

March 21, 2017



**CITY OF SARATOGA SPRINGS**  
**City Council Meeting**  
**City Council Room**  
**7:00 PM**

- 6:35 PM P.H. – Amend Chapter 225-  
Redemption of Seized  
Vehicles
- 6:40 PM P.H. – Purchase of Land with Open  
Space Bond Funds
- 6:45 PM P.H. – Ballston Avenue Zoning  
Amendment
- 6:50 PM P.H. – SPA Housing Zoning  
Ordinance

**7:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO FLAG**

**PUBLIC COMMENT PERIOD / 15 MINUTES**

**PRESENTATIONS**

1. Save a Vet Program
2. Municipal Electric and Gas Alliance (MEGA): Community Choice Aggregation Program

**CONSENT AGENDA**

1. Approval of 3/6/17 Pre-Agenda Meeting Minutes
2. Approval of 3/7/17 City Council Meeting Minutes
3. Approve Budget Amendments (Increases)
4. Approve Budget Transfers – Regular
5. Approve Payroll: 3/10/17 \$475,886.92
6. Approve Payroll: 3/17/17 \$473,099.01
7. Approve Warrant: 2017 – 17MAR2 \$401,832.05
8. Approve Warrant: 2017 Mid – 17MWMAR2: \$4,109,803.97

**MAYOR'S DEPARTMENT**

1. Presentation: Update, Ryan McMahon, Executive Director, Saratoga Springs City Center
2. Appointment: Re-Appointment to the Zoning Board of Appeals (Alternate)
3. Discussion and Vote: Accept Donation to City of "Grande Olde Saratoga" Painting
4. Discussion and Vote: Authorization for the Mayor to Sign the 2017 Great Escape Outing Agreement
5. Discussion and Vote: Authorization for the Mayor to Sign the Tri-City Valley Cats Agreement
6. Discussion and Vote: Authorization for the Mayor to Sign the NYS Parks Bus and Empire Pass Application
7. Discussion and Vote: Accept Recreation Department Donations and Sponsors
8. Announcement: Saratoga Springs Recreation Programs and Leagues
9. Discussion: 2017 Community Development Citizen Advisory Committee Recommendations

10. Set Public Hearing: 2017 Community Development Citizen Advisory Committee Recommendations
11. Discussion and Vote: Resolution for Railroad Run Trail
12. Discussion and Vote: Economic Development Revolving Loan Application – Upstate Distilling Co., LLC
13. Discussion and Vote: Authorization for Mayor to Sign Contract with Pitney Bowes for U.S. Mail Postage Metering

#### **ACCOUNTS DEPARTMENT**

1. Award of Bid: Lake Avenue Door Project to Mid-State Industries, Ltd.
2. Discussion and Vote: Authorization for Mayor to Sign Contract with Mid-State Industries
3. Discussion and Vote: Property and Casualty Incidents, Claims and Litigation Protocol

#### **FINANCE DEPARTMENT**

1. Discussion and Vote: Use of Reserve Resolution – Buildings Reserve
2. Discussion and Vote: Use of Reserve Resolution – Recreation Trust Fund
3. Discussion and Vote: Use of Reserve Resolution - Reserve for the Payment of Bonded Indebtedness
4. Discussion and Vote: Use of Reserve Resolution – Retirement Reserve
5. Discussion and Vote: Use of Reserve Resolution – Sewer System Capital Reserve
6. Discussion and Vote: Use of Reserve Resolution – Water System Capital Reserve
7. Approve Budget Transfer – Payroll
8. Approve Budget Amendment – Payroll
9. Announcement: Ground Breaking April 5<sup>th</sup> at 2:00 PM, 2 Mega Watt Solar Array on Weibel Ave. Landfill

#### **PUBLIC WORKS DEPARTMENT**

1. Announcement: Submit the 2016 Department of Public Works Annual Report
2. Set Public Hearing: To Amend Chapter 201 of the City Code to Add Meadow Vista Subdivision Streets to the List of City Streets – Cygnet Circle, Ericson Way, Hawkins Place, and Grand Avenue Extension
3. Discussion and Vote: Authorization for the Mayor to Sign Agreement Addendum with C.T. Male Associates for the Post-Closure Monitoring Services at the Weibel Avenue Landfill
4. Discussion and Vote: Authorization for the Mayor to Sign Agreement with Mahoney Notify-Plus, Inc.
5. Discussion and Vote: Approval to Pay Invoices – Cornell's Used Auto Parts

#### **PUBLIC SAFETY DEPARTMENT**

1. Set Public Hearing: Amend City Code Chapter 225 Article IX Schedules, Subsection 225-87 Schedule XXII: Time Limit Parking
2. Set Public Hearing: Amend City Code Chapter 225 Article IX Schedules, Subsection 225-81 Schedule XVI: Parking Prohibited at all Times
3. Announcement: Retirement of Joe DeCrosta
4. Discussion and Vote: Set Part/Temporary Dispatch Rate
5. Discussion: Immigration Enforcement

#### **SUPERVISORS**

##### Matthew Veitch

1. 2017 STOP DWI Program
2. County Trails Grant

City Council Meeting  
3/21/17

Peter Martin

1. Social Programs
2. Senior Advisory Committee
3. Public Health
4. Equalization and Assessment – County Auction
5. National Crime Victims' Rights Week / Crime Victims' Vigil
6. Maplewood Manor LDC

**ADJOURN**



March 21, 2017

**CITY OF SARATOGA SPRINGS**  
City Council Meeting  
City Council Room  
7:00 PM

**PRESENT:** Joanne Yepsen, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Christian Mathiesen, Commissioner of DPS

**STAFF PRESENT:** Meg Kelly, Deputy Mayor  
Maire Masterson, Deputy Commissioner, Accounts  
Franck Coppola, Jr., Deputy Commissioner, DPW  
Susan Armstrong, Deputy Commissioner, Finance  
Eileen Finneran, Deputy Commissioner, DPS

Vincent DeLeonardis

Matthew Veitch, Supervisor  
Peter Martin, Supervisor

**RECORDING OF PROCEEDING**

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

**PUBLIC HEARING**

Amend Chapter 225-Redemption of Seized Vehicles

Mayor Yepsen opened the public hearing at 6:38 p.m.

Commissioner Mathiesen stated this is regarding the change in the wording to remove references to fees. The fees will be in the annual fees the Council updates annually.

Tony Izzo advised this is consistent with other dollar amounts taken out of the code.

No one spoke.

Mayor Yepsen closed the public hearing at 6:40 p.m.

Purchase of Land with Open Space Bond Funds

Mayor Yepsen opened the public hearing at 6:40 p.m.

Matt Veitch, chair of the Open Space Advisory Committee, advised the Committee was approached by the seller of the parcel on Loughberry Road. It is approximately a 3 acre lot with a home on the lot. The seller would like to split the lot with the larger of the 2 parcels being the one to be sold to the City. An appraisal has been done and has been approved by the Open Space Committee.

No one spoke.

Mayor Yepsen closed the public hearing at 6:45 p.m.

#### Ballston Avenue Zoning Amendment

Mayor Yepsen opened the public hearing at 6:45 p.m.

Commissioner Franck recused himself and left the room.

Chuck Marshall of Saratoga Springs thanked the applicant for taking into account all 24 parcels. Good opportunity here.

Brian Green of Saratoga Springs stated he is in favor of this amendment.

Dan of 133 Hamilton stated he is against rezoning the property. The properties that are in between Rt. 9 and Ballston Avenue are different. The majority of the properties are residential.

Aileen Paris 131 Hamilton stated she doesn't know enough about zoning as a homeowner. She fears if her neighborhood becomes a T-5, her property won't weigh the same.

Amy Goucher of 133 Hamilton Street stated they have seen a lot of improvements in their neighborhood. They would like to preserve the neighborhood.

Steve Gottmann, the applicant stated the Planning Board has recommended to the Council to approve this zoning change. This fits with the Comprehensive Plan. This area was identified as an area to be addressed during the Comprehensive Plan meetings over the years. T-5 is most consistent with what is surrounding.

Mike Ginley stated they met with the Building Department. They were only going to submit for their property but it was recommended to them to include all these properties.

Aileen Paris of 131 Hamilton stated she doesn't have any concern with their property being rezoned but doesn't understand why her area needs to be included.

Commissioner Madigan stated she doesn't have a lot of information on this zoning amendment but they will take a detailed look at it.

Commissioner Mathiesen read into the record the intent of a UR-2 and T-5.

Amy Goucher stated she is aware of the zoning types in her area. She is also aware she is not forced to change her property but is concerned someone could purchase a property 2 lots away and change their zoning.

Mayor Yepsen concluded the public hearing at 7:01 p.m. and kept it open.

#### SPA Housing Zoning Ordinance

Mayor Yepsen opened the public hearing at 7:01 p.m.

Commissioner Mathiesen stated it is being proposed that in residential development of 10 or more units, 20% of the units for sale or rent would be dedicated as moderate or low income. APA stands for Saratoga Places for All.

Mayor Yepsen stated the zoning ordinance has not been finalized; it is a work in progress. The housing taskforce is looking at this as well as the builders' association.

Eric Lawson of Saratoga Springs and chairman of Social Justice Committee stated local government can take steps to alleviate the imbalance of equality. This policy will aid in integrating more of our neighbors into the residential life of the city.

Kathleen Fyfe of Saratoga Springs and vice president of community development for the Saratoga County Chamber of Commerce stated workforce housing is extremely important to the Chamber and the business members of the Chamber. It is an important need and we need to fill it. She offered the Council consider our community from a site specific view.

Darlene McGraw of Saratoga Springs stated she sees this as a scheme to avoid contact with the federal government. A price range needs to be put on what is affordable.

Wilma Koss of Saratoga Springs stated recently, members of this Council have said since we have taken grants, we need to quickly adopt a plan to implement some form of mandatory affordable housing. (copy of statement is attached). Adoption of inclusionary zoning is premature.

Jenny Mirling of Nelson Avenue stated this is very personal to her. She wants to live and work in a community that has economic vitality and diversity. The Council needs to commit to something that is important to our future now; not the future.

Reverend Joe Cleveland stated he used to live in Saratoga Springs. He couldn't sustain his apartment and had to move out of the community he wants to serve. He asked the Council if they want people to start their lives in this town.

Linda Moskin from Temple Sinai stated she too does not live in the City. People are being priced out of the community. Do we want our own kids to come back and live here? She would rather see us wrestle with an imperfect solution.

Chuck Koheiser of the Presbyterian New England Congregational Church and resident of Wilton stated Saratoga should embrace diversity on a social, economic, and race sense. We need to afford those who like to serve here the opportunity to live here.

Brandon Winchell of Saratoga Springs stated in 2006 there was a new zoning ordinance presented. When he researched what this was all about; the social experiment was hidden. There is a difference between affordable housing, workforce housing, and inclusionary zoning. There should be all types of housing.

Carol Ellsworth Flowers of Burnt Hills stated her intention was always to move back to Saratoga. She has made a commitment to this community but if she were to rent here, she will not be able to do all the things she likes to do here.

Art Homeburg of 21 Summerfield Lane stated he is in favor of the SPA Housing Ordinance. His 2 sons are well established and well educated but are not living here because they can't afford to live here; buy or rent. It is not an affordable community. The enrollment in the last 5 years has decreased in the schools by 500 students. Is the lack of families being able to afford to live here the reason for that?

Renee Keeler of Malta stated she works in Saratoga but she can't afford to live in Saratoga. She sees a need to offer more affordable housing.

Dan Munn, a local real estate appraiser and realtor stated there is a great demand from the ordinary buyer. There is a large pool of people who want to live in our city but just can't afford it. If we don't do something about this now; when will we?

Tom Roohan of Saratoga Springs stated he and his family owns apartments. Unfunded mandates are the enemy. This inclusionary zoning is an unfunded mandate. Without a significant financial commitment by the City, this isn't going to work. Home equity is the cornerstone of most people's wealth. He agrees there is a need but everyone has to give.

Rick Fenton of Saratoga Springs stated he supports the ordinance. This is a desirable place but you can't get into a house in Saratoga unless you make a lot of money. This ordinance would provide for a mixture of housing opportunities for a mixture of income levels.

Harry Moran, chair of Sustainable Saratoga stated a mix of housing types is essential to accommodate a diverse population. We should strive for jobs that are close to peoples' homes. The 2006 draft inclusionary zoning ordinance is part of the answer for Saratoga Springs. Their organization supports the SPA Housing Zoning.

Linda Little of George Street stated she learned in college that they should never spend more than 25% of their income on housing. It is unbelievable the amount people spend on housing; well above that. We need to find a variety of ways to chip away at this problem. She hopes the Council approves this.

Dave Morris of Saratoga Springs stated this is a numbers game. You have to find a way to subsidize the land cost. You can't sell a house for \$80,000 when a ¼ acre costs \$180,000?

Joanne Winchell of Saratoga Springs stated one of the reasons people can't live here is because the taxes are so high. She hopes they will tell the tax payers how much this will cost to subsidize this.

Madeline Stevenson of Saratoga Springs stated she is currently renting. They don't qualify for the income range for the affordable housing as they make more than that. Young couples do not have anywhere to live and are buying outside the city. You are losing a generation of homeowners.

Julie Homeburg of Summerfield Lane stated she moved here because it is a vibrant community. Luxury excludes people. She is sad that Madeline, the person before her, can't afford a home in Saratoga. She hopes the Council will consider making us a more diverse community than what we are.

Todd Shimkus of the Chamber of Commerce stated he found 2 commonalities in everyone's comments. One is we need more diverse housing as people are moving out of or around Saratoga. The other thing he heard is something needs to be done now. He believes getting everyone together they can work this out and get it done.

Mayor Yepsen stated people who are interested in getting involved should contact her to join the next housing task force meeting. There will be a presentation on ideas at the next City Council meeting.

Commissioner Mathiesen stated they want to work this out so it works out for the developers and all.

Mayor Yepsen concluded the public hearing at 8:07 p.m. and kept it open.

## **CALL TO ORDER**

Mayor Yepsen called the meeting to order at 8:08 p.m.

## **PUBLIC COMENT**

**Mayor Yepsen said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.**

Mayor Yepsen opened the public comment period at 8:09 p.m.

Doug Haller of Saratoga Springs stated he is in favor of the Aletta Street / Railroad Run connector. It will open up Railroad Run to the east side.

Dave Bronner of Saratoga Springs stated he is here regarding the providing of emergency service east of the Northway. We need to figure a way to get out of the contracts and soon. It is a dangerous situation. We need to do a fast response vehicle now.

Wilma Koss of Saratoga Springs stated we have spent 6 years trying to get something done about the emergency response. We need to get some kind of fast response out there.

Heather Von Alman of Saratoga Springs stated she too supports the Railroad Run connector.

Mayor Yepsen closed the public comment period at 8:16 p.m.

Commissioner Mathiesen stated the vote on the contracts happened on August 5, 2014 and there was an unanimous vote. The fact this was stuck in the Attorney General's Office for 2 ½ years was not something anyone imagined would take that long. They have met with the attorneys to get out of the contract. All the vehicles we have can reach the speed limits of the high speed vehicles.

Commissioner Madigan stated this has not been a colossal failure; Commissioner Mathiesen worked very hard on this. The failure was on the part of the Attorney General's Office.

## **PRESENTATION**

### Save A Vet Program

Commissioner Madigan stated this is a partnership with the Saratoga Lions Club and Saratoga War Horse.

Bill Gibeault stated the Lions Club is expanding their offerings into the area of veterans. There are 22 vets that commit suicide every day and there are over 400,000 people dealing with PTSD. They will be reaching out to over 11,000+ Lions Clubs and communities to help them develop programs in their individual communities so vets know they can come to Saratoga Springs and get help.

Bob Nevins of Saratoga War Horse stated they have graduated over 600 veterans from their program to date. These vets come from all over the country.

Commissioner Madigan stated she is a Saratoga Springs Lion. There will be a press conference on Wednesday, March 29<sup>th</sup> at Mama Mia's at noon.

### Municipal Electric and Gas Alliance (MEGA): Community Choice Aggregation Program

Commissioner Madigan stated Louise Gava is the Community Choice Aggregation Project Leader for MEGA. MEGA is a not-for-profit.

Louise Gava stated this program is an opportunity to think about a new default supplier for the City. Community aggregation is new in New York. It aggregates the electricity needs of residents in the City and



includes multiple cities in the same utility territory. This is bulk purchasing by a bid process. Everyone who is with National Grid will automatically default into the program unless they opt not to. There are 7 steps to implement this at the municipality level. (copy of presentation attached)

Commissioner Mathiesen asked if this is electric and gas or just electric.

Louise advised it is just electric at this time as some rural areas don't have gas.

Commissioner Scirocco asked if the City could realize any savings.

Louise advised this is just for the residents.

Commissioner Mathiesen asked what the timeframe would be for this to be put in place.

Louise stated they wouldn't move forward without 40,000 households; which is greater than the City.

## **CONSENT AGENDA**

**Mayor Yepsen moved and Commissioner Madigan seconded to accept the consent agenda as follows:**

1. Approval of 3/6/17 Pre-Agenda Meeting Minutes
2. Approval of 3/7/17 City Council Meeting Minutes
3. Approve Budget Amendments (Increases)
4. Approve Budget Transfers – Regular
5. Approve Payroll: 3/10/17 \$475,886.92
6. Approve Payroll: 3/17/17 \$473,099.01
7. Approve Warrant: 2017 – 17MAR2 \$401,832.05
8. Approve Warrant: 2017 Mid – 17MWMAR2: \$4,109,803.97

**Ayes – All**

## **MAYOR'S DEPARTMENT**

Presentation: Update, Ryan McMahon, Executive Director, Saratoga Springs City Center

Mayor Yepsen introduced Ryan McMahon, executive director of the City Center.

Ryan McMahon introduced himself to the Council and provided some personal information about his background. He advised 2017 is looking to be a strong year. He will continue to provide the Council with an annual report.

Appointment: Re-Appointment to the Zoning Board of Appeals (Alternate)

Mayor Yepsen re-appointed Oksana Ludd as an alternate to the Zoning Board of Appeals.

Discussion and Vote: Accept Donation to City of "Grande Olde Saratoga" Painting (17-072)

Mayor Yepsen advised the painting was donated by Sharon Miller and valued at \$400.

**Mayor Yepsen moved and Commissioner Mathiesen seconded to accept the donation of the Grand Olde Saratoga.**

**Ayes - All**

Discussion and Vote: Authorization for the Mayor to Sign the 2017 Great Escape Outing Agreement (17-073)

**Mayor Yepsen moved and Commissioner Franck seconded to authorize the mayor to sign the 2017 Great Escape Outing agreement.**

**Ayes – All**

Discussion and Vote: Authorization for the Mayor to Sign the Tri-City Valley Cats Agreement (17-074)

**Mayor Yepsen moved and Commissioner Franck seconded to authorize the mayor to sign the Tri-City Valley Cats agreement.**

**Ayes - All**

Discussion and Vote: Authorization for the Mayor to Sign the NYS Parks Bus and Empire Pass Application (17-075)

Mayor Yepsen stated the Recreation Department is requesting the 3 bus passes at \$150 each and 2 empire passes at \$80 each for a total of \$690.

**Mayor Yepsen moved and Commissioner Madigan seconded to authorize the mayor to sign the NYS Parks Bus and Empire Pass Application.**

**Ayes - All**

Discussion and Vote: Accept Recreation Department Donations and Sponsors (17-076)

John Hirliman of the Recreation Department stated they received \$8,000 from the Saratoga County Children's Committee; and \$795 from Saratoga Lions Club for the Camp Saradac Scholarship Program. They also received donations for the 2016/2017 basketball season from Saratoga Guitar, Saratoga Honda, AFSCO Fence, Caputo's Pizza, Cudney's Cleaners, Saratoga Rotary Club, Adirondack Trust Company/Adirondack Trust Insurance, Saratoga Firefighters, Gaffney's Restaurant, Saratoga PBA, Saratoga Lions Club, TCBR, Saratoga Quality Hardware, Fashion Floors, Saratoga Wilton Elks Club, Pennell's Restaurant, Zanetti's Millworks, Saratoga National Bank, Peabody's, Healthy Living, and Harris Beach for a total of \$6,500.

**Mayor Yepsen moved and Commissioner Mathiesen seconded to accept Recreation Department donations and sponsors.**

**Ayes - All**

Announcement: Saratoga Springs Recreation Programs and Leagues

John Hirliman of the Recreation Department stated they are currently enrolling for Camp Saradac and the soccer program. All programs and information are on the webpage.

Discussion: 2017 Community Development Citizen Advisory Committee Recommendations

Rich Ferguson, chair of the Community Development Citizen Advisory Committee stated they had 5 meeting to complete the process and held 2 public hearings. They had 18 applications totaling \$446,000. They are recommending 6 public service grants totaling \$45,000, 8 bricks and mortar grants totaling \$202,300, and the administration of the grant at \$62,740.

Cindy Phillips of the Community Development Department advised they do not have a dollar figure yet; they are waiting for that information. Last year they were cut by 10%.

Rich read the following recommendations:

- Wellspring (formally DVRC) – Homelessness Prevention/Intervention Program - \$12,000
- Shelters of Saratoga – Saratoga Springs Code Blue Program Coordinator - \$10,000
- Catholic Charities – Saratoga Mentoring Program - \$7,500
- Legal Aid Society Homelessness Prevention Project - \$7,500
- Saratoga Co. Economic Opportunity Council – Soup Kitchen - \$7,000
- Adult & Senior Center of Saratoga – Scholarship Program - \$1,000
- City-wide Housing Rehabilitation Grant Program – \$70,000
- Saratoga Affordable Housing Group – Rehabilitation Allen Drive Apartments - \$35,000
- Saratoga Springs Community Health Center – Behavioral Health Expansion Project - \$25,000
- Mother Susan Anderson Emergency Shelter - Rehabilitation Project - \$20,000
- Dept. of Public Works – Senior Center Building Improvements - \$20,000
- Rebuilding Together Saratoga County – Housing Rehabilitation - \$15,000
- Dept. of Public Works – Infrastructure Improvement - \$10,000
- Legal Aid Society of Northeastern NY – Public Facility Rehabilitation - \$7,301
- Community Development Program Administration - \$62,740

