TD06581 in the Amount of \$100.00 and #TD04315 in the Amount of \$424.70 to Dente Group for City Hall Renovation Inspections
4. Discussion and Vote: Authorization for Mayor to Sign Change Order No. 4 with DLC Electric, LLC for City Hall Renovation – Electric
5. Discussion and Vote: Authorization for Mayor to Sign Change Order No. 8 with MLB Construction for City Hall Renovation – General Construction
6. Discussion and Vote: Authorization for Mayor to Sign Contract with Casella Waste Systems, Inc. for Municipal Solid Waste

PUBLIC SAFETY DEPARTMENT

1. Appointment: Reappoint Dr. Timothy Brooks as City's Health Officer for Year 2020
2. Discussion and Vote: Authorization for Mayor to Sign Contract with Hueber-Breuer
3. Discussion and Vote: Approval to Apply for CDTC Capital Coexist Traffic Safety Ambassador Program

SUPERVISORS

Matt Veitch

1. Saratoga County Board of Supervisors Organizational Meeting
2. Committee Assignments for 2019
3. Upcoming NYSAC Conference in January
4. Buildings & Grounds Committee Update

Tara Gaston

1. Upcoming Infrastructure Forum
2. NYSAC Conference

ADJOURN



January 21, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deirdre Ladd, Deputy Commissioner, Finance
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

EXCUSED: Maire Masterson, Deputy Commissioner, Accounts

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS

Local Law #1 of 2020 – Community Choice Aggregation Program

Mayor Kelly opened the public hearing at 6:55 p.m.

Commissioner Madigan advised the supporting documentation for this local law is attached to the agenda under item #1 of her agenda. She is removed the vote on this from tonight's agenda and is moving it to her agenda on February 4, 2020.

The City is working with MEGA to explore aggregation. Residents can opt-out or leave this program any time without penalty.

Lale Davidson of Saratoga Springs stated she is in support of this and thanked the Council for their work. If we do this, other municipalities will too.

John McMahon of Saratoga Springs stated he sent an e-mail on Friday to the Council. He is in full supports and hopes this will be adopted. He pays an extra 2.5¢ per kilowatt for certified wind energy. Mayor Kelly concluded the public hearing at 7:01 p.m. and left it open.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:02 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:02 p.m.

Bonnie Sellers of Saratoga Springs complimented the Department of Public Works for the work they did keeping the streets clean during the recent storm. She stated she heard a rumor the Council is considering tapping into Saratoga Lake in the future for water and was wondering if there is any truth to this.

Darlene McGraw of Saratoga Springs stated while waiting for the bus, she has had to step into the road to see if it was coming. Cars are blocking the sight.

Mayor Kelly closed the public comment period at 7:04 p.m.

Commissioner Scirocco responded to Ms. Sellers question regarding tapping into Saratoga Lake for water. He stated as long as he is commissioner, we will not need to go into the lake for water. In recent years, the City tapped into Bog Meadows and have plenty of water.

PRESENTATION

UDO Draft Ordinance

Mayor Kelly introduced Arista Strungys and Chris Jennette of Camiros. They have been working along side the Planning Department since 2018, when the project was restarted. They will be presenting the draft UDO. They expect the map and draft to be released in spring for advisory opinions. There will be three public workshops scheduled over the next two days. (copy of presentation attached)

Arista also stated Camiros reviewed the highlights and what has evolved. They tried to make the product user-friendly and consistent. There has been a lot of focus on sustainability. They brought in a few new uses (i.e. neighborhood commercial establishment; arts & culture; and traveler facilities). There are also new temporary uses such as farmers' market and mobile food vendors.

Chris Jennette of Camiros stated they refined all districts to reduce the number to 27 districts. They recommend the elimination of UR-5 & UR-7 districts. They are looking to combine SR-1 & SR-2 into SR. He went into detail of changes made to districts. Mixed use and commercial districts have been broken into four districts (Residential Mixes Use, Commercial Mixed Use, Commercial Districts, and Gateway Districts) Design standards have been built into mixed-use and commercial districts and have setbacks. They have worked bonus standards into districts based upon a point system where one point equals one foot of height. They left in place the four current institutional districts. The following are special purpose districts (Water Protection, Floodplain, and Historic Review & Architectural Review).

Commissioner Franck asked if a single family home can be converted to a two-family home or are they talking about an addition to the existing building. He is looking at this from an assessor's point of view.

Chris advised it could be either. They are opening the opportunity.

Arista stated they created standards for development and how much you can develop. It also looks at lighting, public green space, etc. Accessory structures have development standards. They have updated off-street parking and built in required bike parking. They also added standards regarding signs that are permitted and ones that are not permitted. They have updated the Planned Unit Development and have allowed it in all districts except for the RR. They added a public benefit or amenity meaning a negotiation. The City should get something in return. Everyone is grandfathered in but they want to be sure non-conformity is clear.

Commissioner Madigan stated there are several units that are non-conforming in UR-3; do we know why?

Chris from Camiros stated they do not have that level of detail.

Commissioner Madigan confirmed PUDs will not be allowed in RR & SR.

Chris advised PUDs are not allowed in RR at all.

Commissioner Madigan confirmed this conforms to our Comprehensive Plan.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approval of 1/1/20 City Council Meeting Minutes
2. Approval of 1/6/20 Pre-Agenda Meeting Minutes
3. Approval of 1/7/20 City Council Meeting Minutes
4. Approve Budget Amendments – Regular (Increases)
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11. Approve Warrant – 2019 19DEC4 \$1,319,021.26
12. Approve Warrant – 2020 20JAN2 \$204,462.48

Ayes – All

MAYOR'S DEPARTMENT

Announcement: State of the City Address January 28, 2020

Mayor Kelly announced the State of the City Address will be held on January 28, 2020 at 7 p.m. at the City Center. She is asking each commissioner and supervisor to present.

Announcement: UDO Draft Text Released for Public Review

Mayor Kelly announced their will be public workshops on the UDO draft tomorrow and Thursday. Comments can be directed to the Planning Department staff.

Announcement: Recreation Department Spring Registration is On-line

Mayor Kelly announced as of 1/13/20 all registrations for recreation programs can be done on line.

Discussion and Vote: Saratoga Springs Recreation Department Part-time/Seasonal Personnel/Referee Proposal (20-011)

Mayor Kelly moved and Commissioner Dalton seconded to approve the Saratoga Springs Recreation Department part-time/seasonal personnel/referee proposal as included with this agenda.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign the Addendum with Saratoga Youth Hockey and Saratoga Bridges (20-012)

Mayor Kelly advised this addendum allows Saratoga Bridges to operate the concession stand.

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign the addendum with Saratoga Youth Hockey and Saratoga Bridges as included with this agenda.

Ayes - All

Discussion and Vote: Authorization for Mayor to Execute all necessary Documents in Support of Various Easements and Acquisitions for Fee Pursuant to EDPL (and Applicable regs/laws) Re: Saratoga Springs Greenbelt Connector (20-013)

Mayor Kelly stated this action follows discussion held in executive session this morning.

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to execute these documents in support of various easements and acquisitions for fee pursuant to EDPL and applicable regulations and laws regarding Saratoga Springs Greenbelt Connector as discussed in 1/21/20 executive session.

Vince DeLeonardis, city attorney, advised the trail connector and acquisitions required to complete the trail were discussed this morning in executive session. This will be in the form of temporary and permanent easements. One of the parcels will require a fee acquisition. They have been in contact with the parcel owners and they are aware of the project and its status.

Ayes - All

ACCOUNTS DEPARTMENT

Appointment: Joseph Ribis to the Board of Assessment Review

Commissioner Franck re-appointed Joseph Ribis to the Board of Assessment Review. Joe's term is for 5 years and will run 2020 – 2024.

Discussion and Vote: Council Authorization to Issue Purchase Order (20-014)

Commissioner Franck stated due to a clerical error, a purchase order that should have been issued in 2019 was not issued. He is bringing this to Council for their approval to issue this purchase order in 2020.

