



# LETTER OF TRANSMITTAL

TO: Saratoga Springs Planning Office

DATE: 8/17/2018                      JOB NO.: 2015076  
ATTENTION:    Kate Maynard

RE: 550 Union Ave – Plan Revisions

WE ARE SENDING YOU     Attached             Under separate cover via overnight mail the following items

- Shop drawings     Prints                       Plans                       Samples     Specifications  
 Copy of letter     Change order             \_\_\_\_\_

COPIES	DATE	NO.	DESCRIPTION
2			Revised Site Plan Drawings
2			Revised Engineers Report
2			Revised SWPPP
2			Narrative detailing the application changes
2			Responses to Chazen Review Letter
2			Marina Dock Information from NYSDEC
			Digital copy sent via City Website

THESE ARE TRANSMITTED as checked below:

- For approval                       Approved as submitted                       Resubmit \_\_\_\_\_ copies for approval  
 For your records                       Approved as noted                       Submit \_\_\_\_\_ copies for distribution  
 As requested                       Return for corrections                       Return \_\_\_\_\_ corrected prints  
 For review and comments     \_\_\_\_\_  
 FOR BIDS DUE \_\_\_\_\_ 20\_\_\_\_  PRINTS RETURNED AFTER LOAN TO US

REMARKS:

Cc. file

SIGNED: \_\_\_\_\_  
Matthew Brobston