

**Minutes
Drafting Committee
Charter Revision Commission**

<p>Approved by vote of the Drafting Committee on October 18, 2016</p> <p>Vote 3 - 0</p>

**Tuesday, October 11, 2016 at 5 pm
City Engineer's Conference Room
Planning Department – First Floor, East End of City Hall
474 Broadway
Saratoga Springs, NY 12866**

I. Call to order at 5pm

Present: Chairman Matt Jones and members Pat Kane, Ann Casey Bullock, Beth Wurtmann

Others: Commission member Laura Chodos, Commission Chair and Attorney Tony Izzo

Invited Guests: Secretary to the Civil Service Commission Patsy Berrigan, Human Resource Director Kate Amello, Administrative Director of Recreation John Hirliman

II. Assignment of minutes

Mr. Jones assigned to take the minutes.

III. Received commentary from city officials regarding City Charter

Ms. Berrigan described the functions of the Civil Service Commission and the alternatives available for the City Charter that would be consistent with state law.

Ms. Amello described her duties as the Human Resource Director noting the advantages and disadvantages of her role under the City Charter.

Mr. Hirliman described his duties working with the Recreation Commission together with his interaction with other departments within

the City with the objective of delivering high quality recreational programs for City residents.

IV. Adjourned at 6:50pm

Drafting Committee Charge: Drafting Committee - This committee would be tasked with distilling and trimming the existing charter into a shorter more form. The committee would make the obvious cuts and move them into an administrative code. Second, they would talk to officials, deputies and department heads about other potential cuts. The Committee would identify controversial and potentially controversial stuff for the full charter committee to vote on. They would identify a series of policy issues for example- does city attorney role be fired by consent of city council as an example-- that need to studied and analyzed. Their goal is to get a slimmed down version of the City Charter, doesn't change the form of the city government. They would need funding to pay for an attorney.