



August 16, 2021

**CITY OF SARATOGA SPRINGS**  
City Council Pre-Agenda Meeting  
City Council Room  
474 Broadway  
Saratoga Springs, NY 12866

10:00 AM

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW

**STAFF PRESENT:** Lisa Shields, Deputy Mayor  
Deidre Ladd, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

**EXCUSED:** Robin Dalton, Commissioner of DPS  
  
Joe O'Neill, Deputy Commissioner, DPW  
  
Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kelly called the meeting to order at 10:00 a.m.

**PUBLIC HEARINGS**

1. 2022 Capital Program and Budget - Mayor Kelly advised the capital program is available via a link on the agenda and has been e-mailed to the City Council and City Clerk.
2. Saratoga Regional YMCA Zoning Text Amendment – Commissioner Franck advised he will be doing the short form for SEQRA and taking a vote tomorrow evening.

**CONSENT AGENDA**

1. Approval of 7/20/2021 City Council Meeting Transcript
2. Approval of 7/6/2021 City Council Meeting Transcript
3. Approval of 8/10/2021 UDO Workshop Minutes
4. Approval of 8/2/2021 Pre-Agenda Meeting Minutes
5. Approval of 8/3/2021 City Council Meeting Minutes
6. Approval of 8/3/2021 UDO Workshop Minutes
7. Approve Budget Amendments – Insurance Reserve #8

8. Approve Insurance Reserve #8
9. Approve Budget Transfers - Regular
10. Approve Payroll 8/06/21 \$401,799.84
11. Approve Payroll 8/13/21 \$686,882.85
12. Approve Mid-Warrant – 2021 21MWAUG1 \$707,219.59
13. Approve Warrant – 2021 21AUG2 \$495,858.81

No comments.

## **MAYOR'S DEPARTMENT**

### Announcement: Proposed 2022 – 2027 Capital Program

Mayor Kelly advised there is a link to the proposed capital budget attached to the agenda. A vote will be taken on September 7, 2021.

### Presentation: Implementation of Independent Advisory Committee for NYS Police Reform and Reinvention Collaborative Plan Update

No comments.

### Discussion and Vote: Approval of HUD Mandated Changes to Template Agreement for Economic Development Revolving Loan Program

No comments.

### Discussion and Vote: Designation of Community Development Planner as Fair Housing Officer as Section 3 Coordinator and as Labor Standards Officer

Lindsay Connors advised if the City receives more than \$200,000, which it did, it needs to designate people for the positions. She has been acting as such so this is a formality.

### Discussion and Vote: Naval History and Heritage Command Outgoing Loan Agreement

Vince DeLeonardis, city attorney, advised the City has had an artifact on loan - the USS Saratoga plaque is at the City Center. The contract regarding this loan is up for renewal this year.

### Discussion and Vote: Mayor to Sign Letter of Support Zim Smith Trail

No comments.

### Appointment: Zoning Board of Appeals

No comments.

### Announcement: UDO Workshops

No comments.

Mayor Kelly advised she is adding an item: Discussion and Vote: Approve Correction to PO 171583.

## **ACCOUNTS DEPARTMENT**

Commissioner Franck advised he will be adding an item before the first item listed here to review SEQRA.

Vince DeLeonardis confirmed with the YMCA's attorney that the parcel that was requested to be removed from the PUD has in fact been removed. The amendment for the YMCA is to allow for senior services.

Discussion and Vote: Saratoga Regional YMCA Zoning Text Amendment

No comments.

Award of Bid: Professional Hydrogeological and Construction Service Geyser Crest Well No. 7 to C.T. Male

No comments.

## **FINANCE DEPARTMENT**

Update: 2022 Budget and City Finances

Commissioner Madigan advised they are in the 2022 budget process. They have received almost all budgets.

Discussion and Vote: Authorization for Mayor to Sign Agreement with LOOK TV for Video Services

Commissioner Madigan would like to bring back the services of LookTV.

Discussion and Vote: Resolution for Non-Union Full Time employees – Annual Review

Commissioner Madigan advised she did not have the resolution attached to the agenda, as she has not completed her review of the latest updates.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Amendments – Payroll

No comments.

Discussion and Vote: Budget Transfers – Contingency

No comments.

Commissioner Madigan advised she may be adding an item regarding the City Center.

## **PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Contract with CT Male Engineering, Surveying, Architecture, Landscape Architecture & Geology, DPC for Professional Hydrogeological & Construction Services for Geyser Crest Well 7

No comments.

## **PUBLIC SAFETY DEPARTMENT**

Deputy Commissioner Finneran advised there may be an item added to the agenda to set a public hearing to amend the capital budget.

## **SUPERVISORS**

Mayor Kelly read the supervisors' agenda into the record as follows:

Supervisor Veitch: 1. Government Review & Efficiency Update; 2. 2020 Census Numbers for Saratoga County; and 3. Saratoga Casino Hotel Foundation Awards.

Supervisor Gaston: 1. COVID-19 & Public Health Update; 2. Leadership Program; and 3. Community Resiliency Committee.

## **ADJOURN**

Mayor Kelly adjourned the meeting at 10:07 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 9/7/2021  
Vote: 5 - 0