



October 31, 2016

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Meg Kelly, Deputy Mayor
Lynn Bachner, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Peter Martin, Supervisor

EXCUSED: Tim Cogan, Deputy Commissioner, DPW

Matthew Veitch, Supervisor

CALL TO ORDER

Mayor Yepsen called the meeting to order at 9:34 a.m.

PUBLIC HEARING

Gold Star Parent Exemption

No comments.

Amend Chapter 203 - Sidewalks

Commissioner Mathiesen stated this is to amend the existing ordinance.

2017 Comprehensive Budget

Commissioner Madigan stated this is the second public hearing. She will be bringing the budget for a vote tomorrow night. The public hearing will be closed after the vote if it is passed.

PRESENTATIONS

1. Draft Complete Streets Plan – Kate Maynard stated the draft is available for public review.
2. Public Art Policy – no comments.

CONSENT AGENDA

1. Approval of 10/17/16 Pre-Agenda Meeting Minutes
2. Approval of 10/18/16 City Council Meeting Minutes
3. Approval of 10/19/16 Budget Workshop Meeting Minutes
4. Approval of 10/24/16 Budget Workshop Meeting Minutes
5. Approve Budget Amendments (Increases)
6. Approve Budget Transfers – Regular
7. Approve Payroll: 10/21/16 \$471,501.72
8. Approve Payroll: 10/28/16 \$465,158.47
9. Approve Warrant: 2016 Mid – 16MW OCT3: \$35,303.87
10. Approve Warrant: 2016 REG – 16NOV1: \$675,074.69

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Accept \$100.00 Donation from Barrel House Enterprise, LLC for Weibel Ice Rink Halloween Skate

No comments.

Discussion and Vote: Accept the Donation from Saratoga Greenbelt for Signs and Stencils for Bike Paths

No comments.

Discussion and Vote: City of Saratoga Springs Public Art Policy

No comments.

Discussion and Vote: Referee Agreement

John Hirliman advised they made changes to the existing agreement; updated it.

Announcement: Pitney Farm Update

Mayor Yepsen stated the parties that have been meeting on this and have agreed upon a conservation easement document. The conservation easement document is with the Open Space Committee for their review.

Commissioner Madigan asked where the city falls within all this.

Tony Izzo, assistant city attorney, stated Saratoga PLAN and the Pitney family both had a great vision for the land but their visions were different. He advised the City's money will wrap this property up and prevent certain uses from ever taking place on this property forever. The only uses that will be allowed are agricultural uses. The new group – Pitney Meadows Community Farm, is abiding by these uses.

Commissioner Scirocco stated the Open Space monies grant are suppose to provide some recreational use. We should have some other say regarding recreation.

Tony Izzo stated the Pitney family has indicated recreation is not part of their vision.

Commissioner Scirocco asked what happens if the City doesn't buy into the development rights.

Tony Izzo stated he couldn't speak to that. The conservation easement refers to walking, snowshoeing, running, but no fields or arenas.

Mayor Yepsen stated the Recreation Commission is actively looking for land for fields.

Tony Izzo stated Tina Carton just reminded him that trails for hiking and walking are allowed.

Tina Carton stated the Greenbelt Trail will traverse the property. The Pitney family was open to the idea of walking trails within the wooded area.

Commissioner Scirocco stated if they could split a piece for recreation; that would be great. We are going to run out of recreation space in the City.

Tina Carton stated the City is not purchasing the property; they are purchasing the access rights.

Tony Izzo stated he can ask the question.

Announcement: Health and Wellness Fair for City Employees Update

No comments.

Mayor Yepsen added 1 item to her agenda: Announcement: DOT Meeting to Discussion Bridge Projects.

ACCOUNTS DEPARTMENT

Award of Bid: Accounts Department Assessment Enclosure to Bennett Contracting

No comments.

Award of Bid: Web-Based Support Management System to Brycer, LLC

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Bennett Contracting, LLC for Assessment Office Enclosure

No comments.

Discussion and Vote: Planning Board Request for Additional Time to Provide Advisory Opinion on SPA Housing Proposed Text Amendment

Commissioner Franck stated they sent a letter asking for an extension of time.

Commissioner Madigan asked for a time limit on the extension.

Commissioner Franck added 1 item to his agenda: Award of Bid: Traffic Control Signal Design and Engineering to GPI.

FINANCE DEPARTMENT

Discussion and Vote: 2017 Budget

Commissioner Madigan stated she will review all the changes made to the budgets. They held 4 budget workshops and will take a vote tomorrow night. At some time she would like to have a discussion as to why there are two districts; inside and outside.

Commissioner Mathiesen stated the district line has been adjusted in the past to include some additional properties in the inside district.

Assignment for Expenses Associated with "Right-Sizing" Appropriations in the 2017 General Fund Budget for Employee Costs

Commissioner Madigan stated this is for costs associated with right-sizing.

Set Public Hearing: Capital Program/Budget Amendment for Water Treatment Plant Security Systems Project

No comments.

Set Public Hearing: Capital Program/Budget Amendment for Security System Infrastructure

No comments.

Set Public Hearing: Capital Program/Budget Amendment for Ice Rink Rehabilitation

No comments.

Discussion and Vote: Health Care Plan Rate Renewals

No comments.

Discussion and Vote: Authorization to Have the Mayor Sign Agreement with NYSTEC for Smart City Roadmap Update Support

No comments.

Discussion and vote: Authorization for Mayor's Signature on Addendum Three to Agreement FitzGerald, Morris, Baker, Firth, PC Agreement for Legal Services

No comments.

Discussion and Vote: Accept Donation for the Downtown Special Assessment District to Purchase "Drop Boxes"

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Transfers – Benefits

No comments.

Discussion and Vote: Budget Amendments – Assignment for IT Initiatives (14XB)

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Agreement Addendum One with Mesick Cohen Wilson Baker Architects, LLP for the Canfield Casino Plaster Restoration Project

No comments.

PUBLIC SAFETY DEPARTMENT

Announcement: National Guard Presentation Citizen Preparedness Training for Families November 2, 2016 at Maple Avenue School 6:30 – 8:30 p.m.

No comments.

Discussion and Vote: Accept Donation from Saratoga Abundant Life Church

No comments.

Commissioner Mathiesen stated he will be adding 2 items: Discussion and Vote: Authorization for the Mayor to Sign a Contract with Greenman-Pedersen, Inc.; and Condolences.

SUPERVISORS

MATTHEW VEITCH

1. Saratoga County 2017 Budget
2. Saratoga County Capital Resource Corporation

PETER MARTIN

1. Senior Advisory Committee

Supervisor Martin added an item regarding County Sewer Rates.

ADJOURN

Mayor Yepsen adjourned the meeting at 10:18 a.m.

Respectfully submitted,

Margaret LoPresti
Clerk

Approved: 11/15/16
Vote: 5 - 0