

March 20, 2018



CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

6:50 PM P.H. – City Code Chapter 215
Taxicabs

6:55 PM P.H. – City Code Chapter 165
Peddling and Vending

7:00 PM

CALL TO ORDER

ROLL CALL

SALUTE TO FLAG

PUBLIC COMMENT PERIOD / 15 MINUTES

PRESENTATION

CONSENT AGENDA

1. Approval of 3/5/18 Pre-Agenda Meeting Minutes
2. Approval of 3/6/18 City Council Meeting Minutes
3. Approval of 3/9/18 Special City Council Meeting Minutes
4. Approve Use of Insurance Reserve Resolution #2
5. Approve Budget Amendment – Use of Insurance Reserve #2
6. Approve Budget Amendments – Regular (Increases)
7. Approve Budget Transfers - Regular
8. Approve Payroll 3/9/18 \$561,454.00
9. Approve Payroll 3/16/18 \$490,405.33
10. Approve Warrant - 2018 18MWMAR1 \$4,313,053.16
11. Approve Warrant - 2018 18MAR2 \$422,186.61
12. Authorization for the Mayor to Sign Addendum Two to the Contract with Fitzgerald, Morris, Baker & Firth
13. Authorization for the Mayor to Sign Addendum Six to the Current Contract with Miller, Mannix, Schachner & Hafner, LLC for Land Use and General Legal Matters

MAYOR'S DEPARTMENT

1. Discussion and Vote: Substantial Amendment to 2017 Entitlement Action Plan
2. Discussion and Vote: Authorization for the Mayor to Sign the CDBG Sub-recipient Contract with KCG Development, LLC
3. Discussion: 2018 Community Development Citizen Advisory Committee Recommendations
4. Set Public Hearing: 2018 Community Development Citizen Advisory Committee Recommendations
5. Discussion and Vote: Approve Changes to Residential Rehabilitation Program
6. Discussion and Vote: Authorization for the Mayor to Sign a Contract with Miller, Mannix, Schachner & Hafner, LLC for Land Use Board Legal Counsel
7. Announcement: Saratoga Springs & Earth Hour 2018, 60 Minutes for the Plant
8. Announcement: Agenda Items Underlined
9. Announcement: Bridge Closures

ACCOUNTS DEPARTMENT

1. Discussion and Vote: Approval to Change City Code Chapter 165 Peddling and Vending
2. Discussion and Vote: Approval to Change City Code Chapter 215 – Taxicabs
3. Award of Bid: Broadband Infrastructure Project – Fiber to the Home and Business – to SiFi Networks
4. Award of Bid: Land Use Board Legal Counsel to Miller, Mannix, Schachner and Hafner, LLC

FINANCE DEPARTMENT

1. Announcement: SiFi Networks Award of Bid
2. Discussion and Vote: 2018 City Fees Amendment
3. Discussion and Vote: Resolution for Non-Union Full Time Personnel
4. Discussion and Vote: Budget Transfers – Payroll
5. Discussion and Vote: Budget Transfer – Contingency for City Attorney and Economic Development Project with Saratoga Performing Arts Center

PUBLIC WORKS DEPARTMENT

1. Announcement: Submit the 2017 Department of Public Works Annual Report
2. Discussion and Vote: Authorization for the Mayor to Sign Agreement with Greenridge Cemetery Association
3. Discussion and Vote: Authorization for the Mayor to Sign Contract with Regional Water Authority

PUBLIC SAFETY DEPARTMENT

1. Presentation: Department of Public Safety Annual Report
2. Discussion and Vote: Authorization for the Mayor to Sign Change Order 9 for Payment to Bonacio Construction, Inc. for an Under Counter Wall Covering Associated with the Police Dispatch Project

SUPERVISORS

Matt Veitch

1. National Association of Counties Conference Report
2. Economic Development Committee Update
3. County Trails and Open Space Program Update
4. Workforce & Training Department Update

Tara Gaston

1. Donate Life Month

ADJOURN



March 20, 2018

CITY OF SARATOGA SPRINGS
City Council Meeting
City Council Room
7:00 PM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
John Daley, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

RECORDING OF PROCEEDING

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

PUBLIC HEARINGS

City Code Chapter 215 Taxicabs

Mayor Kelly opened the public hearing at 6:52 p.m.

