



November 4, 2019

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

6:45 p.m. – P.H. – 2020 Comprehensive
Budget
P.H. – Amend Chapter 222 –
Vacant Buildings
P.H. – Amend Chapter 225 –
Handicap Parking
P.H. – Capital Budget
Amendment – Geysers Road
Trail

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

CONSENT AGENDA

1. Approval of 10/15/19 City Council Meeting Minutes
2. Approval of 10/15/19 Pre-Agenda Meeting Minutes
3. Approval of 10/22/19 Budget Workshop Minutes
4. Approve Budget Amendments – Regular (Increases)
5. Approve Budget Transfers – Regular
6. Approve Payroll 10/18/19 \$616,956.91
7. Approve Payroll 10/25/19 \$517,887.03
8. Approve Payroll 11/01/19 \$714,727.75
9. Approve Warrant – 2019 19MWOCT3 \$1,041.85
10. Approve Warrant – 2019 19MWOCT4 \$42,015.38
11. Approve Warrant – 2019 10MWOCT5 \$4,331.20
12. Approve Warrant – 2019 19NOV1 \$1,377,663.10

MAYOR'S DEPARTMENT

1. Announcement: East Side Fire/EMS Station #3
2. Announcement: 2020 Census Complete Count Committee
3. Discussion and Vote: Authorization for Mayor to Sign Trademark License Agreement with U.S. Census Bureau
4. Discussion and Vote: Recreation Master Plan
5. Discussion and Vote: Accept Basketball Sponsors

6. Discussion and Vote: Approval to Pay Invoice #0113011 in the Amount of \$9,625 and Invoice #0113379 in the Amount of \$3,114.50 to Chazen Eng Land Surveying & Landscape Architecture for Code and Permit Reviews
7. Discussion and Vote: Approval to Pay Invoice #0283843 in the Amount of \$31,375 to GPI for Geyser Road Trail Design
8. Discussion and Vote: MVP PPO & Gold 2020 Renewal Rates and Broker's Commission
9. Discussion and Vote: Dental Coverage 2020 Renewal Rates – Guardian Life Insurance Co.
10. Discussion and Vote: Authorization for the Mayor to Sign Agreement with Richard Sears Tree Experts for Excelsior Tree Removal – Downtown Connector
11. Discussion and Vote: Tax Exemption Agreement Between City of Saratoga Springs, Saratoga Springs Housing Authority, and SRDI, LLC
12. Discussion and Vote: Capital Budget Amendment- Geyser Road Trail (#1200)

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Approval of Commercial Filming Permit
2. Discussion and Vote: Approval of Hot Work Permit Protocol
3. Discussion and Vote: Authorization to Pay Additional Costs Billed by GAR Associates in the Amount of Part-Payment on \$10,000 for Commercial Data Verification

FINANCE DEPARTMENT

1. Announcement: Review of Policies Re: Approval to Pay Invoices
2. Discussion: 3rd Quarter 2019 Financial Report
3. Discussion and Vote: 2019 Finance Policies
4. Discussion and Vote: 2019 Finance Policy and Procedure Manual
5. Discussion and Vote: Authorization for Mayor to Sign Tyler Technologies License and Services Agreement
6. Discussion and Vote: Authorization for Mayor to Sign TVC Albany, Inc. d/b/a FirstLight Fiber Contract
7. Discussion and Vote: Bond Resolution – Geyser Road Trail
8. Discussion and Vote: Budget Amendment – Capital (Increase) Geyser Road Trail
9. Discussion and Vote: Budget Amendment – Add to Contingency
10. Discussion and Vote: Budget Amendment – Payroll and Benefits
11. Discussion and Vote: Budget Transfer – Payroll and Benefits

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Approval to Pay Two Invoices #92657081-001 in the Amount of \$805.40 and #92647020-001 in the Amount of \$1,378.58 to SiteOne Landscape Supply for Recreation Fields and Weibel Ave. Ice Rink
2. Discussion and Vote: Approval to Pay Two Invoices #IN01048116 in the Amount of \$1,494.37 and #IN01048117 in the Amount of \$1,494.37 to Ross Valve Manufacturing Company for Water Treatment Plant
3. Discussion and Vote: Authorization for Mayor to Sign Change Order #4 with MLB Construction for City Hall Renovation Project General Construction
4. Discussion and Vote: Authorization for Mayor to Sign Change Order #2 and #3 with Collett Mechanical, Inc. for City Hall Renovation HVAC
5. Discussion and Vote: Authorization for Mayor to Sign Change Orders #2 Through #4 with Collett Mechanical, Inc. for City Hall Renovation Plumbing
6. Discussion and Vote: Authorization for Mayor to Sign Change Order #3 with BlueScope Construction for DPW Dispatch Building
7. Discussion and Vote: Authorization for Mayor to Sign Addendum Two with Mesick Cohen Wilson Baker Architects, LLP for Professional Services for Canfield Casino Main Parlor and Bar Room Restoration
8. Discussion and Vote: Department of Public Works Sick Bank Request

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract with DeNooyer Chevrolet
2. Discussion and Vote: Approval to Pay Invoice #53861 in the Amount of \$2,120 to Overhead Door
3. Discussion and Vote: Authorization for Mayor to Sign Contract with Main Motorcar
4. Set Public Hearing: To Amend Chapter 75 of the City Code, Bicycles, with Respect to Bicycles
5. Set Public Hearing: To Amend Chapter 225 of the City Code, Vehicles & Traffic, with Respect to Regent Street and Marion Place
6. Set Public Hearing: To Amend Chapter 225 of the City Code, Vehicles & Traffic, with Respect to Parking in Bicycle Lanes

SUPERVISORS

Matt Veitch

1. County Trails Committee Update

Tara Gaston

1. Election Day
2. Code Blue
3. Upcoming Resolutions

ADJOURN

DRAFT



November 4, 2019

CITY OF SARATOGA SPRINGS
City Council Meeting
Recreation Center
15 Vanderbilt Avenue
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lynn Bachner, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
John Daley, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor (arrived 7:37 p.m.)

EXCUSED: Lisa Shields, Deputy Mayor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS

2020 Comprehensive Budget

Mayor Kelly opened the public hearing at 6:45 p.m.

Commissioner Madigan advised this is the second public hearing for the 2020 Comprehensive Budget and will be remain open until the Council votes on the budget.

No one spoke.

Mayor Kelly concluded the public hearing at 6:46 p.m. and left it open.

Amend Chapter 222 – Vacant Buildings

Mayor Kelly opened the public hearing at 6:46 p.m.

Commissioner Martin stated the purpose of these changes is to strengthen enforcement provisions.

Samantha Bosshart of the Saratoga Springs Preservation Foundation stated they are very supportive of these changes. Addressing historic buildings is very important and hopes this will allow the City to take further measures to protect those buildings.

Mayor Kelly concluded the public hearing at 6:48 p.m. and left it open.

Amend Chapter 225 – Handicap Parking

Mayor Kelly opened the public hearing at 6:48 p.m.

Commissioner Martin advised this will clarify compliance with the state law. The amendment adds language that clarifies any handicapped spaces on private property complies with local and state vehicle and traffic law.

No one spoke.

Mayor Kelly concluded the public hearing at 6:49 p.m. and left it open.

Capital Budget Amendment – Geyser Road Trail

Mayor Kelly opened the public hearing at 6:49 p.m.

Mayor Kelly advised the amount budgeted for 2020 will be moved to 2019 as this project has moved along quickly.

No one spoke.

Mayor Kelly closed the public hearing at 6:49 p.m.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:00 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:01 p.m.

Molly Gagne of Saratoga Springs thanked the Council for being behind the Geyser Road Trail for all these years.

Mayor Kelly closed the public comment period at 7:01 p.m.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to approve the consent agenda as follows:

1. Approval of 10/15/19 City Council Meeting Minutes
2. Approval of 10/15/19 Pre-Agenda Meeting Minutes
3. Approval of 10/22/19 Budget Workshop Minutes
4. Approve Budget Amendments – Regular (Increases)
5. Approve Budget Transfers – Regular
6. Approve Payroll 10/18/19 \$616,956.91
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9. Approve Warrant – 2019 19MWOCT3 \$1,041.85
10. Approve Warrant – 2019 19MWOCT4 \$42,015.38
11. Approve Warrant – 2019 10MWOCT5 \$4,331.20
12. Approve Warrant – 2019 19NOV1 \$1,377,663.10

Ayes – All

MAYOR'S DEPARTMENT

Announcement: East Side Fire/EMS Station #3

Mayor Kelly announced this administration has a tentative agreement for the third fire/EMS station for the eastern plateau. She thanked the franchise oversight board and NYRA.

Announcement: 2020 Census Complete Count Committee

Mayor Kelly announced the Mayor's Office will create a Complete Count Committee made up of employees and local community leaders. The results of the 2020 census will determine representation in congress and redrawing the congressional district boundaries.

Discussion and Vote: Authorization for Mayor to Sign Trademark License Agreement with U.S. Census Bureau (19-516)

Mayor Kelly stated this will permit the City to use the 2020 census logo on campaign materials.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign trademark license agreement with U.S. Census Bureau as included with this agenda.

Ayes – All

Discussion and Vote: Recreation Master Plan (19-517)

Mayor Kelly moved and Commissioner Martin seconded to approve the Recreation Master Plan as included with this agenda.

Ayes – All

Discussion and Vote: Accept Basketball Sponsors (19-518)

Mayor Kelly stated the sponsors are as follows for the 2019/2020 basketball league: Adirondack Trust Company, Afsco Fence Company, Sean and Marilyn Rivers, Fingerpaint Marketing, Saratoga Springs Firefighters Local 343, Saratoga Lions Club, Cudney's Cleaners, Rotary Club of Saratoga Springs, Trendsetters Barber Shop, and the Princepsa Ladies Auxiliary.

Mayor Kelly moved and Commissioner Franck seconded to accept the basketball sponsors as described with this agenda.

Ayes – All

Discussion and Vote: Approval to Pay Invoice #0113011 in the Amount of \$9,625 and Invoice #0113379 in the Amount of \$3,114.50 to Chazen Eng Land Surveying & Landscape Architecture for Code and Permit Reviews (19-519)

Mayor Kelly moved and Commissioner Franck seconded to approve payment of invoice #0113011 in the amount of \$9,625 and invoice #01179 in the amount of \$3,114.50 to Chazen Engineering Surveying & Landscape Architecture for code and permit reviews as included with this agenda.

Ayes – All

Discussion and Vote: Approval to Pay Invoice #0283843 in the Amount of \$31,375 to GPI for Geyser Road Trail Design (19-520)

Mayor Kelly advised due to additional work required by the state, which was included in the scope, but not in the cap, an additional invoice was incurred.

Mayor Kelly moved and Commissioner Franck seconded to approve payment of invoice #0283843 in the amount of \$31,375 to GPI for Geyser Road Trail Design as included with this agenda.

Ayes – All

Discussion and Vote: MVP PPO & Gold 2020 Renewal Rates and Broker's Commission (19-521)

Mayor Kelly stated these are for retirees and there are no broker fees.

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign the MVP PPO & Gold 2020 renewal rates and broker's commission as included with this agenda.

Ayes – All

Discussion and Vote: Dental Coverage 2020 Renewal Rates – Guardian Life Insurance Co. (19-522)

Mayor Kelly stated the rates are for 2020 coverage offered to City employees. There is no cost to the City.

Mayor Kelly moved and Commissioner Madigan seconded to approve and authorize the mayor to sign the dental coverage 2020 renewal rates with Guardian Life Insurance Company as included with this agenda.

Ayes – All

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Richard Sears Tree Experts for Excelsior Tree Removal – Downtown Connector (19-523)

Mayor Kelly stated the downtown connector requires the removal of trees and brush along Excelsior Park.

Mayor Kelly moved and Commissioner Martin seconded to authorize the mayor to sign agreement with Richard Sears Tree Experts for Excelsior tree removal – downtown connector as included with this agenda.

Ayes – All

Discussion and Vote: Tax Exemption Agreement Between City of Saratoga Springs, Saratoga Springs Housing Authority, and SRDI, LLC (19-524)

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign the tax exemption agreement between the City of Saratoga Springs, the Saratoga Springs Housing Authority, and SRDI, LLC as included with this agenda.

Ayes – All

Discussion and Vote: Capital Budget Amendment- Geyser Road Trail (#1200) (19-525)

Mayor Kelly moved and Commissioner Franck seconded to approve the capital budget amendment – Geyser Road Trail (#1200) as included with this agenda.

Roll Call:

**Commissioner Franck – Aye
Commissioner Madigan – Aye
Commissioner Scirocco – Aye
Commissioner Martin – Aye
Mayor Kelly - Aye**

ACCOUNTS DEPARTMENT

Discussion and Vote: Approval of Commercial Filming Permit (19-526)

Marilyn Rivers advised this permit was worked on with the Chamber, Discover Saratoga, and Tina Carton. There is no fee with respect to commercial filming.

Commissioner Franck moved and Commissioner Martin seconded to accept the Commercial Filming Permit as described and attached to the agenda.

Ayes - All

Discussion and Vote: Approval of Hot Work Permit Protocol (19-527)

Marilyn Rivers advised this is a requirement by the City's insurance carrier. We took the information from Traveler's to create the protocol and will be added to section 4 of the Risk and Safety Manual.

Commissioner Franck moved and Commissioner Madigan seconded to accept the Hot Work Permit Protocol as described and distributed with the agenda.

Ayes – All

Discussion and Vote: Authorization to Pay Additional Costs Billed by GAR Associates in the Amount of Part-Payment on \$10,000 for Commercial Data Verification (19-528)

Commissioner Franck advised the original quoted amount for GAR's work on commercial data verification was \$8,575 and a purchase order was issued for that amount. When the final invoice was received, the amount billed was \$10,000 or \$1,425 more than quoted.

Commissioner Franck moved and Commissioner Martin seconded to approve paying the additional amount of \$1,425 included on invoice #7852G to GAR Associates; making the total amount payable to GAR Associates for this invoice \$10,000.

Ayes - All

FINANCE DEPARTMENT

Announcement: Review of Policies Re: Approval to Pay Invoices

Commissioner Madigan stated she has noticed more and more items at Council meetings for approval of invoices due to the purchasing requirements not being met. Her office will be putting together some suggestions of how to minimize the number of invoices being brought to Council for approval of payments and if possible reasons why this is happening.

Discussion: 3rd Quarter 2019 Financial Report

Commissioner Madigan reported the following revenue as of 09/30/19:

- 83% of property taxes has been collected.
- VLT aid was received on June 26th and represents the full payment for the year. The \$2,325,592 received in 2019 was equal to the amount received in 2018.
- The amount of sales tax received as of 09/30/19 was \$7,693,006. This is an increase of 9% from 09/30/18.
- Collections of hotel occupancy tax are slightly higher than in 2018 and are expected to meet the 2019 budget.
- As of 09/30/19, \$623,055 of mortgage tax has been received.

Water and Sewer: Approximately 35% of water revenues have been recorded.

Expenses: All liability insurance has been paid in full for the year and final retirement payments will be made on 12/15/19.

Discussion and Vote: 2019 Finance Policies (19-529)

Commissioner Madigan advised the Finance Office reviews its policies annually to be sure they are in compliance. Changes were included with the agenda.

Commissioner Madigan moved and Commissioner Martin seconded to approve the 2019 Finance Policies as included with the agenda.

Ayes – All

Discussion and Vote: 2019 Finance Policy and Procedure Manual (19-530)

Commissioner Madigan advised the Finance Department reviews the manual annually. She reviewed the areas that saw changes to the manual.

Commissioner Madigan moved and Commissioner Martin seconded to approve the 2019 Finance Policy and Procedures Manual as included with the agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Tyler Technologies License and Services Agreement (19-531)

Commissioner Madigan advised this agreement will work with what the IT Department is currently accomplishing to secure our IT systems. All departments approved this contract with the exception of Risk and Safety. They suggested this come to Council as the insurance is different than the City's usual requirements.

Commissioner Madigan moved and Mayor Kelly seconded to authorize the mayor to sign Tyler Technologies license and service agreement as included with the agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign TVC Albany, Inc. d/b/a FirstLight Fiber Contract (19-532)

Commissioner Madigan advised FirstLight covers data storage and recovery.

Commissioner Madigan moved and Commissioner Martin seconded to authorize the mayor to sign the TVC Albany, Inc. d/b/a FirstLight Fiber contract as included with the agenda.

Ayes – All

Discussion and Vote: Bond Resolution – Geyser Road Trail (19-533)

Commissioner Madigan advised the 2019 bond resolution authorizes the issuance of \$1 million dollars in bonds to finance the Geyser Road Trail Project.

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the bond resolution – Geyser Road Trail as included with the agenda.

Roll Call:

**Commissioner Franck – Aye
Commissioner Madigan – Aye
Commissioner Scirocco – Aye
Commissioner Martin – Aye
Mayor Kelly – Aye**

Discussion and Vote: Budget Amendment – Capital (Increase) Geyser Road Trail (19-534)

Commissioner Madigan moved and Mayor Kelly seconded to approve the budget amendment – capital increase Geyser Road Trail as included with the agenda.

Aye – All

Discussion and Vote: Budget Amendment – Add to Contingency (19-535)

Commissioner Madigan advised this is to add money to the contingency line.

Commissioner Madigan moved and Commissioner Martin seconded to approve the budget amendment – add to contingency as included with the agenda.

Ayes – All

Discussion and Vote: Budget Amendment – Payroll and Benefits (19-536)

Commissioner Madigan moved and Commissioner Martin seconded to approve the budget amendment- payroll and benefits as included with the agenda.

Ayes – Aye

Discussion and Vote: Budget Transfer – Payroll and Benefits (19-537)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget transfer – payroll and benefits as included with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval to Pay Two Invoices #92657081-001 in the Amount of \$805.40 and #92647020-001 in the Amount of \$1,378.58 to SiteOne Landscape Supply for Recreation Fields and Weibel Ave. Ice Rink (19-538)

Commissioner Scirocco advised the invoices are for purchases made on the same day for two different City owned locations.

Commissioner Scirocco moved and Commissioner Madigan seconded to approve payment of invoice #92657081-001 in the amount of \$805.40 and invoice #92647020-001 in the amount of \$1,378.58 to SiteOne Landscape Supply for Recreation Fields and Weibel Avenue Ice Rink.

Ayes – Ayes

Discussion and Vote: Approval to Pay Two Invoices #IN01048116 in the Amount of \$1,494.37 and #IN01048117 in the Amount of \$1,494.37 to Ross Valve Manufacturing Company for Water Treatment Plant (19-539)

Commissioner Scirocco advised this is for the replacement of a solenoids at the Water Treatment Plant.

Commissioner Scirocco moved and Mayor Kelly seconded to approve payment of invoice # IN01048116 in the amount of \$1,494.37 and #IN01048117 in the amount of \$1,494.37 to Ross Valve Manufacturing Company for Water Treatment Plant.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Change Order #4 with MLB Construction for City Hall Renovation Project General Construction (19-540)

Commissioner Scirocco stated this change order is for additional unforeseen conditions and changes to the original scope of work.

Commissioner Scirocco moved and Commissioner Martin seconded to authorize the mayor to sign change order #4 with MLB Construction for City Hall Renovation Project – General Construction in the amount of \$38,324.62.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Change Order #2 and #3 with Collett Mechanical, Inc. for City Hall Renovation HVAC (19-541)

Commissioner Scirocco stated change order #2 is for removal of HVAC ductwork in the basement in the amount of \$23,063.88 and change order #3 is for the addition of piping in the amount of \$17,733.71.

Commissioner Scirocco moved and Mayor Kelly seconded to authorize the mayor to sign change order #2 and #3 with Collett Mechanical, Inc. for City Hall Renovations- HVAC for the total amount of \$40,797.59.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Change Orders #2 Through #4 with Collett Mechanical, Inc. for City Hall Renovation Plumbing (19-542)

Commissioner Scirocco advised change order #2 in the amount of \$20,696.54 was for sanitary waste and water piping; change order #3 in the amount of \$20,420.09 is for plumbing work in the police station, and change order #4 in the amount of \$2,296.81 is for the removal of existing abandoned gas line.

Commissioner Scirocco moved and Commissioner Martin seconded to authorize the mayor to sign change order #2 through #4 with Collett Mechanical, Inc. for City Hall Renovation Project in the total amount of \$43,413.44.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Change Order #3 with BlueScope Construction for DPW Dispatch Building (19-543)

Commissioner Scirocco advised this change order is for labor, material, and equipment to install sidewalks, curbing, and condenser pad.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign change order #3 with BlueScope Construction for the DPW dispatch building in the amount of \$33,320.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Addendum Two with Mesick Cohen Wilson Baker Architects, LLP for Professional Services for Canfield Casino Main Parlor and Bar Room Restoration (19-544)

Commissioner Scirocco advised this addendum is for continuation of plaster restoration in the Casino. This addendum will allow Mesick Cohen Wilson Baker to start work immediately.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign addendum 2 with Mesick Cohen Wilson Baker Architects, LLP for professional services for the Canfield Casino main parlor and bar room restoration in the amount of \$69,056.

Ayes – All

Discussion and Vote: Department of Public Works Sick Bank Request (19-545)

Commissioner Scirocco advised this request has been approved by the CSEA DPW Union.

Commissioner Scirocco moved and Commissioner Franck seconded to approve the request for 200 hours from DPW sick bank.

Ayes – All

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with DeNooyer Chevrolet (19-546)

Commissioner Martin advised this is for a new vehicle for the fire chief. The amount of the contract is \$51,903.46.

Commissioner Martin moved and Commissioner Madigan seconded to authorize the mayor to sign contract with DeNooyer Chevrolet in the amount of \$51,903.46 for a new vehicle for the Fire Department.

Ayes – All

Discussion and Vote: Approval to Pay Invoice #53861 in the Amount of \$2,120 to Overhead Door (19-547)

Commissioner Martin advised this is for work on bay doors at station #2.

Commissioner Martin moved and Commissioner Madigan seconded to authorize payment of \$2,120 to Overhead Door to satisfy an invoice for repairs to the bay doors at fire station #2.

Ayes – All

Set Public Hearing: To Amend Chapter 75 of the City Code, Bicycles, with Respect to Bicycles

Commissioner Martin set a public hearing for Tuesday, November 19, 2019 at 6:45 p.m.

Set Public Hearing: To Amend Chapter 225 of the City Code, Vehicles & Traffic, with Respect to Regent Street and Marion Place

Commissioner Martin set a public hearing for Tuesday, November 19, 2019 at 6:45 p.m.

Set Public Hearing: To Amend Chapter 225 of the City Code, Vehicles & Traffic, with Respect to Parking in Bicycle Lanes

Commissioner Martin set a public hearing for Tuesday, November 19, 2019 at 6:45 p.m.

Announcement: Police Ceremony

Commissioner Martin announced a promotion ceremony was held this afternoon for 5 promotions in the Police Department.

Announcement: Maple Avenue

Commissioner Martin announced Maple Avenue will be closed Wednesday, November 6th from 6 a.m. – 6 p.m. for the renovations at City Hall.

SUPERVISORS

Matt Veitch

County Trails Committee Update

Supervisor Veitch reported the plan it to open the Zim Smith Trail in early spring. They received 9 projects from 9 different towns this year for trails. They recommended all the projects be funded this year.

November 19 Council Meeting

Supervisor Veitch reported he will not be able to attend the Council Meeting on November 19th.

Tara Gaston

Election Day

Supervisor Gaston reported the Board of Elections has sample ballots and can be contacted with questions.

Code Blue

Supervisor Gaston reported arrangements are being made to assist those in need during the delay in the Code Blue Shelter.

Upcoming Resolutions

Supervisor Gaston reported a resolution passed by the Veterans' Committee today allows for funding and research support to veteran spouse caregivers. She has another resolution she will be moving forwarding this week that will to honor the mental health and addiction services provided at our jail.

Supervisor Gaston added an item to advise bus cameras will be provided to every bus in the County at no cost.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 8:01 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote: