

Draft Minutes

Saratoga Springs Board of Plumbing Examiners

Meeting of March 20, 2019

Present: Board members Patrick Cogan, Bill Benton, Jason Servis, Kevin Potter, Matt Zeno

Also present, Mayor Meg Kelly, Vincent DeLeonardis, Anthony Izzo (also acting as clerk)

Meeting called to order at 4:05 PM

P. Cogan moved to approve minutes of the last meeting. Second by K. Potter. Ayes all.

Board reviewed a list of matters to be completed. Application form submitted for review.

P. Cogan moved to approve form as submitted, including fees as stated on application form. Second by J. Servis. Ayes all. Discussion about expiration and renewal of certificates. Discussion about possible designs of required signs/stickers of approval.

Board will investigate possibility of using City garage or BOCES facility to conduct exams. Insurance and practical procedures for giving exams discussed. Board members will suggest possible practical tests at next meeting. Need to establish place on website to inform public about procedures/exam dates. Notify Finance Dept. about need to record incoming fees. Board members with existing certificates of competency refiled pursuant to section 171-4 of the Plumbing Ordinance.

Meeting adjourned 5:00 PM

Respectfully Submitted'

Anthony J. Izzo, Acting Clerk to the Board