



March 19, 2018

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
John Daley, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:33 a.m.

PUBLIC HEARINGS

1. City Code Chapter 215 Taxicabs – Commissioner Franck explained this change is to extend the number of years of a taxicab from 7 years to 10 years.
2. City Code Chapter 165 Peddling and Vending – Commissioner Franck advised this change relates to children selling water at the track.

CONSENT AGENDA

1. Approval of 3/5/18 Pre-Agenda Meeting Minutes
2. Approval of 3/6/18 City Council Meeting Minutes
3. Approval of 3/9/18 Special City Council Meeting Minutes
4. Approve Use of Insurance Reserve Resolution #2
5. Approve Budget Amendment – Use of Insurance Reserve #2
6. Approve Budget Amendments – Regular (Increases)
7. Approve Budget Transfers - Regular
8. Approve Payroll 3/9/18 \$561,454.00
9. Approve Payroll 3/16/18 \$490,405.33
10. Approve Warrant 2018 – 18MWMAR1 \$4,313,053.16
11. Approve Warrant 2018 – 18MAR2 \$422,186.61

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Substantial Amendment to 2017 Entitlement Action Plan

Brad Birge of the Planning Department advised the City Council approved the Link at SOBRO. They now need to amend the 2017 Entitlement Action Plan to include funding for the Link at SOBRO.

Marilyn Rivers, director of risk and safety advised the Link at SOBRO is not a legal entity so they can't get insurance. KCG is eligible to get insurance as the parent company so the logistics need to be worked out.

Commissioner Madigan asked if this locks the City into the resolution and fees.

Brad advised it does not.

Discussion: 2018 Community Development Citizen Advisory Committee Recommendations

Brad Birge advised Rich Ferguson, chair of the Community Development Citizen Advisory Committee will be here to present the Committee's recommendations.

Set Public Hearing: 2018 Community Development Citizen Advisory Committee Recommendations

Brad Birge asked this public hearing be set for the second Council Meeting in April.

Discussion and Vote: Approve Changes to Residential Rehabilitation Program

Brad advised this program provides grants to income eligible homeowners to improve their property. They would like to increase the cap for the grant from \$15,000 to \$20,000 and allow the resident to re-apply after 5 years.

Discussion and Vote: Authorization for the Mayor to Sign Addendum Two to the Contract with Fitzgerald, Morris, Baker & Firth

Mayor Kelly advised this is for eminent domain proceedings and not to exceed \$23,000. She will be moving this item to the Consent Agenda.

Discussion and Vote: Authorization for the Mayor to Sign Addendum Six to the Current Contract with Miller Mannix, Schachner & Hafner, LLC for Land Use and General Legal Matters

Mayor Kelly advised this is to modify the existing contract to extend it to December 31, 2018 and the amount will be increased not to exceed \$85,000 total. She is going to move this to the Consent Agenda.

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Miller, Mannix, Schachner & Hafner, LLC for Land Use Board Legal Counsel

Mayor Kelly advised this is a new contract to be effective through 12/31/18 with an option to renew for an additional year to 3 years.

Announcement: Saratoga Springs & Earth Hour 2018, 60 Minutes for the Plant

No comments.

Announcement: Agenda Items Underlined

No comments.

Announcement: Bridge Closures

No comments.

ACCOUNTS DEPARTMENT

Discussion and Vote: Approval to Change City Code Chapter 165 Peddling and Vending

No comments.

Discussion and Vote: Approval to Change City Code Chapter 215 – Taxicabs

No comments.

Award of Bid: Land Use Board Legal Counsel to Miller, Mannix, Schachner and Hafner, LLC

No comments.

Commissioner Franck advised he may be adding another award of bid.

FINANCE DEPARTMENT

Discussion and Vote: 2018 City Fees Amendment

Commissioner Madigan advised this is new fee relating to compost.

Commissioner Scirocco explained they have found a vendor who is willing to purchase the raw material at \$1 per cubic yard.

Discussion and Vote: Resolution for Non-Union Full Time Personnel

Commissioner Madigan advised this resolution adds the city attorney. As of 4/16/18 the city attorney will be a full time position.

Discussion and Vote: Budget Transfers - Payroll

No comments.

Discussion and Vote: Budget Transfer – Contingency

Commissioner Madigan advised this is to cover the cost of an economic development project with the Saratoga Performing Arts Center to promote the City. This transfer will also cover the city attorney's salary for going to a full time position.

Commissioner Madigan advised she may be adding another announcement regarding the Si-Fi contract.

PUBLIC WORKS DEPARTMENT

Announcement: Submit the 2017 Department of Public Works Annual Report

No comments.

Commissioner Scirocco stated he is adding 2 items to his agenda: Discussion and Vote: Authorization for the Mayor to Sign a Contract with Greenridge Cemetery. There is an increase of \$1,250 to this contract over last year. The second item is Discussion and Vote: Authorization for Mayor to Sign a Contract with Regional Water Authority.

PUBLIC SAFETY DEPARTMENT

Presentation: Department of Public Safety annual Report

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Change Order 9 for Payment to Bonacio Construction, Inc. for an Under Counter Wall Covering Associated with the Police Dispatch Project

No comments.

SUPERVISORS

Nothing at this time.

ADJOURN

Mayor Kelly adjourned the meeting at 9:54 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 4/3/18
Vote: 5 - 0