



November 14, 2016

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**9:30 AM**

**PRESENT:** Joanne Yepsen, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Christian Mathiesen, Commissioner of DPS

**STAFF PRESENT:** Meg Kelly, Deputy Mayor  
Lynn Bachner, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts  
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

Peter Martin, Supervisor

**EXCUSED:** Tim Cogan, Deputy Commissioner, DPW

Matthew Veitch, Supervisor

**CALL TO ORDER**

Mayor Yepsen called the meeting to order at 9:34 a.m.

**PUBLIC HEARING**

Capital Program Budget Amendment for Ice Rink Rehabilitation

Commissioner Madigan advised this and the next 2 public hearings will be heard at the same time.

Capital Program Budget Amendment for Security System Infrastructure

Capital Program Budget Amendment for Water Treatment Plant Security Systems Project

Interlaken Zoning Amendment – 655 Crescent Avenue

No comments.

Mayor Yepsen announced one public hearing was accidentally left off the agenda – Amend Section 203 of the City Code - Streets and Sidewalks. This will be added after this meeting.

**PRESENTATIONS**

1. City Center Authority
2. Open Space Advisory Committee

### **CONSENT AGENDA**

1. Approval of 10/31/16 Pre-Agenda Meeting Minutes
2. Approve Resolution for the Use of the Insurance Reserve – 19
3. Approve Budget Amendments – Insurance Reserve
4. Approve Budget Amendments (Decreases)
5. Approve Budget Amendments (Increases)
6. Approve Budget Transfers – Regular
7. Approve Budget Transfers – Regular (Capital)
8. Approve Payroll: 11/04/16 \$633,639.84
9. Approve Payroll: 11/10/16 \$486,940.98
10. Approve Warrant: 2016 Mid – 16MWNOV1: \$112,139.51
11. Approve Warrant: 2016 REG – 16NOV2: \$331,795.94

No comments.

### **MAYOR'S DEPARTMENT**

#### Discussion and Vote: 2016 Capital Program/Budget Amendment for the Ice Rink Rehabilitation Project

Mayor Yepsen advised this project is being moved from the 2017 Capital Program/Budget to the 2016 Capital Program/Budget. The amount is \$24,000.

#### Discussion and Vote: Authorization for the Mayor to Sign a Change Order with National Landscaping

Mayor Yepsen advised this is for the renovation to the bathrooms at the Recreation Center.

#### Discussion and Vote: Authorization for the Mayor to Sign the Dasherboard Agreement with Saratoga Youth Hockey

Mayor Yepsen stated they are giving the Saratoga Youth Hockey first right to rent the dasherboards.

#### Discussion and Vote: Pitney Meadows Community Farm, Inc. Resolution

Tony Izzo, assistant city attorney, advised the Open Space Committee recommended the Conservation Easement with many revisions.

Mayor Yepsen advised the resolution will allow the Pitney Meadows Community Farms to go back to the County for the grant under the new name.

Tony advised the resolution is an update from 2015.

Commissioner Madigan confirmed this is about the grant from the County.

Tony advised that is correct. It is the same commitment the Council made in 2015 with a different not-for-profit applying for the grant.

#### Discussion and Vote: Conservation Easement Re: Pitney Farm

No comments.

#### Discussion and Vote: Authorization for Mayor to Execute All Necessary Documents in Support of Eminent Domain Proceeding Pursuant to EDPL Re: 100 Geyser Road

No comments.

#### Discussion: Adoption of Updated Complete Streets Policy

No comments.

Discussion and Vote: Draft Complete Streets Plan SEQRA Review and Potential Determination

Commissioner Madigan advised she would like more time to review as it is a large document.

Kate Maynard stated there are recommendations based upon what type of user you are – pedestrian, bicyclist, etc. The SEQRA review is for the potential adoption of the document.

Discussion and Vote: Public Art Policy

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Corporate Health to Provide Medical Services for the City

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Carousel Systems – City Hall Phone System

No comments.

Discussion: Affordable Housing

Mayor Yepsen pulled this item per discussion of the Council to schedule a special City Council meeting on this topic.

Announcement: Homeless Awareness Candlelight Ceremony, Thursday, November 17<sup>th</sup>

No comments.

Mayor Yepsen added an item to her agenda: Discussion and Vote: Approval to Pay M & J Contracting Invoice for Resurfacing of Recreation Gym Floor.

**ACCOUNTS DEPARTMENT**

Discussion and Vote: Interlaken PUD SEQRA Determination for Proposed Map and Text Amendment – 655 Crescent Avenue

No comments.

Discussion and Vote: Interlaken PUD Proposed Map and Text Amendment – 655 Crescent Avenue

No comments.

Discussion and Vote: Gold Star Parent Exemption

No comments.

Discussion and Vote: Amend the 2016 Capital Program and Budget for the Security System Infrastructure Project

No comments.

Discussion and Vote: Director of Risk and Safety Salary Increase for 2017

No comments.

**FINANCE DEPARTMENT**

Discussion and Vote: 2017 Tax Rate Approvals

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Modification of PPA Agreement for Solar Park on the Landfill

No comments.

Discussion and Vote: Resolution for Non-Union Full Time Personnel (Executive Assistants)

Commissioner Madigan advised this will affect 2 employees.

Discussion and Vote: Resolution for Assistant City Attorney

Commissioner Madigan advised this resolution will provide health insurance coverage to the assistant city attorney upon retirement.

Discussion and Vote: Resolution for City Attorney

No comments.

Discussion: 3<sup>rd</sup> Quarter 2016 Financial Report

No comments.

Discussion and Vote: 2017 City Fees

No comments.

Discussion and Vote: Standard Workday Resolution

No comments.

Discussion and Vote: Budget Transfers – Interfund for Capital Budget Amendments

No comments.

Discussion and Vote: Capital Budget Amendment for Water Treatment Plant Security Systems Project

No comments.

Discussion and Vote: Capital Budget Amendment for Security System Infrastructure

No comments.

Discussion and Vote: Capital Budget Amendment for Ice Rink Rehabilitation

No comments.

Discussion and Vote: Authorization to Have the Mayor Sign Agreement with Anixter for IT Equipment Maintenance

Commissioner Madigan advised the amount of this agreement is \$8,900.00.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Transfers – Benefits

No comments.

Discussion and Vote: Budget Amendments – Assignment for IT Initiatives (14XB)

No comments.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for the Mayor to Sign Agreement Addendum One with Wehran LFG, LLC for the Weibel Avenue Landfill Gas Collection and Control Systems Upgrades and Repairs

Commissioner Scirocco stated this is for additional repairs and upgrades that are needed. This is all reimbursable by the DEC.

Deb LaBreche advised this will allow us to get back the 10% retainage on the grant; just under \$75,000.

Discussion and Vote: approve Capital Program/Budget Amendment for the Water Treatment Plant Security Project

No comments.

Discussion and Vote: Authorization for Council to Approve Agreement with Interlaken Homeowners Association

Commissioner Scirocco stated they have not been able to find any action that allowed Interlaken residents to pay an increased rate for water/sewer.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with the State College of New York for the Aletta Street Main Water Extension

Commissioner Scirocco stated Empire State College wanted to connect to the City's water system. They are paying for the cost of the work.

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Amend Chapter 203 of the City Code

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Greenman - Pedersen, Inc.

No comments.

Commissioner Mathiesen added an item to his agenda: Discussion: Citizen to Personally Thank a Police Officer.

## **SUPERVISORS**

### **MATTHEW VEITCH**

1. Saratoga County 2017 Budget
2. Home Energy Assistance Program (HEAP) 2016 – 2017
3. Saratoga County Open Space Grants
4. Truth in Taxation

### **PETER MARTIN**

1. Social Programs
2. Economic Development
3. County Property and Casualty Insurance
4. Airport Improvements

## **ADJOURN**

Mayor Yepsen adjourned the meeting at 10:56 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 12/6/16  
Vote: 5 - 0