Commissioner Franck moved and Commissioner Dalton seconded to have a 2019 funded purchase order issued to Barton and Loguidice in the amount of \$1,900 for additional escrow for Station Lane site plan review in 2020.

Ayes – All

Award of Bid: Municipal Solid Waste to Casella Waste Systems, Inc. (20-015)

Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for Municipal Solid Waste to Casella Waste Systems, Inc. for an amount not to exceed \$79,520.

Ayes - All

Award of Bid: Proposed Fire House #3 – Needs Analysis to Hueber-Breuer Construction Co., Inc. (20-016)

Commissioner Franck moved and Commissioner Dalton seconded to award the bid for the Proposed Fire House #3 – Needs Analysis to Hueber-Breuer Construction Co., Inc. for an amount not to exceed \$33,000.

Ayes - All

FINANCE DEPARTMENT

Public Hearing Materials: Local Law #1 of 2020 Adopting a Community Choice Aggregation Program

Commissioner Madigan advised the supporting documentation for this law is attached to the agenda.

Announcement: VLT Aid Eliminated from Governor's 2020 – 2021 Executive Budget

Commissioner Madigan stated Governor Cuomo announced today that his 2020 – 2021 executive budget does not include VLT aid. The reason he provided for eliminating these funds include the revenue benefits outweigh the costs of hosting the VLT facilities and not all municipalities that host VLTs receive aid through this program. The City currently receives \$2,325,592 in VLT aid and would be a significant loss for the City. She has already been in contact with local state representatives and asked the Council and residents to also make contact to ask this decision be turned around. This has happened to the City once before and the City was able to have the money restored at a reduced amount.

Commissioner Franck advised in the past the entire City Council went to Albany to fight this.

Discussion and Vote: 2020 Bond Resolution (20-017)

Commissioner Madigan advised this resolution allows the issuance of \$6,477,752 on bonds for capital projects.

Commissioner Madigan moved and Commissioner Franck seconded to approve the 2020 bond resolution as included with the agenda.

Roll Call:

**Commissioner Franck – Aye
Commissioner Madigan – Aye
Commissioner Scirocco – Aye
Commissioner Dalton – Aye
Mayor Kelly - Aye**

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Designated Engineering Service Contracts (20-018)

Commissioner Scirocco stated this is a master agreement between the City and engineering firms for land use board projects and small engineering projects on a task order basis. There are 10 designated firms: Barton & Loguidice, Clark Patterson Lee, Creighton Manning Engineering, LLP, LaBerge Engineering

Consulting, M & J Engineering, C.T. Male Associates, Chazen Engineering, CHA Consulting, LA Group, Stantec Consulting.

Commissioner Scirocco moved and Commissioner Franck second for the mayor to sign the 10 designated engineering service contracts for review of land use board projects and small engineering projects on a task order basis not to exceed \$19,900 in accordance with the City's Purchasing Policy.

Ayes - All

Discussion and Vote: Approval to Issue 2019 Funded Purchase Order in 2020 to DLC Electric, LLC for Change Order #3 (20-019)

Commissioner Scirocco stated this contract was approved at the 12/17/19 City Council meeting. An incorrect budget line was used on the certification of funds, therefore; the purchase order was not issued in 2019.

Commissioner Scirocco moved and Commissioner Dalton seconded for approval to issue the 2019 funded purchase order in 2020 to DLC Electric, LLC for change order #3.

Ayes – All

Discussion and Vote: Approval to Pay Invoice #TD06581 in the Amount of \$100.00 and #TD04315 in the Amount of \$424.70 to Dente Group for City Hall Renovation Inspections (20-020)

Commissioner Scirocco moved and Commissioner Franck seconded to approve payment of invoice TD06581 in the amount of \$100.00 and TD04315 in the amount of \$424.70 to Dente Group for City Hall renovation inspections.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Change Order No. 4 with DLC Electric, LLC for City Hall Renovation – Electric (20-021)

Commissioner Scirocco advised this change order is to furnish and install lighting circuitry, power receptacles, and LED light fixtures in the IT room on the ground floor.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign change order no. 4 with DLC Electric in the amount of \$3,611 for City Hall renovation – electric.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Change Order No. 8 with MLB Construction for City Hall Renovation – General Construction (20-022)

Commissioner Scirocco advised this change order is for a number of projects within this change order.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign change order no. 8 with MLB Construction in the amount of \$86,667.30 for City Hall Renovation – general construction.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Contract with Casella Waste Systems, Inc. for Municipal Solid Waste (20-023)

Commissioner Scirocco moved and Commissioner Dalton seconded to authorize the mayor to sign contract with Casella Waste Management, Inc. for the removal and disposal of municipal solid waste at the City's transfer station on Weibel Avenue in the amount not to exceed \$79,520.

Ayes - All

PUBLIC SAFETY DEPARTMENT

Appointment: Reappoint Dr. Timothy Brooks as City's Health Officer for Year 2020

Commissioner Dalton re-appointed Dr. Timothy Brooks as the City's Health officer for the year 2020.

Discussion and Vote: Authorization for Mayor to Sign Contract with Hueber-Breuer (20-024)

Commissioner Dalton advised her department chose Hueber-Breuer to perform the needs analysis for the third fire station.

Commissioner Dalton moved and Commissioner Franck seconded to authorize the mayor to sign a contract with Hueber-Breuer Construction in the amount of \$33,000.

Ayes - All

Discussion and Vote: Approval to Apply for CDTC Capital Coexist Traffic Safety Ambassador Program (20-025)

Commissioner Dalton stated they plan to apply for the CDTC Capital Coexist Traffic Safety Ambassador Program grant to host a bike rodeo and bike repair clinic. They plan to hold the rodeo at the Recreation Center. The grant is for up to \$5,000 with a 25% match, which can be in-kind services.

Commissioner Dalton moved and Commissioner Franck seconded approval to apply for the CDTC Capital Coexist Traffic Safety Ambassador Program grant.

Ayes – All

SUPERVISORS

Matt Veitch

Supervisor Veitch stated he too had been asked the question from some of his colleagues regarding getting water from the lake. Also, he will talk to the chair of the Racing and Gaming Committee to do a resolution to present to the County regarding the VLT aid.

Saratoga County Board of Supervisors Organizational Meeting

Supervisor Veitch reported Preston Allen of the Town of Day was voted in as the chairman. The chairman puts up the names for the committees. This year not all was approved and a motion was made to change the members of the Saratoga Prosperity Partnership Board and the Water Authority. He did not vote in favor of the changes.

Committee Assignments for 2019

Supervisor Veitch reported he has been assigned to the following committees: chair of the Building and Ground Committee; vice-chair of the Public Safety Committee; Legislative and Research Committee;

Racing and Gaming Committee, Trails Committee, Saratoga Casino Hotel Foundation, and the Saratoga Capital Resource Corporation. At the state level he is vice-chair of the Public Safety Committee at NYSAC. At the federal level he is on the IT Standing Committee at the National Association of Counties, Community Economic Workforce Development, vice-chair of the International Economic Development Committee, and the Membership Committee.

Upcoming NYSAC Conference in January 27, 2020

Supervisor Veitch reported the NYSAC conference is the end of January. They will be discussing bail reform with seminars on this subject, and the 2020 census.

Buildings & Grounds Committee Update

Supervisor Veitch reported their first meeting was held on January 14, 2020 where they were updated on the airport project. The public safety facility is substantially completed at the end of March with full completion expected the end of April.

Some of the capital projects planned for 2020 included removal of solar panels from building 5; reconstructing parking lots; and review of the water tower at the jail.

Tara Gaston

Upcoming Infrastructure Forum

Supervisor Gaston reported the infrastructure forum she is holding in on January 26, 2020 from noon – 2 p.m. in the Sussman Room at the library. All are welcome.

NYSAC Conference

Supervisor Gaston reported she will be at the NYSAC conference from January 27 – 29, 2020. Her plans are to attend the Agricultural & Rural Affairs, Public Health Committee and the Mental Health Committee. She serves on the Climate Resiliency Committee for NYSAC.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 8:38 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote: