



January 19, 2016

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Joe Ogden, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Matthew Veitch, Supervisor
Peter Martin, Supervisor

EXCUSED: John Franck, Commissioner of Accounts
Tim Cogan, Deputy Commissioner, DPW

CALL TO ORDER

Mayor Yepsen called the meeting to order at 9:37 a.m.

PUBLIC HEARINGS

Workshop on Comprehensive Emergency Plan

Commissioner Mathiesen advised Assistant Chief John Catone will present the Comprehensive Emergency Plan. The Council will need to have a good understanding of this as they will be asked to vote on this.

Saratoga Hospital PUD

Mayor Yepsen advised this is a continuation of the original public hearing and will be the final public hearing. She will close the public hearing tonight.

PRESENTATION

Complete Streets Project

No comments.

Fiends of the Kayderosseras – Update on Blodgett Property

Mayor Yepsen advised this item is being pulled from the agenda as the person presenting is ill and will not be able to make it tonight.

CONSENT AGENDA

1. Approval of 1/1/16 City Council Meeting Minutes
2. Approval of 1/4/16 Pre-Agenda Meeting Minutes
3. Approval of 1/5/16 City Council Meeting Minutes
4. Approval of 12/14/15 Pre-Agenda Meeting Minutes
5. Approval of 12/15/15 City Council Meeting Minutes
6. Approval of 12/29/15 City Council Meeting Minutes
7. Approve Budget Amendments (Increases)
8. Approve Budget Transfers - Regular
9. Approve Payroll 01/15/16 \$450,577.40
10. Approve Payroll 01/08/16 \$478,143.78
11. Approve Warrant: 2015 Mid – 15MWDEC5 \$122,563.38
12. Approve Warrant: 2015 REG – 15DEC4 \$581,650.97
13. Approve Warrant: 2016 MID – 16MWJAN1 \$3,570.79
14. Approve Warrant: 2016 REG – 16JAN2 \$848,021.01

No comments.

MAYOR'S DEPARTMENT

Announcement: Saratoga Springs Arts Commission – 2016 Goals

No comments.

Appointment: Planning Board

No comments.

Appointment: Zoning Board of Appeals

No comments.

Discussion and Vote: Accept Ice Rink Scoreboard Donation by the Adirondack Trust Company Through the Friends of Recreation

No comments.

Discussion and Vote: Update to 2016 Recreation City Fees

No comments.

Announcement: Recreation Programs

No comments.

Discussion: Saratoga Hospital PUD Expansion

Mayor Yepsen advised there have been 3 public hearings on this project and the 4th will be tonight. This discussion will allow the public to understand where the Council stands on this issue. The Planning Department will be here to present the project as it currently stands.

Commissioner Madigan advised she is ready to vote on this. She does not want to have a discussion if a vote is not going to be taken.

Commissioner Scirocco stated he too is ready to take a vote on this. The more they discuss this the more confusing it gets.

Commissioner Mathiesen advised either way is fine with him.

Mayor Yepsen stated she received a letter from Matt Jones, attorney for the hospital, on Friday and has not had time to review it. She is not ready to vote on this.

Commissioner Madigan asked Matt Jones if he is aware of any additional changes to the project coming from the hospital.

Matt Jones advised this is it. They welcome any comments from the planning staff but the Council has all the information needed to make a decision. They haven't been asked for anything additional.

Mayor Yepsen stated she will take all comments into consideration and decide if she will change this to a discussion and vote or leave as is.

Discussion and Vote: Authorization for Mayor to Sign Contract with Miller, Mannix, Schachner & Hafner, LLC

No comments.

Discussion and Vote: Authorization for Mayor to Sign Purchase Contract with General Code

Mayor Yepsen pulled this item from the agenda.

Discussion and Vote: Accept Donations for the 2016 City Inauguration

No comments.

Discussion and Vote: Accept Sculpture from Bill Dake

Tony Izzo, assistant city attorney, advised the sculpture is to be prepared in the shape of an 's'. The location for placement discussed is in front of the City Center but does not know if location is a factor of the donation.

Announcement: Saratoga County Planning Conference 1/27/16

No comments.

Announcement: Paul Tonko Mobile Office – January 22nd 1 p.m. – 4 p.m.

No comments.

Announcement: State of the City Address

No comments.

ACCOUNTS DEPARTMENT

Discussion and Vote: Establish Temporary Part Time Grant Position and Wage

Nancy Wagner advised the city council accepted a grant from the NYS Archives in the amount of \$24,826, October 2015, for research enhancements and preservation activities in the City archives. In addition to hardware, software and microfilm scanning, part of the project includes hiring a temporary archivist to perform preservation activities and cataloging. The state authorized a rate of \$25 per hour not exceed 25 hours per week. They approved 500 hours, a total of \$12,500 for salary and \$3,250 for benefits. The project ends 6/30/2016. The approval tonight is pending Civil Service approval.

Award of Bid: Extension of Bid to Dehn's Flowers for Flowers and Miscellaneous Supplies

No comments.

FINANCE DEPARTMENT

Discussion and Vote: Resolution for Non-Union Full Time Personnel for 2016

Commissioner Madigan advised this resolution will give the non-union full time personnel a 2% increase for 2016 and 2017 that co-insides with the CSEA City Hall contract. Human Resources is reviewing how other municipalities handle non-union employees.

Discussion and Vote: Authorization for Council to Approve Invoice for Energy Management Technologies, Inc.

Commissioner Madigan advised this firm was hired for a water leak coming from an air conditioning unit in the Police Department that affected the server room. The company made the repairs for \$1,810 and required a purchase order that was not obtained. She is asking the Council to authorize payment for this invoice.

Discussion and Vote: Use of Reserve Resolution – Subdivision Recreation Fund for the Spirit of Life

Commissioner Madigan advised the agreement with the Preservation Foundation splits certain costs for repairs to the Spirit of Life. In order to retain a 50/50 split and correct the city accounting for this project we must add money to its amount.

Discussion and Vote: Budget Amendments – Interfund

No comments.

Discussion and Vote: Budget Amendments – Benefits

No comments.

Discussion and Vote: Use of Reserve Resolution – Reserve Fund for the Purchase of Parkland and/or for Capital Improvements to Existing Parkland

No comments.

Discussion and Vote: Use of Reserve Resolution: Reserve for the Payment of Bonded Indebtedness

No comments.

Discussion and Vote: Use of Reserve Resolution – Retirement System Reserve

No comments.

Discussion and Vote: Use of Reserve Resolution – Capital Reserve Fund to Finance the Construction, Reconstruction or Acquisition of Buildings

No comments.

Discussion and Vote: Use of Reserve Resolution – Sewer System Reserve Fund

No comments.

Discussion and Vote: Use of Reserve Resolution – Subdivision Recreation Fund

No comments.

Discussion and Vote: Use of Reserve Resolution – Water System Reserve Fund

No comments.

Announcement: Solar Committee Report and Presentation

Commissioner Madigan advised the report has been completed and the Committee will be here to present it at the next City Council meeting.

PUBLIC WORKS DEPARTMENT

Discussion: Update on Park Place Condos & Congress Park

No comments.

Set Public Hearing: Amend Chapter 201 of the City Code to Change Name of Marvin Alley to Livery Lane – the Portion from Cherry Street to Division Street

No comments.

Discussion and Vote: Accept Donation – Bench

No comments.

Discussion and Vote: Approval to Pay Invoice for Energy Management Technologies / EM Tech

No comments.

Discussion and Vote: Correct 12/15/15 Motion for the Agreement Addendum with Fitzgerald, Morris, Baker & Firth, PC

No comments.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Service Agreement with Pittsfield Communications Systems

No comments.

Discussion and Vote: Authorization to Pay Leland Paper Invoice

No comments.

Set Public Hearing: Amend Chapter 225, Article IX Schedules Sub-Section 225-75 Schedule XIV:
Trucks Over Certain Limits Excluded

Commissioner Mathiesen advised they are looking to eliminate truck use on Adams Road.

Set Public Hearing: Amend Chapter 225, Article IX Schedules Sub-Section 225-69 Schedule IV: Speed
Limits Outside Tax District

Commissioner Mathiesen advised this is to change the speed limit on Crescent Avenue from Rt. 9P to Nelson Avenue from 40 mph to 35 mph.

SUPERVISORS

MATTHEW VEITCH

1. Saratoga County Local Law Proposals

PETER MARTIN

1. Social Programs
2. Public Works
3. Appointments – Conflict Defenders and Public Defenders
4. Occupancy Tax
5. Procedure for Filling Supervisor Vacancies – Supervisor Martin pulled this item from his agenda.

EXECUTIVE SESSION

Mayor Yepsen moved and Commissioner Mathiesen seconded to move into executive session to discuss the proposed acquisition, sale or lease of real property at 10:22 a.m.

Ayes – All

The Council returned from executive session at 10:48 a.m. Mayor Yepsen advised no decisions had been made during the executive session to report to the public.

ADJOURN

Mayor Yepsen adjourned the meeting at 10:48 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 2/2/16
Vote: 5 - 0