



October 1, 2019

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

6:50 p.m. – P.H. – Liberty Affordable
Housing
P.H. – Zoning Amendment –
Wesley Community –
Woodlawn Oval PUD

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATIONS

1. 2020 Comprehensive Budget

CONSENT AGENDA

1. Approval of 9/16/19 Pre-Agenda Meeting Minutes
2. Approval of 9/17/19 City Council Meeting Minutes
3. Approval of 9/3/19 City Council Meeting Minutes
4. Approve Use of Insurance Reserve Resolution #2
5. Approve Budget Amendment – Use of Insurance Reserve #2
6. Approve Budget Amendments – Regular (Increases)
7. Approve Budget Transfers – Regular
8. Approve Payroll 9/20/19 \$542,238.64
9. Approve Payroll 9/27/19 \$507,195.02
10. Approve Warrant – 2019 19MWSEP2 \$62,946.56
11. Approve Warrant – 2019 19OCT1 \$752,463.47

MAYOR'S DEPARTMENT

1. Documents for Public Hearing: Zoning Text Amendment for Woodlawn Oval Planned Unit Development (PUD) aka Wesley Community
2. Announcement: Henry Street Pilot
3. Appointment: Zoning Board of Appeals
4. Discussion and Vote: Accept Donation from Friends of Recreation – Camp Saradac Scholarship – Field Trip Transportation - \$5,275
5. Discussion and Vote: Accept Donation from Friends of Recreation – Jonathan Noonan Dugout Project - \$15,430
6. Discussion and Vote: Accept Donation from WGY Christmas Wish – Camp Scholarship - \$835

7. Discussion and Vote: Authorization for Mayor to Sign Youth Service Project Agreement with the County of Saratoga
8. Discussion and Vote: Authorization to Pay Invoice #037037 01 in the Amount of \$11,402.30 to Winsupply for Weibel Ice Rink Chiller System
9. Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rinks (Ice Rinks Agreement) Template with Regulatory Updates Revised
10. Discussion and Vote: PILOT Between the City of Saratoga Springs, Promenade Housing Development Fund Co., and Saratoga Springs Housing Authority
11. Discussion and Vote: Authorization to Waive Building Permit Fees for the Promenade Housing Initiative
12. Discussion and Vote: Authorization for Mayor to Sign Fire Administrative Officers Contract
13. Discussion and Vote: Authorization for Mayor to Sign MOU with the Police Administrative Officers Revised for Health Insurance
14. Set Public Hearing: Amend Capital Budget for Missing Links Sidewalk Project (#1270)

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Accept Grant from NYS Archives Records Management and Authorization for Mayor to Sign All Related Documents
2. Discussion and Vote: Submittal to Voters at the 2020 General Election

FINANCE DEPARTMENT

1. Set Public Hearing: 2020 Comprehensive Budget
2. Announcement: 2020 Budget Workshops
3. Discussion and Vote: 2018 Fund Balance: Reserve & Assignment Recommendations
4. Discussion and Vote: Updated 2019 City Fees – DPW: Small Cell Wireless Right of Way Permit
5. Announcement: 2018 Tax Liens
6. Discussion and Vote: Approval to Pay Invoice Without PO to LookTV in the Amount of \$500
7. Discussion and Vote: Budget Amendment – Payroll
8. Discussion and Vote: Budget Amendment – Use of Fund Balance
9. Discussion and Vote: Budget Transfer – Insurance
10. Discussion and Vote: Budget Transfer – Payroll

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Approval to Pay Invoice #13047 to W.J. Morris Excavating, Inc. for Emergency Water Main Break on Hathorn Blvd.
2. Discussion and Vote: Authorization for Mayor to Sign Contract with SRI Fire Sprinklers for Fire Suppression Services
3. Discussion and Vote: Authorization for Mayor to Sign Agreement with ATC Group Services, LLC for Hazardous Materials Testing & Monitoring Services
4. Discussion and Vote: Water Leak Adjustment
5. Discussion and Vote: Authorization for Mayor to Sign Agreement with Mahoney Notifiers for Fire Alarm Inspection Services
6. Announcement: Household Hazardous Waste Collection Event October 26, 2019
7. Announcement: Saratoga County Resident Tire Recycling Program
8. Discussion and Vote: Authorization for Mayor to Sign Change Order #2 with MLB Construction Services, LLC for City Hall Renovation Project General Construction
9. Discussion and Vote: Authorization for Mayor to Sign Change Order #3 with MLB Construction Services, LLC for City Hall Renovation Project
10. Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with Collett Mechanical, Inc. for City Hall Renovation Project HVAC
11. Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with Collett Mechanical, Inc. for City Hall Renovation Project Plumbing

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization to Accept a Donation from the Murrell Foundation for the Mounted Division in the Amount of \$1,000
2. Discussion and Vote: Approval to Pay Invoice to American Test Center for Fire Truck Annual Safety Inspection in the Amount of \$1,120
3. Discussion and Vote: Accept Donation from the New York State Military Museum in the Amount of \$100 for Space for a Police Promotion Ceremony
4. Discussion and Vote: Authorization for Mayor to Sign Contract with the New York State Military Museum for Police Department Promotion Ceremony
5. Announcement: Thanking the Saratoga Springs Police Department, the Saratoga Springs PBA, and the Recreation Department for the First Annual Bike Rodeo

SUPERVISORS

Matt Veitch

1. Buildings & Grounds Committee Update
2. County Long Range Capital Planning Committee

Tara Gaston

1. Upcoming Calendar
2. Election Information
3. Code Blue
4. Energy & Environment Survey

ADJOURN



October 1, 2019

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

PRESENT: Meg Kelly, Mayor
John Franck, Commissioner of Accounts
Michele Madigan, Commissioner of Finance
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
John Daley, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor

EXCUSED: Tara Gaston, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS

Liberty Affordable Housing

Mayor Kelly opened the public hearing at 6:50 p.m.

Commissioner Franck stated this is in regards to the property by the Racino.

Art Lumis of Liberty Affordable Housing asked that this project be pulled while they work internally on this. When they are ready, they will ask for this to be put back on the agenda.

No one spoke.

Mayor Kelly concluded the public hearing at 6:52 p.m.

Zoning Amendment – Wesley Community – Woodlawn Oval PUD

Mayor Kelly opened the public hearing at 6:52 p.m.

Cliff VanWagner of Wesley Community stated they currently have 700 seniors living on campus supported by 625 employees. Their request includes renovations to existing five story Springs Building; construction of new five-story 100-unit apartment building; construction of a 25,000 square foot one-story building for assisted living/memory care unit; and construction of a 4,000 square foot two-story building that will replace a current unoccupied residence that will be demolished. This building will serve as office space and training.

A.C. Riley of Saratoga Springs and resident of Woodlawn Commons stated rentals in this area have a high price. This building will be a great supplement to what already exists. It is a supportive living environment.

Kevin O'Brien of Lawrence Street, Saratoga Springs, stated they are proud to be a neighbor of Wesley. There is a great integration of social and economic status. Wesley has always acted responsibly and worked with their neighbors.

Phil Klein of Saratoga Springs stated he served as chair of the Wesley board and a patient for 60 days. You couldn't ask for better care and we are fortunate they are here in our community. He hopes the Council will support this.

Elizabeth Winnie of Saratoga Springs stated she is in-between the hospital project and Wesley. Her only concern is the green space that keeps disappearing.

Mayor Kelly concluded the public hearing at 7:03 p.m. and left it open.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:03 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:04 p.m.

Eric Lawson of Saratoga Springs stated he is here representing the Southeast Neighbors Group. He read a statement into the record (statement attached). The last several years local government has relied upon the charity of non-governmental bodies to meet the need of Code Blue. They recently learned of plans to locate and build a permanent structure in Saratoga Springs that can address the needs of the homeless. They support this.

Ben Gleeksman of 193 Circular Street stated he is here on behalf of the skateboards in the City. Skateboarding is going to be in the Olympics this year so expect this sport to grow.

Jamie Gamble of Saratoga Presbyterian Congregational Church stated they are here to support of the efforts being made regarding Code Blue.

Charlie Samuels of Saratoga Springs thanked the Council for considering upgrading the Saratoga Skate Park. This park is the reason he moved to Saratoga. This is a multi-generational activity.

Reverend Kate of the Presbyterian New England Congregational Church said thank you to the City for their dedication to the homeless. They have gotten to know many of the homeless in their area and consider them friends. She encouraged the Council to continue to work on this and find ways to fund this. Sam Brewer of Saratoga Springs stated he is concerned about the lack of analysis that has gone into the installation of bike lanes on Lake Avenue.

Mary Louse of Saratoga Springs stated the Shelters of Saratoga have been a great neighbor. To see the City is supporting the Shelter helps with the fundraising.

Darlene McGraw of Saratoga Springs stated she doesn't feel the bike lanes are going to be safer. She is also asking for more transparency; some are being asked to follow the rules and some are not.

Mayor Kelly closed the public comment period at 7:16 p.m.

Mayor Kelly stated the skateboarders use the crosswalks and they are carrying their skateboards across. They are being taught etiquette.

Commissioner Madigan stated she has on her agenda an item regarding recommendations for fund balance. One of the recommendations is to upgrade the skate park.

PRESENTATION

2020 Comprehensive Budget

Commissioner Madigan presented the 2020 Comprehensive Budget; which is posted on the City's website.

Commissioner Madigan stated we are still recovering from the lightning strike and work is underway at City Hall. They are waiting on key revenue line items (dollars) that may allow the Council to revisit requests that are not included in the budget. There will be two public hearings on the budget following this presentation. The budget must be adopted on or before November 30th of each year. If the Council fails to adopt the budget, the budget presented tonight becomes the budget for 2020.

The 2020 comprehensive budget is \$48.2 million dollars; a 2.4% increase from the 2019 adopted budget of \$47.1 million. Requested expenses came in at \$52 million; a 10.4% increase; 2020 revenues came in at \$45.2 million. This difference resulted in many of the non-contractual requests submitted including all vehicles, and almost all new hires and upgrades. We have maintained our AA+ bond rating. Property tax and sales tax continues to drive our revenue source. The 2020 comprehensive budget assumes a slight property tax decrease with the inside tax rate decrease of -0.05% and the outside tax rate decrease of -0.1%. The debt service levy goes up in 2020 due to the City issuing debt in 2019 of approximately \$9.8 million. The second largest resource is sales tax. As of the last monthly distribution received in September, aggregate sales tax is up 8.6% as of the same period last year. Mortgage tax is the most volatile revenue source within the City budget. This year we have seen an increase in activity. VLT aid is being kept flat for 2020; occupancy tax has been increased slightly; and admissions tax has been kept flat.

Expenses – personnel and benefits continue to be the largest portion of expenses. Almost all new hires and upgrades have been excluded from the 2020 comprehensive budget. An increase was included for liability insurance as there was concern how the City's insurance would be impacted by the lightning strike at City Hall and the fire as the DPW dispatch.

Contingency has been lowered in the 2020 comprehensive budget to \$100,000. This should be reviewed and amended during the budget workshops.

Restricted fund balance represents reserves that are funded throughout the year for a variety of reasons such as capital projects and retirement expenses. Total fund balance usage in the budget is \$2.4 million.

The Capital Budget presented by the mayor totaled \$17 million and is not realistic. Her office removed/edited many items in the capital budget. The capital budget included in tonight's presentation totals \$8.6 million; \$5 million excluding water and sewer.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approval of 9/16/19 Pre-Agenda Meeting Minutes
2. Approval of 9/17/19 City Council Meeting Minutes
3. Approval of 9/3/19 City Council Meeting Minutes
4. Approve Use of Insurance Reserve Resolution #2
5. Approve Budget Amendment – Use of Insurance Reserve #2
6. Approve Budget Amendments – Regular (Increases)
7. Approve Budget Transfers – Regular
8. Approve Payroll 9/20/19 \$542,238.64
9. Approve Payroll 9/27/19 \$507,195.02
10. Approve Warrant – 2019 19MWSEP2 \$62,946.56
11. Approve Warrant – 2019 19OCT1 \$752,463.47

Ayes – All

MAYOR'S DEPARTMENT

Documents for Public Hearing: Zoning Text Amendment for Woodlawn Oval Planned Unit Development (PUD) aka Wesley Community

Mayor Kelly advised the supporting documents for the Woodlawn Oval Planned Unit Development (PUD) is attached to the agenda.

Announcement: Henry Street Pilot

Mayor Kelly announced the successful completion of the Henry Street Pilot. The City staff will be reviewing the data collected and reporting to the Council in the near future.

Appointment: Zoning Board of Appeals

Mayor Kelly appointed Matthew Gutch to the Zoning Board of Appeals for the term of 10/1/19 - 12/31/20. He is completing the term of a former board member.

Discussion and Vote: Accept Donation from Friends of Recreation – Camp Saradac Scholarship – Field Trip Transportation - \$5,275 (19-443)

Mayor Kelly advised \$2,275 was donated for camp scholarships and \$3,000 was donated for field trips.

Mayor Kelly moved and Commissioner Madigan seconded to accept the donation from Friends of Recreation – Camp Saradac scholarship, field trip transportation in the amount of \$5, 275 as included with this agenda.

Ayes - All

Discussion and Vote: Accept Donation from Friends of Recreation – Jonathan Noonan Dugout Project - \$15,430 (19-444)

Mayor Kelly advised the Noonan family along with the community raised \$15,430 in honor of their son Jonathan Noonan. This donation is to go towards the Veterans Memorial Park baseball field dugouts. DPW will be constructing the dugouts.

Mayor Kelly moved and Commissioner Scirocco seconded to accept the donation from the Friends of Recreation, Jonathan Noonan dugout project in the amount of \$15,430 as included with this agenda.

Ayes - All

Discussion and Vote: Accept Donation from WGY Christmas Wish – Camp Scholarship - \$835 (19-445)

Mayor Kelly advised WGY with the help of Curtis Lumber donated \$835 for Camp Saradac scholarships.

Mayor Kelly moved and Commissioner Madigan seconded to accept the donation WGY Christmas Wish – camp scholarships in the amount of \$835 as included with this agenda.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Youth Service Project Agreement with the County of Saratoga (19-446)

Mayor Kelly advised this is an annual agreement. The County will sponsor the Youth Service Project and pay the City a sum not to exceed \$6,825 for the Office of Children and Family Services.

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign the Youth Service Project Agreement with the County of Saratoga as included with this agenda.

Ayes - All

Discussion and Vote: Authorization to Pay Invoice #037037 01 in the Amount of \$11,402.30 to Winsupply for Weibel Ice Rink Chiller System (19-447)

Mayor Kelly advised the work was completed prior to a purchase order being obtained.

Mayor Kelly moved and Commissioner Scirocco seconded to approve the payment of invoice #037037 01 in the amount of \$11,402.30 to Winsupply for the Weibel Ice Rink chiller system as included with this agenda.

Ayes - All

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rinks (Ice Rinks Agreement) Template with Regulatory Updates Revised (19-448)

Mayor Kelly advised the risk and safety requested the Workers' Compensation be removed from this agreement.

Mayor Kelly moved and Commissioner Franck seconded to approve the revocable license for use of City of Saratoga Springs Ice Rinks (Ice Rinks Agreement) Template with regulatory updates revised as included with this agenda.

Ayes - All

Discussion and Vote: PILOT Between the City of Saratoga Springs, Promenade Housing Development Fund Co., and Saratoga Springs Housing Authority (19-449)

Mayor Kelly advised this agreement will bring us another affordable housing project.

Mayor Kelly moved and Commissioner Scirocco seconded to authorize the mayor to sign a PILOT between the City of Saratoga Springs Promenade Housing Development Fund Corp. and Saratoga Springs Housing Authority as included with this agenda.

Ayes - All

Discussion and Vote: Authorization to Waive Building Permit Fees for the Promenade Housing Initiative (19-450)

Mayor Kelly advised the resolution passed in 2018 included considering additional incentives. She is asking the City Council to waive the building permit fees estimated in the amount of \$61,030.75 and no recreation fees are required.

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to waive the building permit fees for the Promenade Housing Initiative as included with this agenda.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Fire Administrative Officers Contract (19-451)

Mayor Kelly moved and Commissioner Martin seconded to authorize the mayor to sign the Fire Administrative Officers Contract as described with this agenda.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign MOU with the Police Administrative Officers Revised for Health Insurance (19-452)

Mayor Kelly moved and Commissioner Martin seconded to authorize the mayor to sign the MOU with the Police Administrative Officers revised for health care insurance as described with this agenda.

Ayes - All

Set Public Hearing: Amend Capital Budget for Missing Links Sidewalk Project (#1270)

Mayor Kelly set a public hearing for Tuesday, October 15, 2019 at 6:55 p.m.

ACCOUNTS DEPARTMENT

Discussion and Vote: Accept Grant from NYS Archives Records Management and Authorization for Mayor to Sign All Related Documents (19-453)

Commissioner Franck advised this grant is for the scanning of Planning Board case files. We have satisfied all the State's requirements and have received the official award form. This is a non-matching grant.

Commissioner Franck moved and Commissioner Martin seconded to accept the grant award from the NYS Archives in the amount of \$74,875 and authorize the mayor to sign all related documents.

Ayes - All

Discussion and Vote: Submittal to Voters at the 2020 General Election (19-454)

Commissioner Franck advised the proposed Charter by initiative and referendum has been submitted and received in the City Clerk's Office on September 10, 2019.

Commissioner Franck moved and Commissioner Martin seconded that the City Council submit to the voters this proposed local law at the 2020 general election.

Ayes - All

FINANCE DEPARTMENT

Set Public Hearing: 2020 Comprehensive Budget

Commissioner Madigan set a public hearing for Tuesday, October 15, 2019 at 6:45 p.m.

Announcement: 2020 Budget Workshops

Commissioner Madigan announced the 2020 budget workshops as follows: October 22, 2019 at 5:00 p.m. for the Finance Department, the Mayor's Department, and the Department of Public Safety; and October 24, 2019 at 5:00 p.m. for the Accounts Department, the Department of Public Works, and the Recreation Department. Both meetings will be held in the City Council room at the Recreation Center. Additional workshops will be scheduled as needed.

Discussion and Vote: 2018 Fund Balance: Reserve & Assignment Recommendations (19-455)

Commissioner Madigan advised the City's 2018 audited unrestricted fund balance represents 20.4% of the 2019 adopted budget. Should all recommendations pass, the fund balance would decrease to 17.1%.

The following recommendations were made:

- Contribution to the retirement reserve in the amount of \$800,000.
- Contribution to the reserve fund for the payment of bonded indebtedness in the amount of \$200,000.
- Create an assignment for Code Blue in the amount of \$50,000.
- Create an assignment for the Recreation Department Skate Park improvements in the amount of \$200,000.
- Repurposing the Public Safety right sizing assignment and adding \$70,000 to allow the addition of two new police officers.
- Add \$200,000 to the DPS sick leave assignment.

Commissioner Madigan moved and Commissioner Martin seconded to approve the aforementioned reserve and assignment recommendations.

Ayes - All

Discussion and Vote: Updated 2019 City Fees – DPW: Small Cell Wireless Right of Way Permit (19-456)

Commissioner Madigan advised they have seen an uptick of small cell activity. Much of what can be charged is regulated by the FCC.

Vince DeLeonardis, city attorney, advised the Zoning Ordinance was amended to include legislation regarding small cell wireless facilities. That allowed the Council to establish fees.

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the updated 2019 City Fee Schedule as previously distributed with the agenda.

Ayes - All

Announcement: 2018 Tax Liens

Commissioner Madigan announced unpaid 2018 City and 2017-2018 school taxes, penalties, charges and assessments have had a lien levied on them earlier today. This process is followed annually. The list of properties can be found on the City's website and in the Saratogian.

Discussion and Vote: Approval to Pay Invoice Without PO to LookTV in the Amount of \$500 (19-457)

Commissioner Madigan moved and Commissioner Franck seconded to approve payment of invoice 11313158 from LookTV, Inc. for \$500 for August City Council meetings.

Ayes - All

Discussion and Vote: Budget Amendment – Payroll (19-458)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget amendment – payroll as previously distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Amendment – Use of Fund Balance (19-459)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget amendment – use of fund balance as previously distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Transfer – Insurance (19-460)

Commissioner Madigan moved and Commissioner Franck seconded to approve the budget transfer – insurance as previously distributed with the agenda.

Ayes - All

Discussion and Vote: Budget Transfer – Payroll (19-461)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget transfer – payroll as previously distributed with the agenda.

Ayes – All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval to Pay Invoice #13047 to W.J. Morris Excavating, Inc. for Emergency Water Main Break on Hathorn Blvd. (19-462)

Commissioner Scirocco advised this invoice is for the rental of a vacuum truck from W.J. Morris Excavating for the emergency repair of the water main break on the corner of Hathorn and Lamplighter.

Commissioner Scirocco moved and Commissioner Franck seconded to approve payment of invoice #13047 in the amount of \$1,798.08 to W.J. Morris Excavating, Inc. for the emergency water main break on Hathorn Blvd.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Contract with SRI Fire Sprinklers for Fire Suppression Services (19-463)

Commissioner Scirocco advised this agreement is for fire inspection services for City Hall, Canfield Casino, Recreation Center, Weibel and Vernon Ice Rinks, Water Treatment Plant, and the Senior Center.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign contract with SRI Fire Sprinklers for fire suppression services in the amount not to exceed unit bid price per proposal as previously distributed with the agenda.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Agreement with ATC Group Services, LLC for Hazardous Materials Testing & Monitoring Services (19-464)

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign agreement with ATC Group Services, LLC for hazardous materials testing and monitoring services not to exceed the unit bid price per proposal as previously distributed with the agenda.

Ayes - All

Discussion and Vote: Water Leak Adjustment (19-465)

Commissioner Scirocco advised this leak relates to the parcel in Interlaken that burned last year. It was discovered after the fire the curb box and an issue and was not able to be turned off. Water continued running to the home, the pipes froze and burst. The total water and sewer bills incurred totaled \$6,425.07.

Commissioner Scirocco moved and Commissioner Martin seconded to approve to adjust the July 2019, October 2019, and January 2020 utility bills to \$66.50.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Agreement with Mahoney Notifiers for Fire Alarm Inspection Services (19-466)

Commissioner Scirocco advised this agreement is for the fire alarm inspection services at Canfield Casino, City Hall, Congress Park Carousel, Recreation Center, Weibel and Vernon Ice Rinks, Senior Center, City Hall, and Visitor Center.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign agreement with Mahoney Notifiers for fire alarm inspection services in the amount of \$4,180.

Ayes - All

Announcement: Household Hazardous Waste Collection Event October 26, 2019

Commissioner Scirocco announced the next household hazardous waste collection day is Saturday, October 26, 2019 from 8 a.m. – noon at the Weibel Avenue Ice Rink. There is a list on the webpage of acceptable items. Residents must pre-register and show proof of residency.

Announcement: Saratoga County Resident Tire Recycling Program

Commissioner Scirocco announced the County is holding a tire-recycling day on October 29, 2019 behind the Malta Town Court Office. County residents must pre-register.

Discussion and Vote: Authorization for Mayor to Sign Change Order #2 with MLB Construction Services, LLC for City Hall Renovation Project General Construction (19-467)

Commissioner Scirocco advised this is for additional construction costs at City Hall relating to the installation of a new elevator.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign change order #2 with MLB Construction Services, LLC for City Hall Renovation Project – General Construction in the amount of \$18,117.24.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Change Order #3 with MLB Construction Services, LLC for City Hall Renovation Project (19-468)

Commissioner Scirocco advised this relates to work in the police administrative division.

Commissioner Scirocco moved and Commissioner Martin seconded to authorize the mayor to sign change order #3 with MLB Construction Services, LLC for the City Hall Renovation Project – general construction in the amount of \$126,431.10.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with Collett Mechanical, Inc. for City Hall Renovation Project HVAC (19-469)

Commissioner Scirocco advised this is also for the police administration division

Commissioner Scirocco moved and Commissioner Martin seconded to authorize the mayor to sign change order #1 with Collett Mechanical, Inc. for City Hall Building Renovation – HVAC in the amount of \$60,841.90.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 with Collett Mechanical, Inc. for City Hall Renovation Project Plumbing (19-470)

Commissioner Scirocco advised this change order is for sprinkler modifications.

Commissioner Scirocco moved and Commissioner Martin seconded to authorize the mayor to sign change order #1 with Collett Mechanical, Inc. for City Hall Building Renovation Project – Plumbing in the amount of \$29,536.37.

Ayes - All

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization to Accept a Donation from the Murrell Foundation for the Mounted Division in the Amount of \$1,000 (19-471)

Commissioner Martin advised the Murrell Foundation donated \$1,000 to the mounted patrol.

Commissioner Martin moved and Commissioner Madigan seconded to accept the donation in the amount of \$1,000 from the Murrell Foundation to the Police Department's Mounted Division.

Ayes - All

Discussion and Vote: Approval to Pay Invoice to American Test Center for Fire Truck Annual Safety Inspection in the Amount of \$1,120 (19-472)

Commissioner Martin advised this is for the annual safety inspection on fire apparatus.

Commissioner Martin moved and Commissioner Madigan seconded to authorize the payment of \$1,120 to American Test Center to satisfy invoice #2191975 for the annual safety inspection of fire apparatus.

Ayes - All

Discussion and Vote: Accept Donation from the New York State Military Museum in the Amount of \$100 for Space for a Police Promotion Ceremony (19-473)

Commissioner Martin advised the New York State Military Museum is donating the use of space for the police promotion ceremony.

Commissioner Martin moved and Commissioner Franck seconded to accept the donation of space from the New York State Military Museum valued at \$100 for use by the Police Department at its November 4, 2019 promotion ceremony.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Contract with the New York State Military Museum for Police Department Promotion Ceremony (19-474)

Commissioner Martin moved and Commissioner Franck seconded to authorize the mayor to sign the contract with the New York State Military Museum for space to use for the Police Department's November 4, 2019 Promotion Ceremony.

Ayes - All

Announcement: Thanking the Saratoga Springs Police Department, the Saratoga Springs PBA, and the Recreation Department for the First Annual Bike Rodeo

Commissioner Martin thanked all who participated in the first annual Bike Rodeo: Saratoga Springs Police Department, Saratoga Springs PBA, Recreation Department, Department of Public Works, Marilyn Rivers, Cornell Cooperative Extension, New York State National Guard, and Stewart's.

SUPERVISORS

Matt Veitch

Buildings & Grounds Committee Update

Supervisor Veitch reported on October 9, 2019 at 3 p.m. they will have the grand opening of the Saratoga County Law Library.

County Long Range Capital Planning Committee

Supervisor Veitch reported they met last Monday. Highway reconstruction, bridge reconstruction, highway equipment, airport improvements are all on the capital improvement list for next year. The County does not bond for any of their capital programs.

Tara Gaston – absent

Election Information

Supervisor Veitch reported for Supervisor Gaston that the deadline to register is October 11, 2019 and early voting starts October 26th.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 8:53 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

DRAFT