



June 3, 2019

**CITY OF SARATOGA SPRINGS**  
City Council Pre-Agenda Meeting  
Recreation Center  
15 Vanderbilt Avenue  
9:30 AM

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Peter Martin, Commissioner of DPS

**STAFF PRESENT:** Lisa Shields, Deputy Mayor  
Mike Sharp, Deputy Commissioner, Finance  
John Daley, Deputy Commissioner, DPS  
  
Vince DeLeonardis, City Attorney

**EXCUSED:** Maire Masterson, Deputy Commissioner, Accounts  
Joe O'Neill, Deputy Commissioner, DPW  
  
Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kelly called the meeting to order at 9:31 a.m.

**PUBLIC HEARING**

1. Liberty Affordable Housing – Commissioner Franck advised this is a continuation.

**CONSENT AGENDA**

1. Approval of 5/20/19 Pre-Agenda Meeting Minutes
2. Approval of 5/21/19 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 05/24/19 \$498,612.62
6. Approve Payroll 05/31/19 \$530,922.44
7. Approve Warrant - 2019 19MWMAY4 \$16,587.56
8. Approve Warrant – 2019 19JUN1 \$1,259,107.24

No comments.

**MAYOR'S DEPARTMENT**

Discussion and Vote: Appointment – Downtown Special Assessment District (SAD)

No comments.

Announcement: Deadline for Comments on the Uniform Development Ordinance Technical Report - June 5, 2019

No comments.

Announcement: June 18, 2019 City Council Meeting REVISED Start Time – 6:00 p.m.

No comments.

**ACCOUNTS DEPARTMENT**

Announcement: The Community Collects Event

Nancy Wagner advised this event will be spearheaded by Jamie Parillo. The event will be held on June 18<sup>th</sup> at 7 p.m. as a panel discussion. All participants will discuss the type of information they collect regarding the history of the City.

Award of Bid: Chemicals – Sodium Hypochlorite and Orthophosphate to Surpass Chemical Company, Inc.

No comments.

Award of Bid: Chemicals – Polyaluminum Chloride to Holland Company

No comments.

Award of Bid: Chemicals – Copper Sulfate to Faesy and Besthoff, LLC

No comments.

Award of Bid: Chemicals – Hydrofluocilic Acid and Sodumsilico Fluoride to Amrex Chemical Co., Inc.

No comments.

Discussion: Update on Grievance Day May 28, 2019

No comments.

**FINANCE DEPARTMENT**

Announcement: Career Jam at the Saratoga Springs city Center on October 22, 2019 from 8:30 a.m. to 1:30 p.m.

Commissioner Madigan advised this is for 8<sup>th</sup> and 9<sup>th</sup> grade students. This is the first time it is being hosted in the City. She would like the City to help out as a sponsor by contributing \$1,000 to the event.

Announcement: Population Health Innovation Summit at the Albany Capital Center on June 12, 2019 from 9:00 a.m. to 5:00 p.m.

Commissioner Madigan advised this is the third summit and co-sponsored by NYSTEC, Innovate 518, the City of Saratoga Springs, and the City of Schenectady. This event showcases promising innovations that leverages smart city technology to improve the lives of all New Yorkers. The summit is free and open to the public.

Discussion and Vote: Budget Amendment – Use of Assigned Fund Balance Knowledge Training

No comments.

Discussion and Vote: Budget Amendment - Payroll

No comments.

Discussion and Vote: Budget Transfer – Contingency

No comments.

Discussion and Vote: Budget Transfers Payroll and Benefits

No comments.

Commissioner Madigan added 2 items to her agenda: Discussion and Vote: Resolution for Non-Union Full Time Personnel; and Discussion: Tax Collection, Foreclosure Process.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Change Order #5 with Aktor Corporation for Additional Asbestos Abatement and Demolition of City Hall

Commissioner Scirocco advised this is for work in the Police Department area for asbestos.

Discussion and Vote: Approval to Pay Invoice #18-23159-F-A in the Amount of \$10,060.00 to Alpine Environmental Services, Inc. for Additional Asbestos Analysis of City Hall

Commissioner Scirocco advised he will be moving this item to the Consent Agenda.

Discussion and Vote: Approval to Pay Invoice #18-23159G-A in the Amount of \$10,653.00 to Alpine Environmental Services for Asbestos Air Sampling in City Hall

Commissioner Scirocco advised he will be moving this item to the Consent Agenda.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Barton & Loguidice for Continued Engineering Services of the Niagara Mohawk Superfund Site at Red Spring

Commissioner Scirocco advised the engineering review will be paid for by National Grid.

Announcement: Week of June 3<sup>rd</sup> Paving Schedule

No comments.

Commissioner Scirocco advised he will be adding 5 items to his agenda: 4 are for discussion and vote to authorize the mayor to sign agreements with the Surpass Chemical Company, Inc., Holland Company, Faesy and Besthoff, LLC, and Amrex Chemical Co., for various chemicals; and Discussion and Vote: Authorization for Mayor to sign Change Order with Aktor.

## **PUBLIC SAFETY DEPARTMENT**

### Announcement: Designation of Acting Chief of Police

Commissioner Martin advised with the retirement of Chief Veitch as of last Thursday, he has appointed Assistant Chief Catone as acting Chief of Police.

### Announcement: Union avenue Pedestrian Improvement Project

No comments.

### Presentation: Bikers Against Child Abuse

Commissioner Martin advised this item will be moved to the presentation section of the agenda.

## **SUPERVISORS**

Mayor Kelly read the following into the record:

### Matt Veitch

1. June 18<sup>th</sup> City Council Meeting

### Tara Gaston

1. June Schedule
2. Veterans Service Agency Event
3. Year of the Senior Event

## **EXECUTIVE SESSION**

**Mayor Kelly moved and Commissioner Franck seconded to go into executive discussion to discuss labor negotiations at 9:44 a.m.**

**Ayes – All**

City Council returned at 10:05 a.m.

Mayor Kelly advised no decisions were made during executive session.

## **ADJOURN**

Commissioner Madigan adjourned the meeting at 10:05 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved:  
Vote: