

City of Saratoga Springs

Board of Ethics Minutes

Monday - May 2, 2016

Present: Justin Hogan – Chair, Courtney DeLeonardis, John Ellis, Brendan Chudy and Marilyn Rivers, with Tony Izzo as Advisor and Trish Bush.

Absent: None

Meeting was called to order at 5:37PM in the City Council Room.

Justin Hogan made a motion to move into executive session to discuss legal advice. Second: Courtney DeLeonardis. Approved: all – motion carried. 5:37 PM meeting moved to executive session.

The Board moved out of executive session at 6:40 PM.

Minutes from previous meeting were reviewed. Changes requested. Motion to accept with changes: Marilyn Rivers; Second: John Ellis. Approved: all. Motion carried.

OLD BUSINESS:

1. 2015 Annual Report: Justin Hogan submitted a draft Annual Report. Report reviewed. It was noted that there are still 4 Disclosure statements outstanding. Motion to accept the Annual Report with changes to the disclosure statements: Marilyn Rivers; Second: Brendan Chudy. Annual Report approved by all and will be delivered to Mayor.
2. There are still 4 outstanding 2016 Disclosure Statements:
 - Daniels – Board of Assessment Review
 - Galvin - Civil Service
 - Martin - Design Review Commission
 - Holmes - Special Assessment District

Letters to be composed and sent to each person, the Chair of the Board/Committee and the appointing Commissioner, advising that those with outstanding Disclosure statements are disqualified from participating on respective boards unless and until the proper Disclosure is provided. Trish to work with Tony to compose and forward the letter for approval.

3. All Advisory Opinions received to date have been completed with the exception of #6.
4. Trish to work with HR to determine how to distribute the updated Code of Ethics and to ask Finance how to do a payroll insert as has been done in the past.

NEW BUSINESS: None

NOTE: Justin Hogan wanted to take a moment to thank Trish Bush for her efforts and assistance with the Board. She has been a great help. She is moving to Texas on May 25th.

Motion to adjourn the meeting was made by Brandon Chudy, second: Marilyn Rivers.

Meeting Adjourned at 7:04 PM on May 2, 2016

Next meeting: scheduled for May 25, 2016 at 5:30 PM

Respectfully submitted: Trish Bush, City Attorney's office