



February 1, 2022

CITY OF SARATOGA SPRINGS
City Council Meeting
474 Broadway
7:00 PM

P.H. – 6:20 PM – Saratoga Downtown
Connector

P.H. – 6:30 PM – Civilian Review Board

P.H. – 6:55 PM – Weibel Avenue PUD
Amendment

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

EXECUTIVE SESSION

1. Discussions regarding proposed, pending, or current litigation: Lombardo v. City of Saratoga Springs
2. Discussions regarding proposed, pending or current litigation: Allergan New York Statewide Opioid Litigation

CONSENT AGENDA

1. Approval of 1/18/2022 City Council Meeting Minutes
2. Approval of 1/18/2022 Pre-Agenda Meeting Minutes
3. Approval of 1/18/2022 Pre-Agenda Meeting Transcript
4. Approve Budget Amendments- Insurance Reserve #3
5. Approve Resolution for Use of Insurance Reserve #3
6. Approve Budget Amendments – Regular
7. Approve Budget Transfers – Regular
8. Approve Payroll 1/21/2022 \$401,785.21
9. Approve Payroll 1/28/2022 \$1,052,510.39
10. Approve Mid-Warrant – 2021 21MWDEC9 \$30,874.93
11. Approve Warrant – 2021 21DEC5 \$103,054.93
12. Approve Mid-Warrant – 2022 22MWJAN2 \$1,132.38
13. Approve Mid-Warrant – 2022 22MWJAN3 \$260,895.00
14. Approve Warrant – 2022 22FEB1 \$174,277.45

MAYOR'S DEPARTMENT

1. Announcement: Saratoga High School Girls Cross Country Team
2. Discussion and Vote: Revocable License for Use of City of Saratoga Springs Fields (Field User Agreements) Templates
3. Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rinks (Ice Rink User Agreements) Templates

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract with GAR Associates
2. Appointment: Commissioner of Deeds for Police Officers
3. Set Public Hearing: Extension of Outdoor Dining
4. Announcement: Office Hours for the Commissioner of Accounts
5. Announcement: COVID and Planned City Activities
6. Discussion and Vote: Approval of Update to Purchasing Policy and Procedure
7. Discussion and Vote: Approval of Stage Door Hospitality, LLC Waiver Request of 30 Day Notice Period with the New York State Liquor Authority
8. Discussion and Vote: Approval of Roosevelt Bar & Grill Waiver Request of 30 Day Notice Period with the New York State Liquor Authority

FINANCE DEPARTMENT

1. Public Forum: City of Saratoga Springs Finance – 2/7/22 at 5:30 PM (via Zoom)
2. Update: Finance Department
3. Discussion and Vote: 2022 Bond Resolution
4. Discussion and Vote: Annual Tax Resolution
5. Discussion and Vote: Use of Assignment for COVID Safety Precautions for City Hall Personnel
6. Discussion and Vote: Budget Amendments – COVID Masks for City Hall Personnel
7. Discussion and Vote: Budget Transfers – Payroll

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Dehns for Horticulture Supplies
2. Discussion and Vote: Authorization for Mayor to Sign Contract with Warren Tire for Tires, Tubes, and Service
3. Discussion and Vote: Authorization for Mayor to Sign Contract with Schindler Elevator Corporation for Elevator Maintenance and Repair
4. Discussion and Vote: Authorization for Mayor to Sign Addendum #2 with CPL Engineering to Provide Professional Services for the Water Treatment Plant Intake Valve
5. Discussion and Vote: Approval to Issue 2021 Purchase Order in the Amount of \$17,734.96 to Rotary Lift in 2022 Using Funds from 2021
6. Discussion and Vote: Approval to Pay Invoice #0518504-IN to Mahoney Notify Plus in the Amount of \$4,971.00
7. Discussion and Vote: Accept Donation from Mary Sutton for Memorial Bench in the Amount of \$1,500.00

