



February 4, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

6:55 p.m. – P.H. – Local Law #1 of 2020 –
Community Choice Aggregation
Program

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION

1. Complete Streets Advisory Board

CONSENT AGENDA

1. Approval of 1/21/20 City Council Meeting Minutes
2. Approval of 1/21/20 Pre-Agenda Meeting Minutes
3. Approve Use of Insurance Reserve Resolution #1
4. Approve Budget Amendments – Insurance Reserve
5. Approve Budget Amendments – Regular (Increases)
6. Approve Budget Transfers - Regular
7. Approve Payroll 1/24/20 \$629,981.61
8. Approve Payroll 1/31/20 \$806,638.42
9. Approve Warrant – 2019 19MWDEC7 \$39,452.70
10. Approve Warrant – 2020 20MWJAN3 \$2,408.20
11. Approve Warrant – 2020 20MWFEB1 \$2,277.74
12. Approve Warrant – 2019 19DEC5 \$1,283,196.03
13. Approve Warrant – 2020 20FEB1 \$970,011.38

MAYOR'S DEPARTMENT

1. Announcement: Unified Development Ordinance (UDO) Update
2. Announcement: CDBG Public Hearings: 2020 Program Year Applications and 2020 Consolidated Plan
3. Discussion and Vote: Authorization for the Mayor to Sign Agreements with Saratoga Central Catholic School for Volleyball and Baseball Clinics
4. Discussion and Vote: Resolution for Saratoga Greenbelt Downtown Connector "Authorizing the Implementation, and funding in the First Instance 100% of the Federal-Aid and State "Marchiselli" Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore", Required by the Department of Transportation
5. Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga Count Office for the Aging – Nutrition Agreement 2020

6. Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga County Office for the Aging Nutrition Agreement 2020
7. Discussion and Vote: Authorization for Mayor to Sign Contract with Goldberger and Kremer for Labor and Employment Legal Services
8. Discussion and Vote: Authorization for Mayor to Sign Contract with Carousel Industries for Telephone Maintenance

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Adirondack Cabling and Security
2. Discussion and Vote: Settlement of Article 7 Case for Parcel ID: 179.29-2-17

FINANCE DEPARTMENT

1. Discussion and Vote: Local Law #1 of 2020 – Community Choice Aggregation Program
2. Discussion and Vote: Resolution Adopting Community Choice Aggregation Program Education and Outreach Plan and Customer Opt-Out Letter
3. Discussion and Vote: 2020 Annual Tax Resolution
4. Discussion and Vote: Authorization for Mayor to Sign Contract with Bolton St. John for Government Affairs & Consulting Services
5. Discussion and Vote: Approval to Issue 2019 Funded PO in 2020 to SWAGIT Productions, LLC
6. Discussion and Vote: Communications Manager Position
7. Discussion and Vote: Budget Transfer - Payroll

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Approval to Issue 2019 Funded Purchase Order in 2020
2. Discussion and Vote: Authorization for Mayor to Sign Designated Engineering Service Contracts – Correction
3. Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with Upstate Companies I, LLC for DPW Dispatch Building
4. Discussion and Vote: Authorization for Mayor to Sign Change Order #5 and #6 with DLC Electric, LLC for City Hall Renovations – Electric

PUBLIC SAFETY DEPARTMENT

1. Appointment: Climate Smart Task Force
2. Discussion and Vote: Approval to Pay Invoice to WB Mason in the Amount of \$1,801.89 for Chairs
3. Announcement: Fire Department Promotion

SUPERVISORS

Matt Veitch

1. NYSAC Conference Update

Tara Gaston

1. NYSAC Conference
2. Public Forum

ADJOURN



February 4, 2020

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deirdre Ladd, Deputy Commissioner, Finance
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

EXCUSED: Maire Masterson, Deputy Commissioner, Accounts

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS

Local Law #1 of 2020 – Community Choice Aggregation Program

Mayor Kelly opened the public hearing at 6:55 p.m.

Commissioner Madigan advised the supporting documentation for this local law is attached to the agenda under item #2 of her agenda. The City is working with MEGA to explore aggregation. Residents can opt-out or leave this program any time without penalty. The CCA programs are regulated by the state.

Raina Caldwell of Saratoga Springs and chair of the Climate Smart Task Force stated this has benefits financially and environmentally to our community. This law would allow us to have Community Choice Aggregation but does not compel us to have it. She congratulated the City Council for doing this and urged them to pass it.

John McMahon of Saratoga Springs stated he too supports this. He suggested the Council look at renewable energy as part of this program. He encouraged the Council to vote yes for this local law.

Bill Boehmke of Saratoga Springs state he supports the City endorsing the CCA concept. He suggested the Council pick a CCA that is 100% renewable.

John Kaufman of Saratoga Springs stated it would be nice to have someone negotiate on his behalf to get good rates.

Mayor Kelly closed the public hearing at 7:01 p.m.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:01 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:02 p.m.

Richard Lockwood of Beekman Street stated he supports the efforts to reduce the number of permitted uses in the AC District and specialize in art friendliness.

Joe Frye of Elm Street stated they problem is there is no clarity for him in the UDO. He suggested a chart be created of the existing and new regulations as well as a redlined version. After those documents are produced, a 30-day window should be provided for review and comments.

Cecilia Lockwood of Textile Studio asked that the Arts District be expanded by one block in each direction. She has prepared a document per the request of Camiros of the items they would like to see remain in the UDO and what they would like to see removed from the UDO. She will provide that in hard copy.

Mike Zimmerman of 139 Grand Avenue stated he would like to be included in the expansion of the AC District.

Richard Bryan of 138 Church Street stated he applied for a certificate of occupancy months ago. He asked if there is a racial issue of City Hall. All attempts on his part to have this addressed has not yielded any results.

John Decker of Saratoga Springs stated he is here to ask for the Council's help to keep Railroad Run in kept in accordance with the 2015 Comprehensive Plan. Citizens have found it difficult to compare the new UDO to the current document. He would like to know what the storm water plan is.

Elzbieta Lepkowska White of 2 Joseph Street stated they worked very hard to make sure the character of their neighborhood stayed the same. They were disappointed that the definition of UR-3 is being changed. They are now seeing UR-3 becoming a lot like T-4. They are concerned about pocket neighborhoods that are now appearing in UR-3 and traffic as it is already increasing.

Ann Haller of 90 Elm Street stated Railroad Run is a vulnerable narrow strip of land. There has not been a tracked changes document of the UDO and would appreciate that. She is opposed to the definition of UR-3 changing. The changes will simplify the zoning by eliminating protections they currently have.

Steve McCormick of 20 Joseph Street stated the justification given for the UR-3 plot size change is due to only half the lots across the City meet the requirements.

Marion Roth of Saratoga Springs stated some of her neighbors addressed the proposed UDO. The small strip of land in the City is an attraction. The UDO has the potential to tarnish their jewel. The bike path is vulnerable to have its appeal changed. She asked for the UR-3 district be kept intact for that neighborhood.

Jane Wiehe of White Street stated the most people expected the UDO to be a 'sleeper' but it is not. It is a dense and opaque document. She suggested pulling the land use changes out of the UDO and focus on the simpler streamlined UDO. The rest can be discussed down the road.

Bonnie Sellers of Saratoga Springs suggested a roaming meeting in various districts to discuss the UDO.

Sam Brewton of 206 Lake Avenue stated it would be nice to have a public liaison to help answer questions regarding what is or is not in the UDO.

Julie Brino 2 S. Franklin Street stated the City is busting with progress. Let's not go backwards and use up all the land. She is opposed to the new UDO.

Maureen Curtin of 125 Grand Avenue stated we need your help. Things are coming up in the UDO that were not agreed on in the Comprehensive Plan.

Resident of Elm Street stated the proposed changes will be destructive to the neighborhood.

Mayor Kelly closed the public comment period at 7:29 p.m.

PRESENTATION

Complete Streets Advisory Board

Ken Grey of Complete Streets Advisory Board stated they are excited about the things that will be happening in 2020. Their goals include (PowerPoint attached):

- public education to improve safety and provide updates on projects
- improve communication with the City Council
- improve coordination with Planning Board and Saratoga County
- lower the speed limit to 25 m.p.h. in Inner District
- work with DPW to publish paving schedule to include Complete Streets upgrades
- streamline 2012 adopted Complete Streets Policy & checklist
- advance sidewalk and trail projects
- coordinate with CDTA for bus service

Tina Carton, sustainability coordinator advised a Complete Streets law was signed in 2011. Last year the City received a \$1.9 million dollar grant through DOT. The Complete Streets Committee created a list of streets where the links can happen without a right-of-way impact. This includes concrete sidewalks, which will be ADA compliant. They plan to do the design and engineering for this in 2020 with construction happening in 2021. The Committee created a priority list of streets for bike lanes. The Railroad Run Trail has approximately 127,000 users annually, the Spring Run Trail has 64,000 annual users, and the Geyser Road Trail is under construction now. The Department of Public Works has two new employees to work on trail maintenance. Tina would like to work with the City Council on the City Code to address trail maintenance.

