



February 1, 2021

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting

10:00 AM

(via Zoom)

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deidre Ladd, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Robin Dalton, Commissioner of DPS

Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 10:00 a.m.

CONSENT AGENDA

1. Approval of 1/19/2021 City Council Meeting Minutes
2. Approval of 1/19/2021 Pre-Agenda Meeting Transcript
3. Approval of 1/19/2021 Pre-Agenda Meeting Minutes
4. Approval of 1/5/2021 City Council Meeting Transcript
5. Approve Resolution for Use of Insurance Reserve #1
6. Approve Resolution for Use of Insurance Reserve #2
7. Approve Resolution for Use of Insurance Reserve #3
8. Approve Budget Amendment – Insurance Reserve #1
9. Approve Budget Amendment – Insurance Reserve #2
10. Approve Budget Amendment – Insurance Reserve #3
11. Approve Budget Transfers - Regular
12. Approve Payroll 1/29/2021 \$871,580.84
13. Approve Payroll 1/22/2021 \$548,048.61
14. Approve Mid-Warrant – 2021 21MWJAN3 \$668,726.71
15. Approve Mid-Warrant 2020 20MWDEC6 \$15,376.85
16. Approve Warrant – 2020 20DEC5 \$237,044.23
17. Approve Warrant – 2021 21FEB1 \$112,105.16

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Accept the Saratoga Springs Recreation Center Donation from Mayor Scott Johnson

John Hirliman, director of recreation, advised the donation from former Mayor Scott & Julie Johnson is for fitness equipment for a total value of \$6,700.

Announcement: Mayor's Food Drive to Benefit Franklin Community Center and Mother Susan Anderson Women & Children's Emergency Shelter

Mayor Kelly announced the food drive will be held at the Recreation Center on February 11 – 13, 2021.

Discussion and Vote: Authorization for Community Development Planner to Execute HUD Mandated Environmental Reviews as a Certifying Officer

Mayor Kelly advised that with the recent retirement of Brad Birge, she will be asking the Council to authorize Lindsay Connors as a certifying officer for environmental reviews.

Discussion and Vote: Authorization for Mayor to Sign Saratoga County Office for the Aging Transportation Agreement 2021

Mayor Kelly advised this is an annual agreement.

Discussion and Vote: Approval for Mayor to Sign Saratoga County Office for the Aging Nutrition Agreement 2021

Mayor Kelly advised this is an annual agreement.

ACCOUNTS DEPARTMENT

Award of Bid: Bond Counsel to Walsh & Walsh

No comments.

Award of Bid: Fiscal Advisory Services to Fiscal Advisors & Marketing

No comments.

Award of Bid: Resilient Wedge Gate Valve to Blaire Supply Corp.

No comments.

FINANCE DEPARTMENT

Announcement: City Hall Department Addresses: Suite Numbers

No comments.

Update: City Finances

No comments.

Discussion and Vote: 2021 Tax Resolution

Commissioner Madigan stated the Council is required to vote on this each year. This confirms the City and County tax rates as well as special assessment districts information.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Walsh & Walsh, LLP for Bond Counsel Services

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Fiscal Advisors & Marketing, Inc. for Fiscal Advisory Services

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Civic Plus for Website and Design Maintenance

Commissioner Madigan advised this is an extension of original agreement with Civic Plus. They want to do revisions to the website.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Budget Transfers – Contingency

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Blair Supply Corp. for Resilient Wedge Gate Valve

Commissioner Scirocco advised these valves are replacing 2 aging valves on Broadway.

Discussion and Vote: Authorization for Mayor to Sign Tree City USA Application

No comments.

Discussion and Vote: Authorization for Mayor to Sign Tree City USA Growth Award Application

No comments.

PUBLIC SAFETY DEPARTMENT

Mayor Kelly read Commissioner Dalton's agenda into the record in her absence.

Announcement: COVID-19 Update

No comments.

Set Public Hearing: Amend Chapter 58 of the City Code Entitled Alarm Systems

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with CHA Consulting, Inc. for Architectural Design Services

Chief Dyer advised this item and the next 2 relate to the design services phase of station 3. They plan to go through the first phase only to determine what the cost will be. Hueber-Breuer will be consulting only.

Discussion and Vote: Authorization for Mayor to Sign Contract with CHA Consulting, Inc. for Civil Engineering Design Services

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Hueber-Breuer Construction Co., Inc. for Consultant Support Services

No comments.

SUPERVISORS

Mayor Kelly read the supervisors' agendas into the record as follows:

Matt Veitch: Building and Grounds Committee.

Tara Gaston: COVID-19 Update; Health Committee Report; and Technology & Resiliency Committee Report.

ADJOURN

Mayor Kelly adjourned the meeting at 10:08 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 2/16/2021
Vote: 5 - 0