



January 19, 2021

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting

10:00 AM

(via Zoom)

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deidre Ladd, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts

Vince DeLeonardis, City Attorney

EXCUSED: Joe O'Neill, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 10:00 a.m.

CONSENT AGENDA

1. Approval of 1/4/2021 Pre-Agenda Meeting Minutes
2. Approval of 1/4/2021 Pre-Agenda Meeting Transcript
3. Approval of 1/5/2021 City Council Meeting Minutes
4. Approval of 12/29/2020 City Council Meeting Minutes
5. Approval of 12/29/2020 City Council Meeting Transcript
6. Approval of 12/30/2020 City Council Meeting Minutes
7. Approval of 12/30/2020 City Council Meeting Transcript
8. Approve Budget Transfers – Regular
9. Budget Amendments – Regular (Increases)
10. Approve Payroll 1/8/2021 \$575,878.41
11. Approve Payroll 1/15/2021 \$502,986.18
12. Approve Warrant – 2021 21JAN2 \$277,473.28
13. Approve Warrant – 2020 20DEC4 \$346,471.68
14. Approve Mid-Warrant – 2020 20MWDEC5 \$90,823.48
15. Approve Mid-Warrant – 2021 21MWJAN1 \$426.00
16. Approve Mid-Warrant – 2021 21MWJAN2 \$15,618.61

No comments.

MAYOR'S DEPARTMENT

Proclamation to Celebrate Soroptimist International – 100 Years of Service for Women and Girls

No comments.

Announcement: State of the City Address on 1/26/2021 via Live Stream

No comments.

Announcement: Community Development Block Grant 2021 Program Year Subgrantee Application Period Now Open

No comments.

Announcement: UDO Project Update

No comments.

Discussion and Vote: Authorization for Mayor to Sign the 2021 Intermunicipal Agreement for Shelter Services

No comments.

Mayor Kelly added an item to her agenda: Appointment: City Center Authority Board.

ACCOUNTS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with Adirondack Cabling, Inc.

Commissioner Franck advised this is an annual contract.

Discussion and Vote: City Council Approval to Pay Invoice to JJ Keller for Online Classes for OSHA and DOL

Commissioner Franck advised the invoice is in the amount of \$5,995.

Appointment: Climate Smart Committee

Commissioner Franck stated he will be reappointing Dan Barusch.

Award of Bid: Extension of Bid – Horticulture Supplies to Dehn's Flowers, Inc.

No comments.

Award of Bid: Extension of Bid – NYS DOH Certified Instructor Coordinator to Art Breault

No comments.

Award of Bid: Proposed Fire Station #3 Design Services to CHA Consulting

No comments.

FINANCE DEPARTMENT

Announcement: Resolution in Memory of Matthew W. McCabe

No comments.

Update: City Finances

Commissioner Madigan stated there is not much new to report. She will provide an update on what is coming out of the Biden administration. The City is still looking at selling property.

Discussion and Vote: Budget Transfers – Payroll

Commissioner Madigan advised this item in addition to the next 2 items are revisions to reflect wage amounts.

Discussion and Vote: Budget Amendments – Water 2021 Adjustment

No comments.

Discussion and Vote: Budget Amendment s- Sewer 2021 Adjustment

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval to Reimburse Employee #358 for Commercial Pesticide Applicator Renewal/Recertification in the Amount of \$450.00

No comments.

Discussion and Vote: approval to Reimburse Employee #1792 for the Purchase of Caterpillar CAT Turbo Charger Wastegate Actuator for Tub Grinder in the Amount of \$34.90

No comments.

Discussion and Vote: Approval to Pay December 2020 Monthly Invoice in the Amount of \$3,963 to CAN Environmental, LLC for Water Treatment Plant

No comments.

Discussion and Vote: Accept Donation in Memory of Constance Lloyd for the City's Flower Beautification Program in the Total Amount of \$150

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Dehn's Flowers, Inc. for Horticulture Supplies

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with State of New York Unified Court System

No comments.

Announcement: Accept Street for Snow Plowing Only – Extension of Julian’s Way

No comments.

Discussion and Vote: Approval to Accept Urban and Community Forestry Project Tree Inventory and Community forest Management Plan Grant

Commissioner Scirocco advised this grant is for \$50,000 awarded by the DEC.

Commissioner Madigan asked if there is a match for this grant.

Commissioner Scirocco advised there is no match required.

Discussion and Vote: Authorization for Mayor to Sign Contract with Morton Salt, Inc. for Rock Salt

No comments.

Discussion and Vote: Approval to Pay Invoices #5402221752, #5402223642, #5402225536, #5402226556, and #5402227865 in the Total Amount of \$24,004.22 to Morton Salt, Inc. for Rock Salt

No comments.

Discussion and Vote: approval to Pay Invoices #564345, #564732, #564735, and #564737 in the Total Amount of \$260.00 to Absolute Pest Control for Integrated Pest Management Services

No comments.

Announcement: Resolution in Memory of James A. Murphy, Jr.

No comments.

PUBLIC SAFETY DEPARTMENT

Announcement: COVID-19 Update

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Art Breault

No comments.

SUPERVISORS

Mayor Kelly read the supervisors’ agenda items into the record as follows:

Matt Veitch: 1. 2021 Board of Supervisors Committee Assignments, and 2. Presidential Inaugural Committee National COVID-19 Memorial.

Tara Gaston: 1. COVID-19 Update, and 2. 2021 Board of Supervisors Assignments.

EXECUTIVE SESSION

Mayor Kelly moved and Commissioner Dalton seconded to enter into executive session to discuss collective bargaining – PBA at 10:08 a.m.

Ayes – All

*Council returned at 10:36 a.m.

Mayor Kelly advised no action was taken to report to the public.

ADJOURN

Mayor Kelly adjourned the meeting at 10:37 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 2-2-2021
Vote: 5 - 0