



JANUARY 2, 2018

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

CONSENT AGENDA

1. Approval of 12/18/17 Pre-Agenda Meeting Minutes
2. Approval of 12/19/17 City Council Meeting Minutes
3. Approve Warrant: 2017 – 17DEC5 \$331,515.05
4. Approve Warrant: 2017 – 18JAN1 \$188,482.80

MAYOR'S DEPARTMENT

1. Announcement: Board and Committee Appointments
2. Discussion and Vote: Appointment to City Center Authority
3. Discussion and Vote: Appointment to City Center Authority
4. Discussion and Vote: Authorization for the Mayor to Sign Amended Addendum 3 to the Contract with Miller, Mannix, Schachner & Hafner, LLC
5. Discussion and Vote: Authorization for the Mayor to Sign Addendum 4 to the Contract with Miller, Mannix, Schachner & Hafner, LLC
6. Discussion and Vote: To Terminate Agreement Between the City of Saratoga Springs and Beehan Planning and Design

ACCOUNTS DEPARTMENT

1. Set Public Hearing: Amend Local Law #2 of 2008, Article X "Taxation Alternate Veterans Exemption"

FINANCE DEPARTMENT

1. Announcement: 2018 Pre-Payment of City and County Property Taxes
2. Discussion and Vote: Authorization for the Mayor to Sign a Contract with OpenGov, Inc.
3. Discussion and Vote: Authorization for the Mayor to Sign Agreement with FirstLight for City Hall Internet Connection
4. Discussion and Vote: Authorization for the Mayor to Sign Agreement with FirstLight for Disaster Recovery as a Service ("DRAS")
5. Discussion and Vote: Budget Transfers - Payroll

PUBLIC WORKS DEPARTMENT

1. Nothing at this time.

PUBLIC SAFETY DEPARTMENT

1. Appointment: Re-Appointment of Dr. Timothy Brooks as City Health Officer for 2018

SUPERVISORS

Matt Veitch

1. Saratoga County 2018 Organizational Meeting
2. 2018 Committee Assignments

Tara Gaston

1. Committee Assignments

ADJOURN



January 2, 2018

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
John Daley, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:02 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:03 p.m.

Sam Brewer of Saratoga Springs congratulated the Council and wished them all luck. He asked the council to consider construction of a new field house for indoor winter sports. He is also glad the Charter change was defeated; however he does feel there are some deficiencies in the current Charter that should be fixed such as the Council's salary.

Darlene McGraw of Saratoga Springs stated her hot topics are transportation and parking. People should be able to get through the entire 12866 zip code via public transportation.

Mayor Kelly closed the public comment period at 7:07 p.m.

Commissioner Madigan responded to Mr. Brewer's comment by advising there is Recreation Master Plan being worked on so his idea of a field house can be discussed then.

Commissioner Scirocco commented that maybe some of those programs can be included at the current recreation center.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to accept the consent agenda as follows:

1. Approval of 12/18/17 Pre-Agenda Meeting Minutes
2. Approval of 12/19/17 City Council Meeting Minutes
3. Approve Warrant: 2017 – 17DEC5 \$331,515.05
4. Approve Warrant: 2017 – 18JAN1 \$188,482.80

Ayes - All

MAYOR'S DEPARTMENT

Announcement: Board and Committee Appointments

Mayor Kelly announced the appointment of Michelle Roddy to the Community Development Citizen Advisory Committee effective immediately. Michelle's term will expire 12/31/20.

Mayor Kelly announced the re-appointment of Mark Torpey to the Planning Board. Mark will be the chair of that board.

Mayor Kelly also appointed Jamin Totino and Brad Gallagher to the Planning Board.

Discussion and Vote: Appointment to City Center Authority (18-001)

Mayor Kelly advised she is recommending the appointment of Tom Roohan to the City Center Authority as chair.

Mayor Kelly moved and Commissioner Martin seconded to appoint Tom Roohan as chairperson to the City Center Authority.

Ayes - All

Discussion and Vote: Appointment to City Center Authority (18-002)

Mayor Kelly advised she is recommending the appointment of Steve Sullivan to the City Center Authority.

Mayor Kelly moved and Commissioner Franck seconded to appoint Steve Sullivan, board member, to the City Center Authority.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign Amended Addendum 3 to the Contract with Miller, Mannix, Schachner & Hafner, LLC (18-003)

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign amended addendum 3 to the contract with Miller, Mannix, Schachner & Hafner, LLC.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign Addendum 4 to the Contract with Miller, Mannix, Schachner & Hafner, LLC (18-004)

Mayor Kelly moved and Commissioner Martin seconded to authorize the mayor to sign addendum 4 to the contract with Miller, Mannix, Schachner & Hafner, LLC.

Ayes - All

Discussion and Vote: To Terminate Agreement Between the City of Saratoga Springs and Beehan Planning and Design (18-005)

Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to terminate the agreement between the City of Saratoga Springs and Beehan Planning and Design.

Ayes - All

ACCOUNTS DEPARTMENT

Set Public Hearing: Amend Local Law #2 of 2008, Article X "Taxation Alternate Veterans Exemption"

Commissioner Franck advised we need to amend Local Law #2 of 2008 entitled "A Local Law to Amend Article X of the Code of the City of Saratoga Springs, New York, Entitled "Taxation – Alternative Veterans Exemption." New York State removed the 10 year limitation from the New York State Real Property Tax Law §458-b for the Cold War exemption. This amendment is to reflect the removal of the 10 year limitation.

Commissioner Franck set a public hearing for January 16, 2018 at 6:55 p.m.

FINANCE DEPARTMENT

Announcement: 2018 Pre-Payment of City and County Property Taxes

Commissioner Madigan advised the City began accepting pre-payment of 2018 taxes from 2 p.m. Thursday through 11:59 p.m. December 31st. The City received 380 on line payments for a total of \$1.27 million dollars; and the tax office collected while they were open 533 in-person payments totaling \$1.52 million dollars.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with OpenGov, Inc. (18-006)

Commissioner Madigan advised this is a renewal contract for 3 years. They manage the transparency portal on the website. The fee is \$6,500 per year.

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the contract with OpenGov, Inc. as previously distributed with the agenda and to authorize the mayor to sign it.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign Agreement with FirstLight for City Hall Internet Connection (18-007)

Commissioner Madigan stated this would be used mostly for sending data daily to the disaster recovery system. This is a 3 year contract with a monthly charge of \$685 and \$495 upfront installation fee.

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the internet connection contract with FirstLight as previously distributed with the agenda and to authorize the mayor to sign it.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign Agreement with FirstLight for Disaster Recovery as a Service ("DRAS") (18-008)

Commissioner Madigan stated this will allow us to send daily backups to a site in Maine. This is a 1 year contract with a monthly charge of \$530 and a \$730 upfront installation fee.

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the disaster recovery as a service contract with FirstLight as previously distributed with the agenda and authorize the mayor to sign the contract.

Ayes - All

Discussion and Vote: Budget Transfers – Payroll (18-009)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget transfers – payroll as previously submitted with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Commissioner Scirocco moved and Commissioner Madigan seconded to add an item to his agenda winter weather update. (18-010)

Ayes – All

Update: Winter Weather Update

Commissioner Scirocco stated he wanted to recognize the DPW crew for the work they did on Christmas morning and early each morning last week. He asked the residents to be aware that cars need to be moved every 12 hours when there is 3 or more inches of snow whether or not a snow emergency is called. He also suggested people run their water to prevent pipes from freezing.

PUBLIC SAFETY DEPARTMENT

Appointment: Re-Appointment of Dr. Timothy Brooks as City Health Officer for 2018

Commissioner Martin advised he is re-appointing Dr. Timothy Brooks as the City's health officer for 2018. Dr. Brooks started in this role in 2014.

SUPERVISORS

Matt Veitch

Saratoga County 2018 Organizational Meeting

Supervisor Veitch reported the County 2018 organizational meeting was held today. Ed Kinowski, supervisor of Stillwater, has been re-elected as chair of the board and Kevin Tollison from the Town of Halfmoon as the vice-chair.

2018 Committee Assignments

Supervisor Veitch reported he was appointed chair of the Economic Development Committee; appointed to the Legislative & Research Committee; appointed to the Racing & Gaming Committee; appointed to the Trails Committee; Tourism Advisory Committee; NYRA Local Advisory Board; appointed to the Saratoga Casino Hotel Foundation; and NYSAC Vice-Chairman for Public Safety; re-appointed to Law Library Board of Trustees; and the Saratoga County Capital Resource Committee.

Tara Gaston

Committee Assignments

Supervisor Gaston reported she was appointed to the following committees: Real Property Tax; Racing & Gaming; Legislative & Research; Health & Social Services; Office of the Aging; and the Youth Bureau.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 7:31 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 1/16/18
Vote: 5 - 0