Commissioner Madigan stated it has been a long time since the Complete Streets Plan was given to the Council for adoption. One area of the City is being overlooked is the west side over the bridge/Rt. 29.

Ken Grey stated this is part of the dialogue they are looking for.

Commissioner Dalton asked why it is taking so long to get the results of the Henry Street survey.

Tina Carton stated she has the results and had it on a slide for tonight but removed it. Over 300 people took the survey.

Commissioner Madigan stated there are allocated funds for complete street projects.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approval of 1/21/20 City Council Meeting Minutes
2. Approval of 1/21/20 Pre-Agenda Meeting Minutes
3. Approve Use of Insurance Reserve Resolution #1
4. Approve Budget Amendments – Insurance Reserve
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Ayes – All

MAYOR'S DEPARTMENT

Announcement: Unified Development Ordinance (UDO) Update

Mayor Kelly announced they are receiving many comments from the public.

Vince DeLeonardis, city attorney, reported the public review and comment period is being extended through February 21, 2020. The second draft of the UDO will be made available to the public for comment and a third and final draft will be done. It too will be made available to the public and City Council to determine if it has merit for review. If the Council decides it has merit for review, it will be forwarded to the City Planning Board, County Planning Board, and Design Review Commissioner for advisory opinion. Once those opinions are received, public hearings will be scheduled, conduct the necessary review under SEQRA, and move forward toward vote and adoption of proposed ordinance. There will be Q & A open houses on Thursday, February 6th at 3:00 p.m.; Tuesday, February 11 at 6:00 p.m.; Wednesday, February 12 at 10:00 a.m.; and Thursday, February 18 at 5:30 p.m. All open houses will be held at the Recreation Center.

Vince reviewed some of the UR-3 changes (see PowerPoint).

Commissioner Dalton stated she found the slide used to show the current vs. the proposed to be very helpful and believes that should be done for the entire document.

Mayor Kelly stated they are addressing all comments. They will be accepted until February 21, 2020.

Commissioner Scirocco asked for a copy of the UDO so he can review it. He feels it is going to take some time to get a full handle on this.

Commissioner Madigan suggested using each date for a specific topic or area of the City.

Vince did say they can't do a redlined version right now, as this is a completely new document; it is not a change or update from the Zoning Ordinance.

Commissioner Franck stated Camiros did a good job. There are a few specific areas that need further clarification. It is a detailed document.

Mayor Kelly thanked her staff as this is a huge undertaking. She stated her staff will meet with any Council member or the public to go over this.

*Council took a break at 8:31 p.m.

*Council returned at 8:35 p.m.

Announcement: CDBG Public Hearings: 2020 Program Year Applications and 2020 Consolidated Plan

Mayor Kelly announced the Community Development Advisory Committee will present recommendations at the Dutcher Room at the library on February 11th and 13th at 6 p.m.

Discussion and Vote: Authorization for the Mayor to Sign Agreements with Saratoga Central Catholic School for Volleyball and Baseball Clinics (20-027)

Mayor Kelly advised this is for programs moving from the Recreation Center to Saratoga Central Catholic Schools. The first agreement is for baseball clinics totally \$1,050 and the second agreement is for volleyball clinics in the amount of \$1,050.

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign agreements with Saratoga Central Catholic School for volleyball and baseball clinics as included with this agenda.

Ayes – All

Discussion and Vote: Resolution for Saratoga Greenbelt Downtown Connector "Authorizing the Implementation, and funding in the First Instance 100% of the Federal-Aid and State "Marchiselli" Program-Aid Eligible Costs, of a Transportation Federal-Aid Project, and Appropriating Funds Therefore", Required by the Department of Transportation (20-026)

Mayor Kelly advised this requires acquisition of right-of-way access. The DOT requires the City to sign supplemental agreement #1 that recites changes previously adopted and schedules based upon the terms of the resolution. This resolution authorizes the mayor to execute all agreements, certifications, and reimbursements on behalf of the City of Saratoga Springs.

Mayor Kelly moved and Commissioner Madigan seconded to approve the resolution for Saratoga Greenbelt Downtown Connector authorizing the implementation, and funding in the first instance 100% of aid and state "Marchiselli" Program aid eligible costs of a transportation federal-aid project and appropriating funds therefore, required by the Department of Transportation as included with this agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga County Office for the Aging – Nutrition Agreement 2020 (20-028)

Mayor Kelly advised this is an annual agreement in the amount of \$6,008.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign the agreement with Saratoga County Office for the Aging – Nutrition Agreement as included with the agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga County Office for the Aging Transportation Agreement 2020 (20-029)

Mayor Kelly advised this is an annual agreement in the amount of \$6,008.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign the agreement with Saratoga County Office for the Aging Transportation Agreement as included with this agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Contract with Goldberger and Kremer for Labor and Employment Legal Services (20-030)

Mayor Kelly stated the contract runs through March 6, 2021 in the amount up to \$15,000.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign a contract with Goldberger and Kremer for labor and employment legal services as included with this agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Contract with Carousel Industries for Telephone Maintenance (20-031)

Mayor Kelly advised this is for the maintenance of the City telephone equipment in the amount of \$16,054.40 and the software support in the amount of \$8,427.01.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign a contract with Carousel Industries for telephone maintenance as included with this agenda.

Ayes – All

ACCOUNTS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Adirondack Cabling and Security (20-032)

Commissioner Franck advised this contract is a renewal contract with Adirondack Cabling and Security for all City properties. The total amount of the contract is \$38,116.08.

Commissioner Franck moved and Commissioner Madigan seconded to authorize the mayor to sign the contract with Adirondack Cabling and Security as included with the agenda.

Ayes – All

Discussion and Vote: Settlement of Article 7 Case for Parcel ID: 179.29-2-17 (20-033)

Commissioner Franck advised this case was discussed during yesterday's executive session.

Commissioner Franck moved and Commissioner Madigan seconded to settle the Article 7 case for parcel ID 179.29-2-17 for the years 2019 and 2020 as follows:

Parcel #	Original Assessment	Negotiated Assessed Value	Reduction Amount	Refund Amt
165.29-2-17				
2019	\$669,300	\$669,300	\$0	\$0
2020	\$669,300	\$629,370	\$39,930	\$0

The grand total of refund for 2020 & 2021 for the parcel listed is \$0.

Ayes - All

FINANCE DEPARTMENT

Discussion and Vote: Local Law #1 of 2020 – Community Choice Aggregation Program (20-034)

Commissioner Madigan advised these programs are regulated by the state. This is a group purchase of electricity. Provides access to 100% green electricity. This is one of the steps that needs to be completed to become a Climate Smart Community.

Commissioner Madigan moved and Commissioner Franck seconded to approve Local Law #1 of 2020 – Community Choice Aggregation Program as included with the agenda.

Ayes – All

Discussion and Vote: Resolution Adopting Community Choice Aggregation Program Education and Outreach Plan and Customer Opt-Out Letter (20-035)

Commissioner Madigan advised the state requires the City to approve and certify a resolution that includes an official opt-out letter on letterhead to be approved by the state and will be sent to all eligible City residents.

Resolution was not read and is as follows:

A RESOLUTION
OF THE CITY COUNCIL
OF THE CITY OF SARATOGA SPRINGS, NY

A RESOLUTION ADOPTING COMMUNITY CHOICE AGGREGATION PROGRAM
EDUCATION AND OUTREACH PLAN AND CUSTOMER OPT-OUT LETTER

WHEREAS, a meeting of the City Council of the City of Saratoga Springs, Saratoga County, New York was convened in public session at the City Hall located at 15 Vanderbilt Avenue, Saratoga Springs, New York 12866 on February 4, 2020 at 7 o'clock p.m.; and WHEREAS, the City of Saratoga Springs has established a Community Choice Aggregation (“CCA”) Program to aggregate the energy supply needs of residents and small commercial businesses, and to negotiate and enter into energy supply contracts with Energy Service Companies (“ESCOs”) on behalf of these citizens to obtain competitively priced energy, often at a fixed or predictable cost, as well as environmental benefits and opportunities to pursue community-based energy initiatives; and

