



June 6, 2016

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Joe Ogden, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts

Vince DeLeonardis, City Attorney

Peter Martin, Supervisor

EXCUSED: Tim Cogan, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS

Matthew Veitch, Supervisor

CALL TO ORDER

Mayor Yepsen called the meeting to order at 9:34 a.m.

PUBLIC HEARINGS

Mayor Yepsen advised due to a problem with the agenda software, 2 public hearings are missing from the agenda at this time. They are working on the problem.

Amend Chapter 203 of the City Code – Streets & Sidewalks

Commissioner Mathiesen advised this change will prohibit people from laying on sidewalks.

Amend 2016 Capital Budget & Program – Adams Street Pump Station

Commissioner Scirocco advised NYRA committed to \$750,000 towards this project. The project decreased by \$400,000 so the capital budget must be amended by the same amount.

Amend Chapter 222 of the City Code – Vacant Buildings

Commissioner Mathiesen advised this will set graduated fees for violations. The fees will increase year to year for every year the building is vacant so that it will cost the owner more to keep vacant buildings in that status.

Amend Chapter 118 of the City Code – Building Code Administration

Commissioner Mathiesen advised this amendment will provide a better definition of code enforcement and better definition of fees for code violations.

PRESENTATION

Housing Task Force – Update on Affordable Housing Initiatives

Mayor Yepsen advised this is the second part of the presentation regarding how to fill housing gap.

CONSENT AGENDA

1. Approval of 5/16/16 Pre-Agenda Meeting Minutes
2. Approval of 5/17/16 City Council Meeting Minutes
3. Approval of 5/26/16 Special City Council Meeting Minutes
4. Approve Budget Amendments (Increases)
5. Approve Budget Transfers – Regular
6. Approve Payroll: 5/27/16 \$449,825.76
7. Approve Payroll: 6/3/16 \$471,846.91
8. Approve Payroll: 5/20/16 \$482,776.25
9. Approve Warrant: 2016 Mid – 16MWJUN1: \$3,302.69
10. Approve Warrant: 2016 Mid – 16MWMAY3: \$14,946.35
11. Approve Warrant: 2016 Mid – 16MWMAY4: \$500.00
12. Approve Warrant: 2016 REG – 16JUN1: \$1,124,507.99

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Amendment of Zoning Map to Include 199 and 200 Woodlawn Avenue in the City's Historic District

No comments.

Discussion and Vote: City Council to Approve Donation of 2016 HUD Summit Surplus Funds

Mayor Yepsen advised there was a \$7,000 surplus from the April HUD summit we sponsored. She was advised to give the surplus to local not-for-profits that work on housing initiatives.

Discussion and Vote: Accept Donation from Mike and Susana Hoffman for 2016 Memorial Day Parade

No comments.

Discussion: Update Charter Commission

Mayor Yepsen advised it has been 10 years since a Charter Commission has been formed. She thanked the Council for their support and for each one appointing a member to the Commission.

Announcement: Appraisal of 209 South Broadway

No comments.

Announcement: Henry Street Bike Party

No comments.

Announcement: Climate Smart Communities Task Force/ Sustainable Saratoga - Solar Workshop Monday, June 27th

No comments.

Announcement: Free Energy Code Training, Sponsored by Saratoga Builders Association on Monday Jun3 20th in Music Hall

No comments.

ACCOUNTS DEPARTMENT

Award of Bid: Extension of Bid for Granite & Pre-Cast Curbs to the Fort Miller Company, Inc.

No comments.

Commissioner Franck added one item to his agenda: Appointment of Commissioner of Deeds for the Department of Public Safety.

FINANCE DEPARTMENT

Announcement: 2016 Bond Rating & Report

Commissioner Madigan advised the City received and maintained a AA+ rating.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Amendment – Assignment for Refund of Prior Year Taxes

No comments.

Discussion and Vote: Budget Amendment – Assignment for IT Initiatives (14XB)

No comments.

Discussion and Vote: Budget Amendments – Benefits

No comments.

Discussion and Vote: Capital Budget Amendment – Adams Street Pump Station (NYRA Donation Reduction)

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Amend the 2016 Capital Program & Budget for the Adams Street Pump Station

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Trinity Construction, Inc. for the Adams Street Pump Station Mechanical Upgrades

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Curbing Contracts

No comments.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Sales Agreement with Firetec

Chief Williams advised this is for a 1989 fire truck that was replaced in 2016. The sale has been advertised for a year and this is the best offer they have received.

Discussion and Vote: Authorization for the Mayor to Sign Contract with Auctions International, Inc.

Chief Williams advised this is the broker who advertised the sale of the fire truck. They get 10% of the sale amount.

Discussion and Vote: Amend Chapter 118 of the City Code

No comments.

Discussion and Vote: Amend Chapter 222 of the City Code

No comments.

Discussion and Vote: Amend Chapter 203 of the City Code

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order #1 to Hoosick Valley for the Lake Avenue Firehouse Window Project

No comments.

SUPERVISORS

MATTHEW VEITCH

1. Verizon Strike Update and Return to Saratoga

PETER MARTIN

1. National Drug Policy re: Opioid Addiction
2. Veterans
3. Sundae on the Farm

ADJOURN

Mayor Yepsen adjourned the meeting at 9:52 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 6/21/16
Vote: 4 - 0