

February 6, 2018



CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION

1. Energize NY PACE Finance

CONSENT AGENDA

1. Approval of 1/16/18 City Council Meeting Minutes
2. Approval of 1/16/18 Pre-Agenda Meeting Minutes
3. Approval to Transfer 99 Days of Sick Time to a Police Officer
4. Approve Budget Amendments – Regular (Increases)
5. Approve Payroll 1/19/18 \$511,230.51
6. Approve Payroll 1/26/18 \$840,102.98
7. Approve Payroll 2/2/18 \$493,833.61
8. Approve Warrant 2017 – 17MWDEC4 \$16,781.01
9. Approve Warrant 2018 – 18MWJAN2 \$74,196.83
10. Approve Warrant 2017 – 17MWDEC5 \$10,696.03
11. Approve Warrant 2018 – 18MWJAN4 \$3,254.80
12. Approve Warrant 2017 – 17MWDEC6 \$100.45
13. Approve Warrant 2018 – 18 MWJAN3 \$26,431.13
14. Approve Warrant 2017 – 17DEC7 \$789,712.99
15. Approve Warrant 2018 – 18FEB1 \$400,477.80
16. Discussion and Vote: Approval to Pay Invoice – Lifetime Seamless Gutters, Inc.

MAYOR'S DEPARTMENT

1. Appointment: Open Space Advisory Committee Members
2. Appointment: Planning Board Members
3. Appointment: Zoning Board of Appeals Member
4. Discussion and Vote: Ethics Board Member
5. Discussion and Vote: City Center Authority Members
6. Discussion and Vote: To Establish the Civil Service Title Recreation Account Specialist at Grade 10 Effective January 27, 2018 in the CSEA City Hall Unit Contract
7. Discussion and Vote: Approval of Position Upgrade to Recreation Account Specialist Grade 10 Step 7 Effective January 27, 2018
8. Discussion and Vote: Approval of Position Upgrade to Recreation Account Specialist Grade 10 Step 7 Effective January 27, 2018

9. Discussion and Vote: Approval of Position Upgrades for Both Program Coordinators, Effective Date January 27, 2018
10. Announcement: Recreation Programs and Leagues
11. Discussion and Vote: Approval for the Mayor to Sign Easement Agreement Between Excelsior East LLC and the City of Saratoga Springs
12. Announcement: City of Saratoga Springs Designated a Clean Energy Community

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Adirondack Cabling and Security
2. Appointment: Board of Assessment Review Member
3. Announcement: Purchase of ID Equipment for Human Resources
4. Award of Bid: Weibel Avenue Landfill Gas Collection & Controls System Operations, Monitoring, and Maintenance Services to SCS Field Services

FINANCE DEPARTMENT

1. Discussion and Vote: 2018 Bond Resolution
2. Announcement: Public WiFi in Congress Park
3. Discussion and Vote: Authorization for the Mayor to Sign Addendum Three with Time Warner Cable for Improved DPS Garage Internet Service
4. Discussion and Vote: Budget Amendment – Benefits Increase
5. Discussion and Vote: Budget Transfers – Payroll

PUBLIC WORKS DEPARTMENT

1. Discussion and Vote: Authorization for the Mayor to Sign Agreement with C.T. Male for 2018 Post-Closure Landfill Monitoring Services
2. Discussion and Vote: Approval to Pay Invoice - Milton Cat
3. Discussion and Vote: Authorization to Accept Resignation and Execute Settlement Agreement for Employee #2177

PUBLIC SAFETY DEPARTMENT

1. Discussion and Vote: Authorization for Mayor to Sign Contract with North Country Snow & Ice Management/North Country Facilities Management
2. Discussion and Vote: Authorization for Mayor to Sign Change Orders #3, #4, and #5 with Bonacio for the Dispatch Project
3. Discussion and Vote: Change Pay Rates for Part Time Police Cleaner

SUPERVISORS

Matt Veitch

1. NYSAC Legislative Conference Report
2. Racing & Gaming Committee
3. Economic Development Committee

Tara Gaston

1. NYSAC Conference

ADJOURN



February 6, 2018

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
John Daley, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

CALL TO ORDER

Mayor Kelly called the meeting to order at 7:00 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 7:01 p.m.

Bonnie Sellers of Saratoga Springs recognized Charlie Morrison of the Open Space Committee and Matt Veitch of the Open Space Committee. They both were very knowledgeable and fun to work with.