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Addendum One with Therapeutic Horses of Saratoga
2. Appointment: City Health Officer
3. Discussion and Vote: Authorization for Mayor to Sign Contract with Art Breault/EMS Concepts for Training in the Fire Department
4. Discussion and Vote: Approval to Pay Voucher from Saratoga County STOP DWI for 2021 Payment in the Amount of \$5,500
5. Appointment: Infrastructure Committee
6. Announcement: Pursuant to Saratoga Springs City Charter §6.1 a Policy for the Saratoga Springs Police Department Regarding Issuance of Criminal Summons Shall be Effective 2/1/2022

SUPERVISORS

Matt Veitch

1. Saratoga County Capital Resource Corporation

2. Buildings & Grounds Committee
3. NYRA Local Advisory Board
4. National Association of Counties Conference

Tara Gaston

1. COVID-19 Update
2. National Association of Counties Conference
3. Public Hearing: Board of Supervisors Composition

ADJOURN

DRAFT



February 1, 2022

CITY OF SARATOGA SPRINGS
City Council Meeting
474 Broadway
7:00 PM

PRESENT: Ron Kim, Mayor
Minita Sanghvi, Commissioner of Finance
Dillon Moran, Commissioner of Accounts
Jim Montagnino, Commissioner of DPS

STAFF PRESENT: Angela Rella, Deputy Mayor
Heather Crocker, Deputy Commissioner, Finance
Stacy Connors, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
Jason Tetu, Deputy Commissioner, DPS

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

EXCUSED: Anthony Scirocco, Commissioner of DPW

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARING

Saratoga Downtown Connector

Mayor Kim opened the public comment period at 6:25 p.m.

Tina Carton stated the City has completed the final engineering plan for the Greenbelt Downtown Connector. The new start at the corner of Lake Avenue, run along High Rock, extending up Excelsior and terminate at the Route 50 bridge over I-87. The intersection of High Rock and Excelsior is going to be updated. All information is on the City's website located under the greenbelt trail page.

Ed Lindner of Saratoga Springs stated he is the advocacy chair of Bikatoga. They refurbished 390 bikes last year. He is also the spokesperson for the Saratoga Safe Cycling Coalition. Their members support the Downtown Connector. Making Saratoga a bike friendly city is good for tourism and business.

Mayor Kim concluded the public hearing at 6:30 p.m. and left it open.

Civilian Review Board

Mayor Kim opened the public comment period at 6:30 p.m.

Mayor Kim stated Commissioner Montagnino set a public hearing for this evening.

Commissioner Montagnino stated his proposal at this point consists of the Task Force's proposal (appendix G). He has a number of concerns that he would like to see and hear public input on any aspects of that proposal. He would like to hear how the screening of applicants would be done; should mediation be at the request of the complainant or should it be mandatory; and in the event of no resolution of grievance at the mediation stage should the Civilian Review Board have leeway that if an individual is not represented by counsel, the Civilian Review Board should be able to ask to make inquiries of witnesses or the complainant. The CRB is allowed to create their own policy and procedures.

Samira Sangare of Halfmoon stated she would like to see the CRB have independent investigatory power. People who have been incarcerated should be on the board, as they would know a lot more due to having run-ins with the police. She feels the age limit should be changed to 18-24. She doesn't feel mediation should be mandatory.

Angela Kaufman of Saratoga stated she agrees with everything Samira said. She appreciates this being looked at again. Anyone who could be involved with a police officer should be on this board.

Ed Lindner of Saratoga Springs stated he is in favor of creating a Civilian Review Board. It must be fair. This should be a starting point and build on it. There should be a procedure to dismiss a frivolous complaint.

John Schroeder stated he would remove mandatory remediation. He also would not require the standard rules of evidence. He believes the CRB needs an adequate budget and subpoena power.

Chandler Hickenbottom of Ballston Spa stated she is speaking for her brother who couldn't be here tonight. She had asked them to make the changes necessary and implement this. She asked they continue to uphold everything they said during their campaign, as they will be watching every move. She asked they support Saratoga Black Lives Matters in getting the charges dropped with the DA.

Jane Weihe of Saratoga Springs stated if the public knew ahead of time of the Commissioner's thoughts, they would get more response.

Mayor Kim concluded the public hearing at 6:49 p.m. and left it open.

Weibel Avenue PUD

Mayor Kim opened the public comment period at 6:53 p.m.

Commissioner Moran advised he will make this an action item on his part to find out the applicant's intention with this.

No one spoke.

Mayor Kim concluded the public hearing at 6:54 p.m. and left it open.

CALL TO ORDER

Mayor Kim called the meeting to order at 7:00 p.m.

PUBLIC COMMENT

Mayor Kim advised there are new rules to public comment. People have 2 minutes to use or lose it. He asked all to be kind; we are a community. He also asked the speakers to be factual. The Council members may respond if they choose. He will also be starting a question period at the end of the City Council meeting. The public must register to present their questions.

Mayor Kim opened the public comment period at 7:01 p.m.

Alexis Brown of Saratoga Springs stated there was an article in the Times Union stating the Saratoga Police Department had a plan depicting the BLM protest on July 14, 2021 as violent. The language used by the Police Department stating they were holding civil disturbance plans and organizing people for civil disobedience. They teach people how to protest respectfully, peacefully, and tell them not to bring weapons.

Commissioner Montagnino stated the Office of the Attorney General is investigating that incident and others related to it. We are cooperating fully and providing all the information requested by the Attorney General's Office.

Nora Brennan of Saratoga Springs stated it is not appropriated to allow people to stay here with masks off. Chief Crooks is accountable for his team and he needs to go. He is not appropriately being held responsible.

Jane Weihe of Saratoga Springs stated that as a democrat she was dismayed that law was broken when the four Democrats on the Council voted to go into executive session without addressing the reason. Mayor Kim read a laundry list of what could be addressed. Mayor Kim also got the approval of his Democratic colleagues to violate the City Charter Section E, Title 3 regarding the submission of the State of the City Message on or before the first regularly scheduled Council meeting in February of each year. She hopes these problems will be remedied. (attachment)

Sam Brewer of Saratoga Springs stated a prior speaker spoke about people being in the chambers with no mask. The Council needs to decide if it is or isn't going to be enforce the law.

Bubbles of Down Range Motorcycle Club, Saratoga Springs, stated he is tired of listening to people who don't live in the City directing what is going to happen in the City. He would like to know which ones actually spend money here; they don't. All they do is come here, create chaos and block City streets. His wife and he rode their motorcycles through the City and was stopped by the protesters and were harassed. "We were asked to please turn our music down – it was inciting them. Please can you leave it's inciting them." That's what the cops said.

Supervisor Gaston asked that a uniformed officer be called to remove those who do not have their masks on.

Commissioner Montagnino and Commissioner Sanghvi agreed.

Chandler Hickenbottom stated she is confused how the people who are not wearing their masks properly are in the room – is it because of their white privilege? The fact they get this many warnings shows their white privilege. She doesn't have the privilege they have and it must be nice to be white, to be a man, and go through life knowing you don't have anything to worry about. Every day she wakes up, she has to worry.

Mayor Kim closed the public comment period at 7:15 p.m.

Commissioner Sanghvi stated as a woman of color she too wakes up and doesn't have the same white privilege. She requested a police officer be here so such incidents in the future can be handled right away.

Samira Sangare stated they say they come here because they are scared of us. They say we scare her (pointing to the Secretary to the Council).

Mayor Kim stated the Council will take Commissioner Sanghvi's recommendation under consideration and discuss among themselves.

EXECUTIVE SESSION

Commissioner Montagnino moved and Commissioner Sanghvi seconded to enter into executive session for discussion regarding pending litigation in the matter entitled Lombardo v. City of Saratoga Springs and the second matter is pending litigation in the matter entitled Allegan New York State Opioid Litigation at 7:17 p.m.

Ayes – All

Council returned at 7:36 p.m.

Commissioner Moran moved and Commissioner Montagnino seconded to add a discussion and vote to the mayor's agenda to approve the settlement of litigation in the Lombardo v. the City of Saratoga Springs. (22-054)

Ayes – All

Commissioner Sanghvi moved and Commissioner Montagnino seconded to add a discussion and vote to the mayor's agenda to approve the settlement in the action entitled Allergan New York Opioid Litigation. (22-055)

Ayes – All

SUPERVISORS

Matthew Veitch

Saratoga County Capital Resource Corporation

Supervisor Veitch reported this is a local corporation developed by the County Board of Supervisors. The Board is appointed by the Board of Supervisors. He was voted in as the chair of the Capital Resource Corporation. They provided non-for-profit grants during COVID.

Buildings & Grounds Committee

Supervisor Veitch reported they are going to work on a facility study at the County. They are looking at the best course of action for the County moving forward. They are going to work on the Saratoga County Airport. This Committee also took on the work as the IT Committee. They will be working on their boardroom be able to livestream meetings and have tablets on everyone's desks. They will also work to improve the County's website.

NYRA Local Advisory Board

Supervisor Veitch reported there is a meeting scheduled tomorrow with NYRA. They will be providing updates on improvements to the grounds.

National Association of Supervisors Conference

Supervisor Veitch reported he will not be attending the conference in person this year but will be attending via teleconference.

Tara Gaston

COVID-19 Update

Supervisor Gaston reported the numbers are decreasing including hospitalizations. The rolling positivity rate is 9.3%. When the rate remains high, we have a higher rate of an outbreak. The rates of boosters and first vaccines continue to increase. We have had 300 county residents lose their lives to COVID. The dashboard is being updated every Tuesday and Thursday.

National Association of Counties Conference

Supervisor Gaston reported she will be attending the conference in person.

Public Hearing: Board of Supervisors Composition

Supervisor Gaston reported on February 9th there will be a public hearing to move the population level required for a supervisor at the Board to 27,500. Currently it is at 25,000. She will be voting against this.

Supervisor Gaston reported the County's COVID-19 non-profit COVID fund grant program opens today.

CONSENT AGENDA

Commissioner Moran moved and Commissioner Montagnino seconded to approve the consent agenda as listed.

1. Approval of 1/18/2022 City Council Meeting Minutes
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13. Approve Mid-Warrant – 2022 22MWJAN3 \$260,895.00
14. Approve Warrant – 2022 22FEB1 \$174,277.45

Ayes – All

MAYOR'S DEPARTMENT

Announcement: Saratoga High School Girls Cross Country Team

Mayor Kim introduced the Saratoga High School Girls Cross Country Team. They are #1 in the Country!

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Fields (Field User Agreements) Templates (22-030)

Mayor Kim advised this template agreement is for the use of the fields.

Mayor Kim moved and Commissioner Moran seconded to approve the revocable license template for the Saratoga Springs fields.

Ayes – All

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Ice Rinks (Ice Rink User Agreements) Templates (22-031)

Mayor Kim advised this template agreement is for the use of the ice rinks.

Mayor Kim moved and Commissioner Moran seconded to approve the revocable license for the Saratoga Springs city ice rinks.

Ayes – All

Discussion and Vote: Approve the Settlement of Litigation in the Lombardo v. the City of Saratoga Springs (22-032)

Mayor Kim moved and Commissioner Moran seconded to authorize the mayor to execute a settlement agreement which allows a release of records in redact form as per the litigation in Lombardo v. City of Saratoga Springs.

Ayes – All

Discussion and Vote: Approve the Settlement in the Action Entitled Allergan New York Opioid Litigation (22-033)

Mayor Kim moved and Commissioner Sanghvi seconded to authorize the mayor to execute a settlement agreement in the pending litigation re: Allegan New York State Opioid allegation.

Ayes – All

ACCOUNTS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with GAR Associates (22-034)

Commissioner Moran advised an RFQ was sent out and only one response was received – GAR Associates. Over 1,000 records need to be updated. The work to get through this exceeds the workforce we have.

Commissioner Moran moved and Commissioner Montagnino seconded to authorize the mayor to sign a contract with GAR Associates in the amount not to exceed \$29,999 as included with the agenda.

Ayes - All

Appointment: Commissioner of Deeds for Police Officers

Commissioner Moran appointed Officer Matthew Zell and Office Kyle Clinton as commissioners of deeds.

Set Public Hearing: Extension of Outdoor Dining

Commissioner Moran set a public hearing for Tuesday, February 15, 2022 at 6:30 p.m. He had a working session with license holders.

Announcement: Office Hours for the Commissioner of Accounts

Commissioner Moran announced he has been holding office hours on Saturdays. If anyone would like to meet with him, they can contact his deputy to set up a time and date.

Announcement: COVID and Planned City Activities

Commissioner Moran announced there are legal sides of COVID that have been upset. His goal is to be sure the employees have the tools to come to work and be safe. The next passing out of COVID home tests will be in the east side of town at the BOCES parking lot.

Discussion and Vote: Approval of Update to Purchasing Policy and Procedure (22-035)

Commissioner Moran advised the update to the Purchasing Policy is the addition of a section for a procurement card.

Commissioner Moran moved and Commissioner Montagnino seconded to approve the update to the Purchasing Policy and Procedure Manual to include a section on 'Procurement Card' as included with the agenda.

Ayes – All

Discussion and Vote: Approval of Stage Door Hospitality, LLC Waiver Request of 30 Day Notice Period with the New York State Liquor Authority (22-036)

Commissioner Moran moved and Commissioner Sanghvi seconded to approve the waiver request received from Stage Door Hospitality and request a letter be sent to the applicant and New York State Liquor Authority from the City's Legal Department.

Ayes – All

Discussion and Vote: Approval of Roosevelt Bar & Grill Waiver Request of 30 Day Notice Period with the New York State Liquor Authority (22-037)

Commissioner Moran moved and Commissioner Sanghvi seconded to approve the waiver request received from Roosevelt Bar & Grill and request a letter be sent to the applicant and New York State Liquor Authority from the City's Legal Department.

Ayes – All

Mayor Kim asked if these items can be looked at and have the authority be within the Accounts Department to approve the waiver without bringing it to Council.

Commissioner Moran stated these were sent to the City just as the transition was happening. He is open to how they can turn these around more timely in the future. He will verify if there is anything from the SLA that would prohibit that.

FINANCE DEPARTMENT

Public Forum: City of Saratoga Springs Finance – 2/7/22 at 5:30 PM (via Zoom)

Commissioner Sanghvi announced she is holding a public forum on Monday, February 7, 2022 at 5:30 p.m. via Zoom. The idea is to update the City residents on our finances and budget. The link to register will be in the meeting notes and social media.

Update: Finance Department

Commissioner Sanghvi reported the VLT aid has been retained at the 2022 amounts by Governor Hochul. The State Aid AIM Acts 2022 amounts as well as CHIPS amounts have been increased. All rentals will be subject to sales tax. The mortgage tax for the first quarter (last 3 months of 2021) is running 12% lower than 2020.

Discussion and Vote: 2022 Bond Resolution (22-038)

Commissioner Sanghvi moved and Commissioner Moran seconded to approve the 2022 bond resolution as included with the agenda.

Roll Call:

Commissioner Moran – Aye

Commissioner Sanghvi – Aye

Commissioner Montagnino – Aye

Mayor Kim - Aye

Discussion and Vote: Annual Tax Resolution (22-039)

The annual tax resolution is as follows:

2022 Annual Tax Resolution

February 1, 2022

RESOLVED, that the City of Saratoga Springs, New York on this first day of February, 2022 at 7:00 PM adopt and confirm the 2022 Tax Roll carrying a levy on the inside district of \$11,659,619.20 for the City and \$7,168,663.16 for the County; total Inside District levy \$18,828,282.36. Levy on the Outside District of \$9,648,650.77 for the City and \$5,984,527.20 for the County; total Outside District levy of \$15,633,177.97 making a total tax levy of \$34,461,460.33 and that the Commissioner of Finance be authorized to collect such a levy computed at the following rates per thousand dollars of assessed valuation.

Inside District Rates	
City	\$6.4306
County	\$3.944814

Outside District Rates	
City	\$6.3727
County	\$3.944814

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the relevy of the 202 Utility Tax in the amount of \$517,699.18.

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2022 Omitted Tax in the amount of \$8,167.31 for the City and \$5,051.55 for the County; total Omitted Tax of \$13,218.86.

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2022 Saratoga Lake Special Improvement Tax for the Saratoga Lake Improvement District in the amount of \$110,437.78

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2022 Special Assessment Tax for the Saratoga Springs Special Assessment District in the amount of \$141,351.51

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2022 West Ave Special District Tax for the Saratoga Springs West Ave Special District in the amount of \$51,003.03.

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2022 Gilbert Rd Water District Tax for the Saratoga Springs Gilbert Rd Water District in the amount of \$17,342.00.

FURTHER RESOLVED, that the City Council of the City of Saratoga Springs, New York adopt and confirm the 2022 Gilbert Rd II Water District Tax for the Saratoga Springs Gilbert Rd II Water District in the amount of \$3,015.00.

TOTAL 2022 TAX ROLL \$35,315,527.69

Commissioner Sanghvi moved and Commissioner Moran seconded to approve the annual tax resolution as included with the agenda.

Ayes - All

Discussion and Vote: Use of Assignment for COVID Safety Precautions for City Hall Personnel (22-040)

Commissioner Sanghvi advised this assignment was established on Jan. 18, 2022. The City has found the need to budget up to \$8,000 for masks.

Commissioner Sanghvi moved and Commissioner Moran seconded to approve the use of assignment for COVID safety precautions for City Hall personnel in the amount up to \$8,000 for the purchase of masks per the assignment as described with the agenda.

Ayes – All

Discussion and Vote: Budget Amendments – COVID Masks for City Hall Personnel (22-041)

Commissioner Sanghvi moved and Commissioner Moran seconded to approve the budget amendment – COVID masks for City Hall personnel as included with the agenda.

Ayes – All

Discussion and Vote: Budget Transfers – Payroll (22-042)

Commissioner Sanghvi moved and Commissioner Montagnino seconded to approve the budget transfers – payroll as included with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Mayor Kim presented the Public Works Department agenda in the absence of Commissioner Scirocco.

Discussion and Vote: Authorization for Mayor to Sign Contract with Dehns for Horticulture Supplies (22-043)

Mayor Kim moved and Commissioner Sanghvi seconded for the mayor to sign a contract with Dehns Flowers for horticulture supplies valid until Dec 31, 2022 in the amount not to exceed unit bid prices.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Contract with Warren Tire for Tires, Tubes, and Service (22-044)

Mayor Kim moved and Commissioner Montagnino seconded for the mayor to sign a contract in an amount not to exceed unit bid prices.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Contract with Schindler Elevator Corporation for Elevator Maintenance and Repair (22-045)

This is for elevators in City Hall, Arts Center and the parking garage.

Mayor Kim moved and Commissioner Montagnino seconded for the mayor to sign a contract with Schindler Elevator Corporation in the amount not to exceed unit bid prices.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Addendum #2 with CPL Engineering to Provide Professional Services for the Water Treatment Plant Intake Valve (22-046)

Mayor Kim advised the construction is approximately 80% complete. This addendum is for an additional \$165,780 to cover additional construction phase services.

Mayor Kim moved and Commissioner Montagnino seconded for the mayor to sign addendum #2 with Clark Patterson Lee Engineering to provide professional services for the Water Treatment Plant Intake Valve valid until December 31, 2022 in the amount not to exceed \$332,120.

Ayes – All

Discussion and Vote: Approval to Issue 2021 Purchase Order in the Amount of \$17,734.96 to Rotary Lift in 2022 Using Funds from 2021 (22-047)

Mayor Kim moved and Commissioner Montagnino seconded to approve to issuance a 2021 purchase order in the amount of \$17,344.94 to Vehicle Service Group, LLC/Rotary Lift in 2022 from 2021 funds.

Ayes – All

Discussion and Vote: Approval to Pay Invoice #0518504-IN to Mahoney Notify Plus in the Amount of \$4,971.00 (22-048)

Mayor Kim moved and Commissioner Montagnino seconded to approve payment of invoice #051854-IN to Mahoney Notify in the amount of \$4,971.00.

Ayes – All

Discussion and Vote: Accept Donation from Mary Sutton for Memorial Bench in the Amount of \$1,500.00 (22-049)

Mayor Kim advised the donation is to purchase a bench to be placed in Congress Park.

Mayor Kim moved and Commissioner Sanghvi seconded to accept the donation from Mary Sutton in the amount of \$1,500 for the purchase of this memorial bench.

Ayes – All

Appointment – Infrastructure Committee

Mayor Kim moved and Commissioner Montagnino seconded to add an item to the Department of Public Works agenda for appointment – Infrastructure Committee. (22-050)

Ayes – All

Appointment: Infrastructure Committee

Commissioner Scirocco appointed Mike Sharp to the Infrastructure Committee.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Addendum One with Therapeutic Horses of Saratoga (22-051)

Commissioner Montagnino advised this is to add the care of an additional horse, total of three.

Commissioner Montagnino moved and Commissioner Sanghvi seconded to authorize the mayor to sign an addendum to continue their services.

Ayes – All

Appointment: City Health Officer

Commissioner Montagnino moved and Commissioner Moran seconded to re-appoint Dr. Michael Holland as City Health Officer.

Ayes - All

Discussion and Vote: Authorization for Mayor to Sign Contract with Art Breault/EMS Concepts for Training in the Fire Department (22-052)

Commissioner Montagnino moved and Commissioner Moran seconded to authorize the mayor to sign a contract to continue that relationship.

Ayes – All

Discussion and Vote: Approval to Pay Voucher from Saratoga County STOP DWI for 2021 Payment in the Amount of \$5,500 (22-053)

Commissioner Montagnino advised funds are funneled through the County to the City.

Commissioner Montagnino moved and Commissioner Sanghvi to authorize the mayor to sign the voucher to accept these funds.

Ayes – All

Appointment: Infrastructure Committee

Commissioner Montagnino appointed Carol Obloy to the Infrastructure Committee.

Announcement: Pursuant to Saratoga Springs City Charter §6.1 a Policy for the Saratoga Springs Police Department Regarding Issuance of Criminal Summons Shall be Effective 2/1/2022

Commissioner Montagnino announced a policy directive has been given and to be added to the Lexipol policy manual. This directive is to take effect immediately. The policy change is as follows:

“The appearance of a defendant charged solely with one or more petty offenses shall be sought by way of a summons in lieu of an arrest warrant, unless special circumstances exist. "Special Circumstances" shall include, but not be limited to, situations in which the service of a summons upon the defendant may reasonably result in a risk of harm to a victim, witness or other person. An officer seeking an arrest warrant where the defendant is charged solely with one or more petty offenses shall set forth in a written report the specific facts giving rise to special circumstances. Nothing in this policy provision shall be read as limiting the authority of any police officer to effectuate a warrantless arrest when such a warrantless arrest is allowed by law.”

ADJOURN

Commissioner Moran moved and Commissioner Sanghvi seconded to adjourn the meeting at 8:44 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved:
Vote:

DRAFT