

**Minutes
Drafting Committee
Charter Review Commission**

Approved by vote of the Drafting
Committee on October 25, 2016

Vote 4 - 0

**Tuesday, October 18, 2016 at 5 pm
Music Hall – 3rd Floor of City Hall
474 Broadway
Saratoga Springs, NY 12866**

I. Call to order at 5pm

Present: Chairman Matt Jones and members Pat Kane, Ann Casey Bullock, Beth Wurtmann

Others: Commission Chair Bob Turner, Commission member BK Keramati and Attorney Tony Izzo

II. Assignment of minutes

Mr. Jones assigned to take the minutes.

Ms. Casey Bullock will maintain a list of issues identified by speakers to be discussed by Drafting Committee at a future date.

III. Approval of minutes of September 13, 2016 and October 11, 2016

Minutes approved on motion of Mr. Kane, seconded by Mr. Jones and carried 3-0. Mrs. Wurtmann not present until 5:05 pm.

IV. Receive commentary from city officials regarding City Charter

Ms. Carton, Ms. Rivers and Ms. Gilmett-Brown provided insights and commentary into their respective roles. Discussion was wide ranging and involved comparison of actual duties against those identified in the Charter, inter-departmental project collaboration, suitability of certain positions within assigned departments and several other issues.

V. Update on memorandum from Assistant City Attorney Izzo.

Mr. Izzo reported that he will work on a memorandum to be submitted to the Drafting Committee identifying the minimum statutory components necessary for the Charter and the legal authority for the Council to amend the Charter (i) with a simple majority vote and (ii) without a public referendum.

VI. Adjourn

Motion to adjourn by Ms. Casey Bullock, seconded by Mr. Kane and carried unanimously at 6:55 pm.