WHEREAS, the City of Saratoga Springs is required to adopt 1. a community-specific plan for engaging in public education and outreach regarding the CCA Program in this community, and 2. an opt-out letter on the City of Saratoga Springs’ letterhead informing members of the public of their right to opt-out of the CCA Program, and providing a clear procedure for so doing; and

WHEREAS, these community-specific documents, once adopted, will be incorporated into the CCA Program Implementation Plan, to be administered by the CCA Administrator, as approved by the New York State Public Service Commission (“NYSPSC”), to ensure compliance with rules and regulations governing CCAs;

NOW, THEREFORE, BE IT RESOLVED that the City of Saratoga Springs adopts a public education and outreach plan and CCA opt-out letter as attached hereto; AND

BE IT FURTHER RESOLVED THAT, the plan and letter will be provided to the CCA Administrator and New York State Department of Public Service staff charged with reviewing on behalf of the NYSPSC, for incorporation into the CCA Program Implementation Plan.

Commissioner Madigan moved and Commissioner Dalton seconded to approve the resolution adopting Community Choice Aggregation Program Education and Outreach Plan and customer opt-out letter as included and uploaded with the agenda.

Ayes - All

Discussion and Vote: 2020 Annual Tax Resolution (20-036)

The resolution was not read and is as follows:

2020 Annual Tax Resolution

February 4, 2020

RESOLVED, that the City of Saratoga Springs, New York on this 4th day of February, 2020 at 7:00 PM adopt and confirm the 2020 Tax Roll carrying a levy on the inside district of \$10,827,705.50 for the City and \$6,804,366.30 for the County; total Inside District levy \$17,632,071.80. Levy on the Outside District of \$9,022,007.74 for the City and \$5,728,095.31 for the County; total Outside District levy of \$14,750,103.05 making a total tax levy of \$32,382,174.85 and that the Commissioner of Finance be authorized to collect such a levy computed at the following rates per one thousand dollars of assessed valuation.

Inside District Rates
City \$6.0709
County \$3.805940

Outside District Rates
City \$6.0088
County \$3.805940

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the relevy of the 2019 Utility Tax in the amount of \$487,756.78.
FURTHER RESOLVED, that the City Council of the city of Saratoga Springs, New York adopt and confirm the 2020 Omitted Tax in the amount of \$19,776.30 for the City and \$10,986.36 for the county; total Omitted Tax of \$30,762.66.
FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2020 Saratoga Lake Special Improvement Tax for the Saratoga Lake Improvement District in the amount of \$109,036.21.
FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2020 Special Assessment Tax for the Saratoga Springs Special Assessment District in the amount of \$124,099.08.
FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2020 West Ave Special District Tax for the Saratoga Springs West Ave Special District in the amount of \$51,003.03.
FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm that 2020 Gilbert Rd Water District Tax for the Saratoga Springs Gilbert Rd Water District in the amount of \$17,342.00.
FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2020 Gilbert Rd II Water District Tax for the Saratoga Springs Gilbert Rd II Water District in the amount of \$3,015.00.

TOTAL 2020 TAX ROLL \$33,205,189.61

Commissioner Madigan moved and Commissioner Dalton seconded to approve the 2020 annual tax resolution as included with the agenda.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Contract with Bolton St. John for Government Affairs & Consulting Services (20-037)

Commissioner Madigan advised this contract is for consulting services to assist the City with trying to get back the VLT aid from the state. She asked the Council to waive the insurance for professional liability and lower the insurance requirements for excess liability insurance from \$3 million to \$2 million. Risk and Safety has agreed to the lower excess liability amount and is working with Bolton St. John to obtain professional liability insurance. The amount of the contract is for five months and not to exceed \$9,000.

Commissioner Madigan moved and Commissioner Dalton seconded to authorize the mayor to sign a contract with Bolton St. John for government affairs and consulting services as included with the agenda.

Ayes - All

Discussion and Vote: Approval to Issue 2019 Funded PO in 2020 to SWAGIT Productions, LLC (20-038)

Commissioner Madigan advised the City approved a contract in December 2019 to continue services with SWAGIT. The signed contract was not received until 2020 holding up their ability to receive a 2019 funded purchase order.

Commissioner Madigan moved and Commissioner Dalton seconded to approve the issuance of a 2019 funded purchase order to SWAGIT Productions, LLC as included with the agenda.