Marilyn Rivers, director of risk and safety, advised the change to Chapter 215 is being done upon request from CDTA. The age of the taxicabs allowable is being changed from 7 to 10 years. There are also a few fee additions.

Darlene McGraw of Saratoga Springs stated every taxi company deserve equal chance of taking passengers.

Mayor Kelly closed the public hearing at 6:54 p.m.

City Code Chapter 165 Peddling and Vending

Mayor Kelly opened the public hearing at 6:54 p.m.

Marilyn Rivers advised a group of individuals have been working on the amendment of this Chapter 165. This is friendly to the community and entrepreneurial. They will be doing a small presentation during Commissioner Franck's agenda.

No one spoke.

Mayor Kelly closed the public hearing at 6:56 p.m.

CALL TO ORDER

Mayor Kelly called the meeting to order at 6:56 p.m.

PUBLIC COMMENT

Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.

Mayor Kelly opened the public comment period at 6:57 p.m.

Darlene McGraw of Saratoga Springs congratulated the Police and Fire Departments on the hockey game. She wished Commissioner Franck a happy birthday.

Mayor Kelly closed the public comment period at 6:58 p.m.

CONSENT AGENDA

Mayor Kelly moved and Commissioner Madigan seconded to accept the consent agenda as follows:

1. Approval of 3/5/18 Pre-Agenda Meeting Minutes
2. Approval of 3/6/18 City Council Meeting Minutes
3. Approval of 3/9/18 Special City Council Meeting Minutes
4. Approve Use of Insurance Reserve Resolution #2
5. Approve Budget Amendment – Use of Insurance Reserve #2
6. Approve Budget Amendments – Regular (Increases)
7. Approve Budget Transfers - Regular
8. Approve Payroll 3/9/18 \$561,454.00
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13. Authorization for the Mayor to Sign Addendum Six to the Current Contract with Miller, Mannix, Schachner & Hafner, LLC for Land Use and General Legal Matters

Ayes – All

MAYOR'S DEPARTMENT

Addition of Item to Agenda (18-083)

Mayor Kelly moved and Commissioner Martin seconded to add an announcement to the agenda regarding the Saratoga Arts Council Grant Recipients.

Ayes – All

Announcement: Arts Recipients

Joel Reed, executive director of Saratoga Arts Council, advised they award arts grants annually. In total they are awarding \$4,700 to the Art District on Beekman Street; \$4,000 to the Saratoga Senior Citizens Center; \$4,500 to Saratoga Shakespeare; \$2,500 to the Saratoga YMCA; and \$3,800 to Saratoga Arts Fest.

Discussion and Vote: Substantial Amendment to 2017 Entitlement Action Plan (18-084)

Mayor Kelly moved and Commissioner Franck seconded to approve the substantial amendment to the 2017 Entitlement Action Plan as attached to the agenda.

Ayes – All

Discussion and Vote: Authorization for the Mayor to Sign the CDBG Sub-recipient Contract with KCG Development, LLC (18-085)

Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign the CDBG sub-recipient contract with KCG Development, LLC as attached to this agenda.

Ayes – All

Discussion: 2018 Community Development Citizen Advisory Committee Recommendations

Lindsay Connors of the Community Development Department advised they have \$299,775 in federal funds and \$9,705.92 in reprogrammed funds from previous years.

Richard Ferguson, chair of the Community Development Citizen Advisory Committee read the recommendations the Committee is making to the City Council. They awarded \$309,000. They received requests in the public service and brick and mortar categories.

Set Public Hearing: 2018 Community Development Citizen Advisory Committee Recommendations

Mayor Kelly set a public hearing for Tuesday, April 17, 2018 at 6:55 p.m.

Discussion and Vote: Approve Changes to Residential Rehabilitation Program (18-086)

Mayor Kelly moved and Commissioner Franck seconded to approve the changes to the Residential Rehabilitation Program as attached to this agenda.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign a Contract with Miller, Mannix, Schachner & Hafner, LLC for Land Use Board Legal Counsel (18-087)

Mayor Kelly moved and Commissioner Martin seconded to authorize the mayor to sign a contract with Miller, Mannix, Schachner, and Hafner, LLC for Land Use Board Legal Counsel as attached to this agenda.

Ayes – All

Announcement: Saratoga Springs & Earth Hour 2018, 60 Minutes for the Plant

Mayor Kelly announced Earth Hour is a movement when we turn off our lights for an hour to show support of protecting our planet and stopping climate change. This year Earth Hour will occur on March 24th at 8:30 p.m. City Hall's non-essential lights will be turned off for one hour in support of this movement.

Announcement: Agenda Items Underlined

Mayor Kelly advised if an agenda item is underlined, there should be information attached.

Commissioner Madigan advised there is a problem with trying to this from a mobile device.

Announcement: Bridge Closures

Mayor Kelly announced the Crescent Avenue bridge that crosses the Northway and the Nelson Avenue Extension bridge that crosses the Northway will both be closed starting April 2nd through August 31st for replacement.

ACCOUNTS DEPARTMENT

Discussion and Vote: Approval to Change City Code Chapter 165 Peddling and Vending (18-088)

The Accounts Department has been working with the Departments of Public Safety, Public Works, Police, Fire, Building & Zoning and City Attorney's Office under the leadership of Risk and Safety to update the City's existing legislation on "Peddling and Vending." He introduced two Skidmore Interns - Henry Jaffe and Kevin McCauley who have been working under the direction of Risk and Safety to bring this revised ordinance for discussion and vote.

Henry and Kevin presented a PowerPoint to the Council and audience to explain the changes to the Peddling and Vending ordinance and how they determined the best practices. A copy of the presentation is attached.

Commissioner Franck thanked Deputy Commissioners John Daley and Maire Masterson, Brad Birge, Jack Donnelly, DPW's Mike Veitch, Vince DeLeonardis, Tony Izzo, Lisa Watkins, Stephen Shaw, Sgt Prestigiacomio, Captain Aaron Dyer, and Marilyn Rivers for working diligently on this.

Commissioner Franck moved and Commissioner Martin seconded to approve the changes to Chapter 165 of the City Code entitled Peddling and Vending as described.

Ayes - All

Discussion and Vote: Approval to Change City Code Chapter 215 – Taxicabs (18-089)

Commissioner Franck advised that Chapter 215 – Taxicabs of the City Code required modification to 2 areas. The first modification is to the Vehicle Requirements section. The maximum age of a taxicab in service is being increased from 7 years old to 10 years old. The second change is to the fees. The following is being added: any additional stop request by passenger is \$.50; each additional passenger over 2 years of age is \$.50; and for each ride in which a driver must handle groceries is \$1.00.

Commissioner Franck moved and Commissioner Martin seconded for the Council to approve the changes to Chapter 215 of the City Code entitled Taxicabs as described.

Ayes - All

Award of Bid: Broadband Infrastructure Project – Fiber to the Home and Business – to SiFi Networks (18-090)

Commissioner Franck advised this bid is 2 parts. The part that is being awarded tonight is the Fiber to the Home and Business. This piece is the physical installation of a fiber network across the City in front of every home and business.

Commissioner Franck moved and Commissioner Madigan seconded to award the Fiber to the Home and Business piece of the Broadband Infrastructure Project bid to SiFi Network at no charge to the City of Saratoga Springs.

Ayes - All

Award of Bid: Land Use Board Legal Counsel to Miller, Mannix, Schachner and Hafner, LLC (18-091)

Commissioner Franck moved and Commissioner Madigan seconded to award the bid for Land Use Board Legal Counsel to Miller, Mannix, Schachner, and Hafner, LLC at an hourly rate not to exceed \$220 per hour and not to exceed a total amount of \$25,000. The Mayor's Office determined they were the most qualified bidder.

Ayes – All

Addition of Item to Agenda (18-092)

Commissioner Franck moved and Commissioner Scirocco seconded to add an item for the award of bid for the Route 9 Kaydeross-Nelson Water Main Engineering Services to MJ Engineering.

Ayes - All

Award of Bid: Route 9 Kaydeross-Nelson Water Main Engineering Services to MJ Engineering (18-093)

Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for the Route 9 Kaydeross-Nelson Water Main Engineering Services to MJ Engineering for an amount not to exceed \$118,000. MJ Engineering was the lowest qualified bidder.

Ayes – All

FINANCE DEPARTMENT

Announcement: SiFi Networks Award of Bid

Commissioner Madigan stated since the bid has been awarded, this is more of a discussion of what this means for SiFi and the next steps. SiFi will bring access to every home and business in the City. The next step is for the City to work on the contract with SiFi.

Discussion and Vote: 2018 City Fees Amendment (18-094)

Commissioner Madigan advised this amendment is to include a new compost fee.

Commissioner Scirocco explained this fee is \$1 per cubic yard of the raw compost material. In the past, this material was given away to make space. They have found a vendor who is willing to purchase this material. This will go into effect immediately.

Commissioner Madigan moved and Commissioner Scirocco seconded to approve amending the 2018 City Fee Schedule to allow for a new DPW compost related fee which will be effective immediately.

Ayes – All

Discussion and Vote: Resolution for Non-Union Full Time Personnel (18-095)

Commissioner Madigan thanked Vince DeLeonardis for all his hard work and congratulated him.

The resolution is as follows:

**RESOLUTION FOR NON-UNION FULL TIME EMPLOYEES
Amended March 20, 2018**

It is the intent of this resolution to establish changes in compensation and fringe benefits for the following non-union full time employees of the City of Saratoga Springs. Employees and personnel subject to this resolution shall be each hereinafter referred to as "EMPLOYEE", and include:

Executive Assistant	Deputy Commissioner of Public Works
Executive Assistant to the Mayor	Deputy Commissioner of Accounts
Executive Assistant to the Commissioner of Public Works	Deputy Commissioner of Finance
Executive Assistant to the Commissioner of Public Safety	Deputy Commissioner of Public Safety
Deputy Mayor	Civil Service Clerk
Human Resources Administrator	Civil Service Coordinator
Director of Risk and Safety	City Attorney

This resolution shall supersede all prior resolutions affecting compensation and benefits for said EMPLOYEES. This resolution shall only be effective for stated EMPLOYEES in service as of the date of the resolution adoption and those in service subsequent to the date of adoption, and specifically shall not apply to EMPLOYEES who have retired, or left office, prior to date of adoption.

Nothing in this resolution shall be construed to create an employment agreement nor alter the "at-will" status of the Executive Assistant to the Mayor, the Executive Assistant to the Commissioner of Public Works, the Executive Assistant to the Commissioner of Public Safety, Deputy Commissioner of Public Works, Deputy Commissioner of Accounts, Deputy Commissioner of Finance, Deputy Commissioner of Public Safety, Deputy Mayor, and the Human Resources Administrator.

NOW THEREFORE BE IT RESOLVED as follows:

A. The terms of this resolution shall take place on January 1, 2007, and shall include such further terms as added by Resolutions dated July 19, 2011, January 15, 2013, August 6, 2013, December 17, 2013, August 5, 2014, September 16, 2014, November 18, 2014, January 19, 2016, June 21, 2016, August 2, 2016, November 15, 2016, February 21, 2017 and March 20, 2018.

B. Effective January 1, 2018, the title of Secretary for the Civil Service Commission shall be changed to Civil Service Coordinator and shall have a total annual base salary of Fifty Thousand Dollars (\$50,000.00). The total compensation for the Civil Service Coordinator will remain at Fifty Thousand Dollars (\$50,000.00) for 2018 and resume any increases in 2019 according to the current CSEA City Hall Bargaining Unit contract.

C. Effective January 1, 2018, the Civil Service Clerk shall be a non-exempt position and have a total annual base salary of Thirty Five Thousand Dollars (\$35,000.00).

D. The EMPLOYEES shall not be entitled to overtime compensation, except the Civil Service Clerk and as may be required by federal law.

E. Effective January 1, 2018, the EMPLOYEES standard workweek shall be 40 hours per week,

F. The salary of the Executive Assistant, Executive Assistant to the Commissioner of Public Works and the Executive Assistant to the Commissioner of Public Safety shall be the same as the Executive Assistant to the Mayor. Effective December 1, 2016 the total annual base salary of each aforementioned Executive Assistant shall be Forty Seven Thousand Five Hundred Four Dollars (\$47,504.00).

G. The addition of the City Attorney to this Resolution shall supersede all prior resolutions, contracts, and Council actions affecting terms, compensation, and benefits for the City Attorney including the November 15, 2016 Resolution previously approved by City Council. The annual base salary for the City Attorney shall be One Hundred Thirty Five Thousand Dollars (\$135,000.00) to take effect on April 9, 2018.

H. The EMPLOYEES shall enjoy and be entitled to the following benefits:

1. **Vacation:** An EMPLOYEE shall earn annual vacation as follows: ten (10) working days during their first year of service, and during each of the next four (4) years of service; fifteen (15) working days upon completion of five (5) years of service; twenty (20) working days upon completion of ten (10) years of service; twenty five (25) working days upon completion of fifteen (15) years of service and thirty (30) working days upon completion of twenty (20) years of service. For each EMPLOYEE hired after January 1, 2006, a proration of the ten (10) days will be granted during the first year of service.

Vacations for the EMPLOYEE shall be scheduled and approved by their respective Council member.

Vacation must be taken by December 31st of the year vacation was earned, or else the time shall be forfeited. If the EMPLOYEE retires, resigns, or is not reappointed, the EMPLOYEE shall be entitled to payment for only those vacation days earned and unused for the period between the EMPLOYEE's last anniversary date and the date of retirement, resignation or other termination.

If a recognized City Hall holiday falls within the vacation period, the vacation period shall be extended by the holiday falling within such periods.

If an EMPLOYEE should die during his or her employment, all vacation time earned and unused for the period between the EMPLOYEE's last anniversary date and the date of death, shall be paid in cash or as EMPLOYEE's death benefit to his/her designated beneficiary or estate.

2. **Sick Leave:** The EMPLOYEE shall be entitled to sick leave with pay for a maximum of twelve (12) working days per year. The EMPLOYEE may accumulate sick leave, but may not use more than one hundred fifty (150) days in any given twelve (12) month period. EMPLOYEE shall use sick leave in no less than one (1) hour increments. Each EMPLOYEE hired after January 1st shall be granted a proration of the twelve (12) days allotted during the first year of service.

If an EMPLOYEE is absent because of illness or disability for more than three (3) consecutive days, they may be required by their Commissioner/Mayor to provide a physician's statement of sickness or disability.

Prior to any cash payments for unused sick leave, an EMPLOYEE who terminates his/her service prior to December 31st shall be granted a proration of the twelve (12) days allotted.

Their Commissioner on an annual basis must maintain an EMPLOYEE's records of sick time with a copy submitted to the Commissioner of Finance for each EMPLOYEE's payroll folder.

Cash payments will be made for accumulated unused sick leave remaining in the EMPLOYEE's individual account at termination of employment or upon death of EMPLOYEE while in the employ of the City upon the following basis: Twenty-five percent (25%) of accumulated sick leave up to a maximum of two hundred (200) days (cash payment of fifty (50) days). Cash payments upon death of EMPLOYEE while in the employ of the City shall be paid to the EMPLOYEE's beneficiary or estate.

3. **Personal Days:** The EMPLOYEE who works forty (40) hours per week shall be granted six (6) personal days per year. Each personal day make be taken at either a full day, one half (1/2) day, or at a minimum of two (2) hour increments at a time. Such leave shall be requested in writing at least twenty-four (24) hours in advance of the requested time.

The six (6) personal days shall be granted for the year on January 1st. Each EMPLOYEE hired after January 1st shall be granted a proration of the six (6) days allotted, however, if the EMPLOYEE does not complete the entire year, the pro-rated equivalent rate of pay shall be subtracted from any monies due to the EMPLOYEE. Personal days not used in any calendar year shall be credited to accumulated sick leave.

4. **Holidays:** The EMPLOYEE shall be entitled to twelve (12) paid Holidays: New Year's Day, Martin Luther King Day, Presidents Day, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans Day, Thanksgiving Day, Day after Thanksgiving, Christmas Day, and Election Day at the November General Election.
5. **Bereavement:** The EMPLOYEE shall be entitled to three (3) consecutive workdays off per death in their immediate family. Immediate family shall be defined as mother, father, sister, brother, son, daughter, mother-in-law, father-in-law, sister-in-law, brother-in-law, spouse, grandparent(s), grandchild, step parent, step child, aunt, uncle or other persons living in the household of the EMPLOYEE.
6. **Retirement:** The EMPLOYEE shall be covered by the New York State EMPLOYEE's Retirement System known as 75i of the New York State Retirement Law.
7. **Health:** For EMPLOYEES hired prior to January 1, 2007, the EMPLOYEE shall be entitled to participate in the MVP25 health insurance plans offered by the City to the various bargaining units, at no cost to the EMPLOYEE. The City shall provide the plans to the EMPLOYEE, their dependents, and retired EMPLOYEES and their dependents at the City's own expense. For EMPLOYEES hired after January 1, 2007, the EMPLOYEE shall be entitled to participate in the MVP25 health insurance plans offered by the City to the various bargaining units, at a cost to the EMPLOYEE, of ten percent (10%) of the total cost of his or her health insurance plan not to exceed Seven Hundred Fifty Dollars (\$750.00) per year. The City shall provide the plans to the EMPLOYEE, their dependents, and retired EMPLOYEES and their dependents.

For all Medicare eligible retirees residing within the geographic network served by MVP, the City shall offer the MVP Medicare Advantage Preferred Gold as the sole plan. For all Medicare eligible retirees residing outside the geographic network served by MVP, the City shall offer the MVP Preferred PPO Plan as the sole plan. For all retirees not eligible for Medicare residing within the geographic network served by MVP, the City will offer the MVP Co-Plan 25 HMO as the sole plan. For all retirees not eligible for Medicare residing outside the geographic network served by MVP, the City will offer the MVP Preferred PPO Plan as the sole plan. The City shall provide these plans to the retired EMPLOYEES and their dependents.

In the event that federal or state legislation, rules and/or regulations issued in relation to the Patient Protection and Affordable Care Act ("PPACA"), the Health Care and Education Reconciliation Act of 2010 ("HCERA") and/or any other legislation, rule or regulation:

- a) impact in any way the health insurance plans, costs or benefits provided for in this Resolution (including but not limited to contractual benefits such as health insurance buy-outs or stipends); or

- b) raise a question as to whether the health insurance benefits provided for herein meet certain standards contained in such legislation, rules and/or regulations (including, but not limited to, compliance with legislation, rules, regulations, or any legislation, rules, or regulations which may cause the City to be charged any penalty, or those that govern whether plan benefits meet the "minimum essential benefits" standard or a similar standard, whether the City premium contribution levels are adequate and/or meet legal requirements, or whether the individual household affordability standard is satisfied); or
- c) permit an individual or group of individuals to receive benefits, subsidies, or credits through a health insurance exchange program (or any other government subsidy or benefit provided pursuant to the PPACA, HCERA, or any state or federal regulations or rules implementing health insurance reform laws).

The City may immediately implement changes as necessary to comply with federal and/or state laws, rules, and regulations and/or to avoid or eliminate penalties, potential penalties, or taxes. Such changes may include, among others, modifications for individual EMPLOYEES, including modification to individual or group coverage, benefits, contributions or wages, to the extent necessary to comply with federal and/or state laws, rules, and regulations and/or to avoid or eliminate penalties, potential penalties, taxes, or cessation of payments toward the cost of benefit(s) if such benefit(s) are not compliant with the PPACA/HCERA or if such compliance would cause the City penalty or cost associated with avoidance of penalty.

The City shall provide such medical coverage for the widow or widower of the EMPLOYEE or retired EMPLOYEE in this resolution until the widow or widower's death or remarriage whichever occurs sooner. Children shall be covered until age nineteen (19) or as stipulated in the appropriate health care contract or otherwise as may be required by law.

"Retirees" shall be defined as full time EMPLOYEES who have served the City of Saratoga Springs for at least twenty (20) consecutive years and retire from the New York State Employee's Retirement System Section 75i of the New York State Retirement Law and were serving as full time EMPLOYEES of the City of Saratoga Springs at the time of retirement.

An EMPLOYEE may elect not to participate in a plan of medical and health insurance benefits provided under this agreement and such EMPLOYEE shall be eligible to receive a payment of Twenty Two Hundred Dollars (\$2,200.00) for single coverage, Twenty Five Hundred Dollars (\$2,500.00) for two (2) person coverage or Three Thousand Dollars (\$3,000.00) for family coverage per calendar year. No EMPLOYEE shall be eligible to receive such payment unless the EMPLOYEE shall have provided proof to the Finance Office that such EMPLOYEE and such EMPLOYEES eligible dependents are covered by a comparable plan of medical and health insurance benefits for the entire year that such EMPLOYEE elected not to be covered by a plan provided by the Employer. Payments shall be made on December 15th of each year. The parties understand that participation in a plan of medical and health insurance benefits is mandatory. An election not to be covered shall be made on or about December 15th of each year to the Principal Account Clerk in the Finance Office in charge of City provided benefits pursuant to the regulations of the plan in effect together with evidence of coverage of such EMPLOYEE and such EMPLOYEE's eligible dependents under a comparable plan of medical and health insurance benefits. Such EMPLOYEE must promptly notify the Employer of termination of alternative medical and health insurance benefit coverage. In the event that an EMPLOYEE reenrolls in a health insurance program, the EMPLOYEE shall be permitted to a prorated portion of the Twenty Two Hundred Dollars (\$2,200.00) for single coverage, Twenty Five Hundred Dollars (\$2,500.00) for two (2) person coverage, or Three Thousand Dollars (\$3,000.00) for family coverage, payment but shall not be permitted to again opt-out of the insurance program during the calendar year.

- 8. **Vision:** The City agrees to pay one hundred percent (100%) of the cost of the EMPLOYEE Benefit fund Vision Plan Platinum 12 for all EMPLOYEES and their dependents.
- 9. **Disability:** New York State Disability Insurance shall be offered to the EMPLOYEE.
- 10. **Life:** The City shall provide group term life insurance for the EMPLOYEE in the amount of Five Thousand Dollars (\$5,000.00) while they are employed by the City of Saratoga Springs.
- 11. **Dental:** The City agrees to provide dental plan(s), within ninety (90) days of the passage of this Resolution, which EMPLOYEES may participate in, at the sole expense of the EMPLOYEE.
- 12. All increases in compensation and benefits paid to EMPLOYEES under this resolution shall be drawn from the budget of the EMPLOYEES department, except that if said departmental budget does not contain funds sufficient to pay the EMPLOYEE, the Head of that Department may draw any remaining compensation or payment due to the EMPLOYEE from the City's contingency budget.
- 13. Each EMPLOYEE shall receive longevity payments as follows:

After five (5) years of service	Two Hundred Fifty Dollars (\$250.00);
After ten (10) years of service	Five Hundred Dollars (\$500.00);
After fifteen (15) years of service	Fifteen Hundred and Fifty Dollars (\$1,550.00);
After nineteen (19) years of service	Eighteen Hundred Dollars (\$1,800.00);
Each five (5) years thereafter additional	Two Hundred Fifty Dollars (\$250.00).

All longevity payments shall be paid upon completion of the specified amounts of consecutive eligible service regardless of the title (s) held during that time.

I. Effective January 1, 2018, and for every year thereafter effective on the first of the year, all EMPLOYEES covered by this resolution and who have been employed with the City for the past six (6) consecutive months without interruption will receive the same increase awarded under the CSEA City Hall bargaining unit contract for that year. In the event that the last CSEA City Hall bargaining unit contract has expired, and no subsequent contract has yet been ratified, all EMPLOYEES covered by this resolution will receive those increases awarded the CSEA City Hall bargaining unit upon ratification of a new CSEA-City Hall contract and will receive the associated retroactive pay.

J. This Resolution shall be reviewed by the City Council annually on the Commissioner of Finance's agenda, by no later than the first meeting in August of each year.

Commissioner Madigan moved and Commissioner Martin seconded to approve the resolution for non-union full time personnel as distributed with the agenda.

Commissioner Madigan congratulated Vince and is pleased the City is moving forward with full-time attorney services.

Commissioner Scirocco stated Vince has been a great asset and always responds. He is one of the best city attorneys he has worked with.

Commissioner Martin stated he also wants to congratulate the City and Vince and both wins. This is the right thing for a city our size.

Commissioner Franck stated he agrees making Vince a full-time employee. A city with a budget of \$46 million needs a full time attorney. He congratulated Vince.

Ayes – All

Discussion and Vote: Budget Transfers – Payroll (18-096)

Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget transfers – payroll as previously distributed with the agenda.

Ayes – All

Discussion and Vote: Budget Transfer – Contingency for City Attorney and Economic Development Project with Saratoga Performing Arts Center (18-097)

Commissioner Madigan moved and Commissioner Scirocco seconded the budget transfer – contingency for city attorney and economic development project with the Saratoga Performing Arts Center as previously distributed with the agenda.

Mayor Kelly stated she has been meeting with Commissioner Madigan, Elizabeth Sobol from SPAC and Chris Kay from NYRA. They have gotten Elizabeth and Chris together to do videos about our city which will be broadcast nationally on the NYRA channel at no charge to the City.

Commissioner Madigan moved and Commissioner Scirocco seconded to amend the motion - request approval of contingency for city attorney, economic development project with Saratoga Performing Arts Center. There is currently \$337,108 in contingency; after approval of this motion there will be \$272,861 left in contingency.

Ayes - All

PUBLIC WORKS DEPARTMENT

Announcement: Submit the 2017 Department of Public Works Annual Report

Commissioner Scirocco presented the Council and the public with the 2017 Department of Public Works Annual Report. Copy of the report is in the City Clerk's Office and on the City's website.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Greenridge Cemetery Association (18-098)

Commissioner Scirocco advised this is an annual agreement. This year the amount has increased to \$26,250.

Commissioner Scirocco moved and Commissioner Madigan seconded to authorize the mayor to sign the agreement with Greenridge Cemetery in the amount of \$26,250.

Ayes – All

Discussion and Vote: Authorization for the Mayor to Sign Contract with Regional Water Authority (18-099)

Commissioner Scirocco advised the City will be 1 of 6,000 participating in a test program.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign an agreement with Regional Water Authority for laboratory testing at the Water Treatment Plant in the amount of \$5,150.

Ayes – All

Addition of Item to Agenda (18-100)

Commissioner Scirocco moved and Commissioner Franck seconded to add an item – discussion and vote for authorization for the mayor to sign a contract with MJ Engineering and Land Surveying, P.C. for the Route 9 Kaydeross West Water Main Upgrade.

Ayes - All

Discussion and Vote: Authorization for the Mayor to Sign Contract with MJ Engineering for the Route 9 Kaydeross-Nelson Water Main Engineering Services (18-101)

Commissioner Scirocco advised there a section of water mains from Crescent Avenue to Kaydeross Avenue that are problematic. There is 18,000 square feet of 6 and 8 inch ductal iron pipe that keeps failing. They would like to proceed with design of the project.

Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign an agreement with M and J Engineering Land Surveying, P.C. for the Route 9 Kaydeross Avenue West Water Main Upgrade in the amount of \$118,800.

Ayes – All

PUBLIC SAFETY DEPARTMENT

Presentation: Department of Public Safety Annual Report

Commissioner Martin presented the Council and the public the Department of Public Safety Annual Report. A copy of the full report can be found on the City webpage and in the Accounts Department.

Lt. Jillson presented the Police Department's portion of the annual report. (copy of PowerPoint presentation attached)

Captain Joseph Dolan presented the Fire Department's portion of the annual report. (copy of PowerPoint presentation attached)

Commissioner Martin provided details about the Code Enforcement Department, vacant structures, traffic administration and enforcement,

Discussion and Vote: Authorization for the Mayor to Sign Change Order 9 for Payment to Bonacio Construction, Inc. for an Under Counter Wall Covering Associated with the Police Dispatch Project (18-102)

Commissioner Martin moved and Commissioner Franck seconded to authorize the mayor to sign change order 9 for payment to Bonacio Construction, Inc. for an under counter wall covering associated with the Police Dispatch Project.

Ayes – All

SUPERVISORS

Matt Veitch

National Association of Counties Conference Report

Supervisor Veitch reported he attended the National Association of Counties Conference from March 2nd – 7th in Washington, DC. He serves on the Community Economic Workforce Development Steering Committee. There were 3 resolutions out of this committee: continue to fund the Community Development Block Grant Program; preserve and extend affordable housing stock within the country; and permanently extend the new markets tax credit. He attend forums on combating multi-generational poverty in our nation's counties; strengthening county resilience by addressing public health impacts from natural disasters; and cultivating a creative workforce for the arts.

Economic Development Committee Update

Supervisor Veitch reported they had 1 item on their agenda regarding the Zim Smith Trail. There will be safety enhancements to the entrance of the trail at the industrial park in the Town of Ballston.

County Trails and Open Space Program Update

Supervisor Veitch reported there is accelerated funding from the State this year for farm land protection.

Workforce & Training Department Update

Supervisor Veitch reported they run a career center in Saratoga County which includes a resource library, gives labor market information; employee search assistance, etc.

Tara Gaston

Donate Life Month

Supervisor Gaston reported April is going to be Donate Life Month. New York has a legal consent registry at donatelife.ny.gov.

City Council Meeting
3/20/18

ADJOURNMENT

There being no further business, Mayor Kelly adjourned the meeting at 8:27 p.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 4/3/18
Vote: 5 - 0