



May 2, 2022

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**

474 Broadway

10:30 AM

(via Zoom)

**PRESENT:** Ron Kim, Mayor  
Dillon Moran, Commissioner of Accounts  
Jim Montagnino, Commissioner of Department of Public Safety

**STAFF PRESENT:** Angela Rella, Deputy Mayor  
Heather Crocker, Deputy Commissioner, Finance  
Stacy Connors, Deputy Commissioner, Accounts  
Jason Tetu, Deputy Commissioner, Department of Public Safety

**EXCUSED:** Minita Sanghvi, Commissioner of Finance  
  
Joe O'Neill, Deputy Commissioner, Department of Public Works  
  
Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kim called the meeting to order at 10:37 a.m.

**PUBLIC HEARING**

1. Amend City Code Re: Alcohol Sales and Use - Commissioner Moran stated this has been printed via the press and has been available in the Accounts Office since last week. Everything required to make this ordinance available to the public has been done. It is unfortunate that there are people in the community that are intent on spreading lies, disrupting the actions of the City government, and is quite disgusting. People should not be misinforming the public.
2. UDO Amendment 1 – Remove Uses from Greenbelt - No comment.
3. UDO Amendment 2 – Land Use Boards Criteria for Greenbelt – No comment.
4. UDO Amendment 3 – Enhance Stream and Wetland Protections – No comment.
5. UDO Amendment 4 – Amend Land Disturbance Activity Permit – No comment.
6. Civilian Review Board – No comment.

Mayor Kim stated the Council may want to go into executive session relating to the recommendations of the Commissioner of Public Works.

**CONSENT AGENDA**

1. Approval of 4/19/2022 City Council Meeting Minutes
2. Approval of 3/15/2021 City Council Meeting Transcript
3. Approval of 4/5/2022 City Council Meeting Minutes
4. Approval of 4/18/2022 Pre-Agenda Meeting Minutes
5. Approval of 4/18/2022 Pre-Agenda Meeting Transcript

6. Approval of 4/4/2022 Pre-Agenda Meeting Minutes
7. Approval of 4/4/2022 Pre-Agenda Meeting Transcript
8. Resolution: Temporary Outdoor Dining Permits as of 4/29/2022
9. Approve Budget Transfers – Regular
10. Approve Budget Amendments \_ Insurance
11. Approve Budget Amendments - Regular
12. Approve Payroll 4/29/22 \$409,588.92
13. Approve Payroll 4/22/22 \$662,850.42
14. Approve Mid-Warrant – 2022 22MWAPR2 \$8,944.67
15. Approve Warrant – 2022 22MAY1 \$488,236.84

Tony Izzo, city attorney, advised there is a couple ways to address the resolution to temporary outdoor dining permits.

Mayor Kim stated if a commissioner states they are not comfortable with or objects to something on the Consent Agenda, it will be removed for the Consent Agenda. Removal of an item from the Consent Agenda can only be done by a commissioner and not a staff member.

No objections heard.

## **MAYOR'S DEPARTMENT**

### Announcement: Saratoga High School Girls Gymnastics Team

Deputy Rella stated the team is coming to the Council meeting. There is no presentation, the City will be presenting to them.

### Announcement: Asian American and Pacific Islander Heritage Month

Mayor Kim announced there is a bill in New York State encouraging school districts to have an Asian American and Pacific Islander presentation in schools. The Council would like to encourage that as a way to mark May as Asian American and Pacific Islander Heritage Month.

### Announcement: Saratoga Farmers' Market May Location

Mayor Kim advised due to construction, the Saratoga Farmers' Market has limited operating hours.

### Announcement: National Bike Month

Mayor Kim advised National Bike Month is this month.

### Announcement: Promotion of No Mow May

Mayor Kim advised mowing at this time would injure insects that pollinate.

### Announcement: Appointment to Complete Streets Advisory Board

Mayor Kim advised this is a re-appointment of a current member.

### Announcement: Appointment to Saratoga Springs Housing Authority Board of Commissioners

Mayor Kim advised this is a re-appointment of a current member.

### Discussion and Vote: Community Development Non-Profit Grant Program

Mayor Kim advised this is a variation of the CDBG Program. This program will be launched tomorrow night.

Discussion and Vote: Approval and Authorization to Sign Energize NY Open C-PACE Financing Program Documents

No comments.

Discussion and Vote: Merit for Review and Referral to City and County Planning Boards – Proposed Amendment 1 to UDO

Mayor Kim advised this item and the next three items are to be referred to the City and County Planning Boards.

Discussion and Vote: Merit for Review and Referral to City and County Planning Boards – Proposed Amendment 2 to UDO

No comments.

Discussion and Vote: Merit for Review and Referral to City and County Planning Boards – Proposed Amendment 3 to UDO

No comments.

Discussion and Vote: Merit for Review and Referral to City and County Planning Boards – Proposed Amendment 4 to UDO

No comments.

Mayor Kim added a Discussion and Vote: Appoint DPW Commissioner. Mayor Kim circulated the report from the Committee. It is great that there are individuals that can be called upon for the City.

Commissioner Moran wanted to thank everyone. He has received a lot of positive feedback from the community. What Mayor Kim just guided the City through was a demonstration of transparency. Mayor Kim has brought closure for the family and honored them.

Commissioner Montagnino stated he echoes Commissioner Moran's comments.

## **ACCOUNTS DEPARTMENT**

Discussion and Vote: Merit to Forward Weibel Plaza Commercial PUD Amendment to City and County Planning Boards for Advisory Opinions

No comments.

Announcement: Grievance Class

Commissioner Moran advised during the Council meeting he will navigate the website to show the public where to find the resources to help them should they not be able to make the class.

Announcement: Grievance Day

No comments.

Announcement: Business Milestones

Commissioner Moran stated there is a need to reflect positives about our community. Small businesses have reached some milestones that should be recognized and he will put out those positive messages.

Announcement: Update on Outdoor Dining

Were able to process all applications within two weeks. He is proud and appreciative of the effort everyone has put forward to get this work done.

Announcement: Update on COVID and Planned City Activities

Cases are climbing. N-95 masks when they come into the meeting. Keep the window open in the meeting room.

Commissioner Moran stated he will be adding and award of bid to his agenda.

**FINANCE DEPARTMENT**

Update: Participatory Budgeting

Deputy Crocker stated the Finance Department is still accepting applications.

Discussion: 2021 Preliminary Financial Report

Deputy Crocker stated this is the City's fourth quarter and final report for 2021. Auditors will come in and make final around September.

Update: City Finances

Deputy Crocker stated revenues are strong and things are looking good.

Discussion and Vote: Resolution for Full-Time Non-Union Employees (Executive Assistant)

Deputy Crocker stated this resolution required in order to have the authority to wages and benefits for those not in the union. This resolution adds the title of executive assistant to the Commissioner of Finance.

Discussion and Vote: 2022 City Fee Update – Recreation Department (Pickleball, Fitness Fees)

No comments.

Discussion and Vote: Approval to Reimburse IT Employee in the Amount of \$169 for Payment to MindManager

Deputy Crocker stated this invoice was processed after the 30-day guideline.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Windstream Holdings II, LLC for Digital City Telephone Access (Including Inbound Police Department Calls)

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

## **PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Contract with Pace Analytical Services, LLC for Laboratory Services

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Milton Cat for Heavy Construction Equipment with Related Accessories, Attachments and Supplies

No comments.

Discussion and Vote: Approval for the Department of Public Works to Hire 2 Part Time Seasonal Street Department Employees

No comments. This is in the budget for 2022.

Discussion and Vote: Approval for the Department of Public Works to Hire 10 Part Time Seasonal Carousel Employees

No comments. This is in the budget for 2022.

Discussion and Vote: Approval for the Department of Public Works to Hire 2 Part Time Canfield Casino Laborers

No comments. This is in the budget for 2022.

Discussion and Vote: Department of Public Works Sick Bank Request

No comments.

Announcement: Saratoga County's Spring Tire Recycling Program

No comments.

Announcement: Arbor Day Tree Planting

No comments.

Announcement: American Public Works Association 2022 Project of the Year

No comments.

Deputy Rella stated may be adding an item to authorize signing of contract.

## **PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Authorization to Pay 2021 Invoice to Axon Enterprises

Invoice dated sept 2021 for 29,000 invoice not paid. He is looking into why this wasn't paid.

Civilian Review Board Ordinance

One significant amendment based upon the last public hearing – residency requirement from 6 months to one year plus some grammar changes. This should be labeled discussion and vote.

Discussion and Vote: Application Form for Membership Appointment to Civilian Review Board

Ordinance has provision for city council to approve the application form used for people to see membership on the board.

Commissioner Montagnino stated he will be adding an Announcement: May 7<sup>th</sup> at East Side Recreation - 1<sup>st</sup> Annual Elementary Bike Rodeo. This event will be for elementary school students from anywhere in the City. The Department of Public Safety will share bike safety and encourage the students to ride.

**SUPERVISORS**

Matt Veitch

1. Crescent Avenue Road Work Update
2. County Bike Routes

Tara Gaston

1. COVID-19 Update
2. Senior Luncheon
3. Redistricting Update

**ADJOURN**

Mayor Kim adjourned the meeting at 11:05 a.m.

Respectfully submitted,

Lisa Ribis  
Secretary to the City Council

Approved: 6-7-2022

Vote: 4 - 0