Ayes – All

Discussion and Vote: Communications Manager Position (20-039)

Commissioner Madigan stated this position is a citywide position that will work with all departments. Hiring for this position requires Council approval. She believes the best candidate for the position is Teri Wilson. She is recommending Teri Wilson for the position at \$68,000.

Commissioner Madigan moved and Commissioner Dalton seconded to approve Teri Wilson for the position of Communications Manager at an annual salary of \$68,000 effective February 5, 2020. There is no grade or step associated with this position; there is no accrual carry-over from the current City title; and benefits and accruals and all other terms and conditions of employment are governed by the resolution for full time non-union employees.

Ayes – 4

Abstention – Mayor Kelly

Discussion and Vote: Budget Transfer – Payroll (20-040)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget transfer – payroll as distributed with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval to Issue 2019 Funded Purchase Order in 2020 (20-041)

Commissioner Scirocco advised a transfer was made December 23, 2019. A purchase order needed to be issued in 2019 to carry forward the balance.

Commissioner Scirocco moved and Commissioner Franck seconded approval to issue a 2019 funded purchase order in 2020 in the amount of \$49,166.12.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Designated Engineering Service Contracts – Correction (20-042)

Commissioner Scirocco advised he misspoke when making the motion for the designated engineering service contracts at the last City Council meeting. He stated the amount per contract was \$19,900 when they amount should be \$19,999.

Commissioner Scirocco moved and Commissioner Franck seconded to correct the motion and for the mayor to approve the designated engineering service contracts for the review of land use board

projects and small engineering projects on a task order basis not to exceed \$19,999 in accordance with the City's Purchasing Policy.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with Upstate Companies I, LLC for DPW Dispatch Building (20-043)

Commissioner Scirocco advised this change order is due to the change in the scope of work. Additional sheetrock is required.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign change order #1 with Upstate Companies I, LLC for the DPW Dispatch building in the amount of \$30,906.51.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Change Order #5 and #6 with DLC Electric, LLC for City Hall Renovations – Electric (20-044)

Commissioner Scirocco advised change order #5 is in the amount of \$30,374 is to furnish and install light fixtures and ceiling fans in the Engineering Office and the City Council Room. Change order #6 in the amount of \$9,157 is to furnish and install conduit and connect the new elevator to the transfer switch.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign change order #5 and 6 with DLC Electric in the total amount of \$39,531 for City Hall Renovation – Electric.

Ayes - All

PUBLIC SAFETY DEPARTMENT

Appointment: Climate Smart Task Force

Commissioner Dalton appointed Ethan Winter to the Climate Smart Task Force.

Discussion and Vote: Approval to Pay Invoice to WB Mason in the Amount of \$1,801.89 for Chairs (20-045)

Commissioner Dalton advised her department ordered chairs and supplies at the end of 2019 and did not obtain a purchase order.

Commissioner Dalton moved and Commissioner Scirocco seconded to approve payment to WB Mason in the amount of \$1,801.89.

Ayes – All

Announcement: Fire Department Promotion

Commissioner Dalton announced the promotion of Firefighter Mathew Durway to lieutenant.

SUPERVISORS

Matt Veitch

NYSAC Conference Update

Supervisor Veitch reported they passed three resolution: support of state legislation addressing volunteer firefighter and EMS recruitment and retention crisis; resolution supporting hazardous dam remediation; and resolution in support of efforts to improve probation and alternatives to incarceration in New York. The Committee did not have a resolution on bail reform as they are going to wait to see what happens at the state level. He did attended seminars on bail reform. There are concerns with the limited amount of discretion judges have. He also attended a seminar on recycling. The biggest concerns of counties is Medicaid.

Tara Gaston

NYSAC Conference

Supervisor Gaston reported in the Agricultural and Rural Affairs Committee they passed a resolution on a study of feral pigs. The Commissioner of Agriculture and Markets made a presentation based upon the governor's budget and its affects. School lunch programs reimbursement rates are going to increase from \$.05 to \$.25 per lunch if at least 60% of New York products are being used. She attended seminars on the census and hemp.

Legislative priorities at NYSAC include permanent housing and Medicaid cap.

Public Forum

Supervisor Gaston reported next forum is being held on February 25, 2020 from 6 – 8 p.m. in the Sussman Room at the library. The topic is housing.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 9:17 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote: