the LA group
Landscape Architecture
and Engineering, P.C.

40 Long Alley
Saratoga Springs
New York 12866

P 518/587-8100
F 518/587-0180
www.thelagroup.com

LETTER OF TRANSMITTAL

TO: Saratoga Springs Planning Office

DATE: 8/07/2018 JOB NO.: 2015076
ATTENTION: Susan Barden, Kate Maynard

RE: 550 Union Ave – Additional Information

WE ARE SENDING YOU ■ Attached ☐ Under separate cover via overnight mail the following items

☐ Shop drawings ☐ Prints ☐ Plans ☐ Samples ☐ Specifications
☐ Copy of letter ☐ Change order ☐ _____

COPIES	DATE	NO.	DESCRIPTION
3			Site Layout Plan depicting changes to the application
1			Application Modification Narrative
1			Right of Way ownership letter
			Digital copy sent via email

THESE ARE TRANSMITTED as checked below:

☐ For approval ☐ Approved as submitted ☐ Resubmit_____copies for approval
☐ For your records ☐ Approved as noted ☐ Submit_____copies for distribution
☐ As requested ☐ Return for corrections ☐ Return _____corrected prints
■ For review and comments ☐ _____
☐ FOR BIDS DUE _____20____ ☐ PRINTS RETURNED AFTER LOAN TO US

REMARKS:

Cc. file

SIGNED:_____
Matthew Brobston

If enclosures are not as noted, kindly notify us at once.