



February 21, 2017

**CITY OF SARATOGA SPRINGS**  
**City Council Pre-Agenda Meeting**  
**9:30 AM**

**PRESENT:** Joanne Yepsen, Mayor  
Michele Madigan, Commissioner of Finance  
Anthony Scirocco, Commissioner of DPW  
Christian Mathiesen, Commissioner of DPS

**STAFF PRESENT:** Meg Kelly, Deputy Mayor  
Susan Armstrong, Deputy Commissioner, Finance  
Maire Masterson, Deputy Commissioner, Accounts

Vince DeLeonardis, City Attorney

Peter Martin, Supervisor

**EXCUSED:** John Franck, Commissioner of Accounts

Frank Coppola, Jr., Deputy Commissioner, DPW  
Eileen Finneran, Deputy Commissioner, DPS

Matthew Veitch, Supervisor

**CALL TO ORDER**

Mayor Yepsen called the meeting to order at 9:34 a.m.

**PUBLIC HEARING**

1. Amend Chapter 225 – Stop Intersections: Commissioner Mathiesen advised this is to install stop signs in the Meadow Vista subdivision on outer Grand Avenue.
2. Amend Chapter 225 – Time Limit Parking: Commissioner Mathiesen advised this is a change to parking restrictions from all day to 3 hour parking on Railroad Place between Division Street and Church Street.

**PRESENTATION**

Pitney Meadows Community Farm

No comments.

**CONSENT AGENDA**

1. Approval of 2/6/17 Pre-Agenda Meeting Minutes
2. Approval of 2/7/17 City Council Meeting Minutes
3. Approve Budget Amendments (Increases)
4. Approve Budget Amendments – Insurance Reserve
5. Approve Budget Transfers – Regular
6. Approve Payroll: 2/10/17 \$462,296.42

7. Approve Payroll: 2/17/17 \$501,680.27
8. Approve Resolution for Use of Insurance Reserve - 3
9. Approve Warrant: 2016 – 16DEC7: \$230,536.69
10. Approve Warrant: 2017 – 17FEB2: \$1,554,116.61
11. Approve Warrant: 2017 Mid – 17MWFEB2: \$104.85
12. Approve Warrant: 2016 Mid – 16MWDEC6: \$1,000.00
13. Approve Warrant: 2016 Mid – 16MWDEC7: \$2,782.17
14. Approve Warrant: 2017 Mid - 17MWFEB3: \$138,926.20

No comments.

## **MAYOR'S DEPARTMENT**

Proclamation: Black History Month

No comments.

Discussion and Vote: Merit for Review Zoning Amendment PUD Pitney Meadows Community Farm

Mayor Yepsen advised this is for the non-farming portion of the land.

Announcement: Advisory Opinions from County and City Planning Boards for Pitney Meadows Community Farm

No comments.

Discussion and Vote: Approval to Seek Lead Agency for SEQRA Evaluation – Pitney Meadows Community Farm PUD

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Saratoga Springs Office of the Aging

No comments.

Discussion and Vote: Approval to Pay Miller, Mannix Law Invoices

Vince DeLeonardis, city attorney, advised this law firm and the next have been providing services to the City. An RFP has been sent out for services on a go forward basis.

Discussion and Vote: Approval to Pay Honeywell Law Invoices

See item above.

## **ACCOUNTS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Contract with Adirondack Security

No comments.

Set Public Hearing: Ballston Avenue Zoning Amendment

No comments.

Award of Bid: Flowers and Miscellaneous Supplies to Dehn's Flowers

No comments.

Discussion: Safety Committee report on 1/27/17 DPW Garage Fire

Marilyn Rivers, director of risk and safety, advised she will be providing information regarding insurance coverage and Safety Committee recommendations.

Announcement: Waiving of Dog License Fee if Over the Age of 65

No comments.

Maire Masterson, deputy commissioner, advised there are 2 items to be added to the Accounts Department agenda: Discussion and Vote: Authorization for Mayor to Sign Contract with Precision Industrial, Inc., and Discussion and Vote: Authorization for Mayor to Sign Agreement with REMO for AEDs.

**FINANCE DEPARTMENT**

Announcement: Saratoga Springs Website Named Top Regional Website

No comments.

Announcement: Smart City Update – Saratoga Go

Commissioner Madigan announced this is about the kick off meeting with the Smart City Commission. Saratoga Go is a community partnership which will be lead by Ignite You. It is a technology competition.

Discussion and Vote: Resolution for Non-Union Full Time Personnel

Commissioner Madigan advised the union has agreed to remove the executive assistant of the legal department, from the union contract.

Discussion: Sales Tax Update

Commissioner Madigan advised the City has received all sales tax distribution for 2016. She will provide more detailed information at the City Council meeting.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Amendment Charter Review Commission Requested Administrative Budget

No comments.

Discussion and Vote: Budget Amendment Charter Review Commission Requested Special Election Budget

No comments.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Sick Bank Request

No comments.

Announcement: Update on the Fire at 19 Van Rensselaer Street – DPW Garage

No comments.

Commissioner Scirocco stated he is adding an item to his agenda: Discussion and Vote: Authorize the Mayor to Sign an Agreement with Wehran for the Weibel Avenue Landfill.

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Accept Donation

Commissioner Mathiesen stated a donation was made to the Police Department.

Commissioner Mathiesen added the following items to his agenda: Discussion: DPS Annual Report; and Discussion: Cherry Street Drug Raid.

**SUPERVISORS**

Supervisor Martin advised he and Supervisor Veitch have a couple items for their agendas.

The following items should be added to Supervisor Veitch's agenda: Racing & Gaming Committee; and Veteran's Committee.

Supervisor Martin added the following items to his agenda: General Items Relating to the Board of Supervisors; and Public Health Initiative.

Brad Birge of the Planning Department advised the first meeting of the Code Blue final location was held and a preliminary design was presented. This is going before the Planning Board.

**ADJOURN**

Mayor Yepsen adjourned the meeting at 9:59 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 3/7/17  
Vote: 5 - 0