Marketa Wolfe of Saratoga Springs stated she is here about the 'No sledding' sign located in Congress Park. The Mayor's Department advised the sign will be removed stating the sign will be removed on January 26, 2018. To date the sign has not been removed. The hill ends in a large flat area. The parents feel it is safe and would like to continue to allow their kids to sled there.

Darlene McGraw of Saratoga Springs stated we do want to make sure our kids have a safe place to play outside. The area by Jefferson/Vanderbilt/Wirth needs to be one-way or alternate side parking. There are too many cars that go to the Recreation Center.

Commissioner Scirocco stated the sledding signs are there because some of the slopes are steep in the park and there are a lot of trees. There are still stumps in there and the area has not been groomed for sledding.

Commissioner Franck stated years ago there was a bad accident there and there are also insurance issues for the City.

Commissioner Martin advised they are looking at the issue concerning Wirth Street between Jefferson & Vanderbilt. It is in the City Code for the property owners to shovel their sidewalks. If people are not complying people should call the code officers.

Mayor Kelly closed the public comment period at 7:11 p.m.

PRESENTATION

Energize NY PACE Finance

Commissioner Madigan introduced Mark Thielking, Executive Director of Energize New York.

Mr. Thielking stated he will be talking about Energize NY PACE, Energize NY Commercial, and Energize NY Residential. They are controlled by the local governments of the municipalities that wish to offer this to their property owners. Energize New York will provide the assistance through their members. The charge is an 'opt' in charge that will be applied to the property tax bill. The charge will automatically transfer from property owner to property owner until the charge is paid off. Properties that are eligible are commercially owned buildings and not for profits. To enable PACE in the City, a local law will need to be passed; a municipal agreement between the City and Energize NY needs to be signed, and request membership through Energize NY's board. There are financial criteria that must be met. They have trained 321 contractors to install. There is no cost to join EIC and no membership fees.

Commissioner Madigan advised the city attorney is reviewing the local law. They are looking at how this may interact with our Charter and they are working with the County to be sure how they can have the tax bills printed.

Commissioner Martin advised when he was a supervisor for the City he learned there would be a separate fund to deal with recouping loses due to foreclosures. He sees they have a second fund would have to be paid for by a fee paid for by the municipality. He asked if the fee has been set and if the fee could be passed to the entity that is borrowing the funds rather than having the municipality be stuck with the second fee?

Mr. Thielking advised the fee is based upon how much collection amount you want to protect - \$30/\$1,000 of collection you want to protect. If there is no delinquency that year you will have that rebate back to the City. It can be added as a fee.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Franck seconded to accept the consent agenda as follows:

1. Approval of 1/16/18 City Council Meeting Minutes
2. Approval of 1/16/18 Pre-Agenda Meeting Minutes
3. Approval to Transfer 99 Days of Sick Time to a Police Officer

4. Approve Budget Amendments – Regular (Increases)
5. Approve Payroll 1/19/18 \$511,230.51
6. Approve Payroll 1/26/18 \$840,102.98
7. Approve Payroll 2/2/18 \$493,833.61
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16. Discussion and Vote: Approval to Pay Invoice – Lifetime Seamless Gutters, Inc.

Ayes - All

MAYOR'S DEPARTMENT

Appointment: Open Space Advisory Committee Members

Mayor Kelly appointed Maureen Roberts to the Open Space Advisory Committee effective today through 12/31/22.

Mayor Kelly appointed Tom Denny to the Open Space Advisory Committee effective today through 11/30/22.

Mayor Kelly appointed Erica Gifford to the Open Space Advisory Committee.

Mayor Kelly appointed Beth Wurthmann to the Open Space Advisory Committee effective today through 7/31/22.

Appointment: Planning Board Members

Mayor Kelly appointed Ruth Horton as a full member to the Planning Board effective today through 12/31/20.

Mayor Kelly appointed Amy Ryan to the Planning Board as an alternate effective today through 12/31/20.

Appointment: Zoning Board of Appeals Member

Mayor Kelly appointed Rebecca Kern to the Zoning Board of Appeals effective today through 12/31/18. She is completing Brad Gallagher's term as an alternate.

Discussion and Vote: Ethics Board Member (18-033)

Mayor Kelly moved and Commissioner Martin seconded to approve Eileen Venn as a member of the Ethics Board to complete the term vacated by Courtney DeLeonardis effective 12/6/18 and expiring 12/31/18.

Ayes – All

Discussion and Vote: City Center Authority Members (18-034)

Mayor Kelly moved and Commissioner Madigan seconded to approve Shaun Wiggins as a member of the City Center Authority effective 2/13/18 expiring 2/12/24.

Ayes – All

Mayor Kelly moved and Commissioner Madigan seconded to approve Dorothy Rogers Bullis as a member of the City Center Authority effective 2/13/18 expiring 2/12/24.

Ayes – All

Discussion and Vote: To Establish the Civil Service Title Recreation Account Specialist at Grade 10 Effective January 27, 2018 in the CSEA City Hall Unit Contract (18-035)

Mayor Kelly moved and Commissioner Madigan seconded that the City Council approve to establish the Recreation Account Specialist position at Grade 10 effective January 27, 2018 in the CSEA City Hall Unit contract.

Ayes – All

Discussion and Vote: Approval of Position Upgrade to Recreation Account Specialist Grade 10 Step 7 Effective January 27, 2018 (18-036)

Mayor Kelly moved and Commissioner Madigan that the City Council approve the upgrade of Deborah "Prior" Rehm by reclassifying her from a Senior Account Clerk Grade 7 Step 10 working 35 hours a week to Recreation Account Specialist Grade 10 Step 7 working 35 hours per week effective January 27, 2018.

Ayes – All

Discussion and Vote: Approval of Position Upgrade to Recreation Account Specialist Grade 10 Step 7 Effective January 27, 2018 (18-037)

Mayor Kelly moved and Commissioner Franck seconded that the City Council approve the upgrade of Douglas June by reclassifying him from a Senior Account Clerk Grade 7 Step 10 working 35 hours a week to Recreation Account Specialist Grade 10 Step 7 working 35 hours per week effective January 27, 2018.

Ayes – All

Discussion and Vote: Approval of Position Upgrades for Both Program Coordinators, Effective Date January 27, 2018 (18-038)

Mayor Kelly moved and Commissioner Franck seconded City Council approve the position upgrades effective date January 27, 2018 for both program coordinators. This is a correction of the effective dates described in the motion from January 16, 2018 City Council Agenda.

Ayes – All

Announcement: Recreation Programs and Leagues

Mayor Kelly announced the Recreation Department is registering for spring programs and additional information can be found on the web page.

Discussion and Vote: Approval for the Mayor to Sign Easement Agreement Between Excelsior East LLC and the City of Saratoga Springs (18-039)

Mayor Kelly moved and Commissioner Martin seconded to approve the mayor to sign an easement agreement between Excelsior East LLC and the City of Saratoga Springs as attached to this agenda.

Ayes – All

Announcement: City of Saratoga Springs Designated a Clean Energy Community

Mayor Kelly announced the City of Saratoga Springs has been designated as a Clean Energy Community.

Tina Carton, sustainability coordinator, advised the City has been designated as a Clean Energy Community. This designation was received after completing 4 of the 10 high impact clean energy actions. The City can now apply for up to an additional \$50,000 for additional clean energy projects with no cost share.

ACCOUNTS DEPARTMENT

Discussion and Vote: Adirondack Cabling and Security (18-040)

Commissioner Franck advised this vendor provides a comprehensive approach to the City's security entry, panic buttons and security camera programming. They are a local vendor that will be readily available.

Commissioner Franck moved and Commissioner Martin seconded to authorize the mayor to sign the agreement with Adirondack Cabling and Security as distributed with the agenda.

Ayes – All

Appointment: Board of Assessment Review Member

Commissioner Franck appointed Joseph Ribis to a 5 year term effective immediately and ending September 2023.

Announcement: Purchase of ID Equipment for Human Resources

Commissioner Franck announced the Risk and Safety Committee will be purchasing a new employee identification card system to be housed in the Human Resources Department. The amount of the equipment is \$8,334.86 and will replace the system purchased in 2008.

Award of Bid: Weibel Avenue Landfill Gas Collection & Controls System Operations, Monitoring, and Maintenance Services to SCS Field Services (18-051)

Commissioner Franck moved and Commissioner Scirocco seconded the award of bid for the Weibel Avenue Landfill Gas Collection & Controls System Operations, Monitoring, and Maintenance Services to SCS Field Services for an amount not to exceed \$23,600 for 2018.

Ayes – All

FINANCE DEPARTMENT

Discussion and Vote: 2018 Bond Resolution (18-041)

Commissioner Madigan stated this will authorize the issuance of \$6,955,983 in bonds to finance various capital budget projects.

Commissioner Madigan moved and Commissioner Franck seconded to approve the 2018 bond resolution by a roll call vote.

Roll Call:

Commissioner Franck – Aye
Commissioner Madigan – Aye
Commissioner Scirocco – Aye
Commissioner Martin – Aye
Mayor Kelly - Aye

Announcement: Public WiFi in Congress Park

Commissioner Madigan announced public WiFi in Congress Park is now available through the network. It is called Saratoga Free Public.

Discussion and Vote: Authorization for the Mayor to Sign Addendum Three with Time Warner Cable for Improved DPS Garage Internet Service (18-042)

Commissioner Madigan advised the public safety garage on Excelsior Avenue required upgrading.

Commissioner Madigan moved and Commissioner Martin seconded to approve addendum three with Time Warner Cable as previously distributed with the agenda and authorize the mayor to sign it.

Ayes – All

Discussion and Vote: Budget Amendment – Benefits Increase (18-043)

Commissioner Madigan moved and Commissioner Franck seconded to approve the budget amendment – benefits increase as previously submitted with the agenda.

Ayes – All

Discussion and Vote: Budget Transfers – Payroll (18-044)

Commissioner Madigan moved and Commissioner Franck seconded to approve the budget transfers – payroll as previously submitted with the agenda.

Ayes - All

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Agreement with C.T. Male for 2018 Post-Closure Landfill Monitoring Services (18-045)

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign the agreement with CT Male for the post closure monitoring at the Weibel Avenue Landfill in the amount of \$11,217.75.

Ayes – All

Discussion and Vote: Approval to Pay Invoice - Milton Cat (18-046)

Commission Scirocco advised repair parts were ordered prior to having a purchase order in place.

Commissioner Scirocco moved and Commissioner Madigan seconded to approve payment of invoices to Milton Cat for repair parts for the equipment in the amount totaling \$2,205.63.

Ayes – All

Discussion and Vote: Authorization to Accept Resignation and Execute Settlement Agreement for Employee #2177 (18-047)

Commissioner Scirocco moved and Commissioner Franck seconded to accept resignation and execute a settlement agreement for employee #2177.

Ayes - All

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with North Country Snow & Ice Management/North Country Facilities Management (18-048)

Commissioner Martin moved and Commissioner Madigan seconded to authorize the mayor to sign a contract with North Country Snow and Ice Management/North Country Facilities Management in the form that was distributed with the agenda.

Ayes – All

Discussion and Vote: Authorization for Mayor to Sign Change Orders #3, #4, and #5 with Bonacio for the Dispatch Project (18-049)

Commissioner Martin moved and Commissioner Scirocco seconded to authorize the mayor to sign 3 change orders with Bonacio Construction, Inc. These are change order #s3, 4, and 5 for the dispatch construction project in City Hall in the total amount of \$3,851.73.

Ayes – All

Discussion and Vote: Change Pay Rates for Part Time Police Cleaner (18-050)

Commissioner Martin moved and Commissioner Franck seconded to change the pay rates for part time police cleaners effective February 24, 2018. Rates for cleaners in their first year of hire will be \$15 per hour; the rates for cleaners from their first anniversary through the next year is \$15.25 per hour; for the next 2 years the rates would be \$15.50 per hour; three years would be \$15.75 per hours; 4 years is \$16 per hour; and 5 years is \$16.25 per hour.

Ayes - All

SUPERVISORS

Matt Veitch

NYSAC Legislative Conference Report

Supervisor Veitch reported they passed 4 resolutions: calling on the governor to provide funding for the state mandate regarding inmate supervision and drug overdose precaution; a resolution in support of efforts to improve probation and alternatives to incarceration in New York State; a resolution calling on the state to reimburse counties for the temporary detainment of parole violators at local correctional facilities; and resolution calling on the governor and homeland security and emergency services to release funds authorized. They also had a discussion regarding volunteer ambulance services. He also attended a seminar on shared services.

Racing & Gaming Committee

Supervisor Veitch reported they met last week. The Committee voted to support bills in the Assembly and Senate to promote night racing at Belmont Park. This bill has a provision to coordinate with Yonkers Raceway so that they don't compete.

Economic Development Committee

Supervisor Veitch reported they voted to move forward extensions to the Agricultural District 2 in Saratoga County. This includes the Pitney Farm and land on Ruggles Road.

Tara Gaston

NYSAC Conference

Supervisor Gaston reported she attended the piece for newly elected officials and found it very helpful.

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 8:17 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 2/20/18
Vote: 5 - 0