Set Public Hearing: 2017 Community Development Citizen Advisory Committee Recommendations

Mayor Yepsen set a public hearing for Tuesday, April 4, 2017 at 6:45 p.m.

Discussion and Vote: Resolution for Railroad Run Trail (17-077)

**Mayor Yepsen moved and Commissioner Franck seconded to support the resolution for Railroad Run connection.**

Commissioner Scirocco asked if the resolution requires the deeding of the 10 foot property.

Vince DeLeonardis, city attorney, states this resolution shows the City Council's support and authorizes the mayor to sign any documents relating to that.

**Ayes - All**

Discussion and Vote: Economic Development Revolving Loan Application – Upstate Distilling Co., LLC (17-078)

Mayor Yepsen stated the loan is for \$50,000 at 3% for the use of upgrades and 2 entry level jobs.

**Mayor Yepsen moved and Commissioner Mathiesen seconded to approve the economic development revolving loan application to Upstate Distilling Co., LLC.**

Commissioner Madigan stated she is disappointed that in the past businesses haven't paid back these loans and it hurts future businesses.

**Ayes - All**

Discussion and Vote: Authorization for Mayor to Sign Contract with Pitney Bowes for U.S. Mail Postage Metering (17-079)

Mayor Yepsen stated this is an annual contract in the amount of \$1,544.40.

**Mayor Yepsen moved and Commissioner Franck seconded to authorize the mayor to sign a contract with Pitney Bowes for the U.S. Mail Postage metering.**

**Ayes – All**

\*\*Council took a break at 9:26 p.m.

\*\* Council returned at 9:35 p.m.

## **ACCOUNTS DEPARTMENT**

Award of Bid: Lake Avenue Door Project to Mid-State Industries, Ltd. (17-080)

**Commissioner Franck moved and Commissioner Madigan seconded to award the bid for the Lake Avenue Door Project to Mid-State Industries, Ltd. not to exceed \$32,900.00.**

Funding is in line: H3141622 / 52000 / 1230.

**Ayes - All**

Discussion and Vote: Authorization for Mayor to Sign Contract with Mid-State Industries (17-081)

**Commissioner Franck moved and Commissioner Madigan seconded to authorize the mayor to sign the contract with Mid-State Industries for the Lake Avenue Door Project.**

**Ayes - All**

Discussion and Vote: Property and Casualty Incidents, Claims and Litigation Protocol (17-082)

**Commissioner Franck moved and Commissioner Mathiesen seconded to accept the property and casualty incidents, claims and litigation protocol as distributed with the agenda.**

Commissioner Scirocco stated he will not support this. Timeframes were removed. They voted on a policy in December. The policy was tested and worked.

Commissioner Madigan stated she is going to support it as it brings in the City's Emergency Management Plan. To make it a little stronger, she would like to see it say by phone call.

Commissioner Scirocco stated it does not say by who the communication should be made. Today, e-mails are an acceptable form of notification.

Commissioner Madigan stated sometimes she misses an e-mail as she gets so many and sometimes e-mail goes right into her junk mail.

Commissioner Mathiesen stated it makes sense not to specify who should make the communication because it may vary. E-mail could be a back up but it should be a phone call.

**Ayes – 4**

**Nays – 1 (Commissioner Scirocco)**

## **FINANCE DEPARTMENT**

Discussion and Vote: Use of Reserve Resolution – Buildings Reserve (17-083)

Commissioner Madigan stated items #1 - #6 will be done in one motion.

**Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the use of reserve resolutions which were previously distributed with the agenda.**

**Ayes - All**

Discussion and Vote: Use of Reserve Resolution – Recreation Trust Fund

See item #1.

Discussion and Vote: Use of Reserve Resolution - Reserve for the Payment of Bonded Indebtedness

See item #1.

Discussion and Vote: Use of Reserve Resolution – Retirement Reserve

See item #1.

Discussion and Vote: Use of Reserve Resolution – Sewer System Capital Reserve

See item #1.

Discussion and Vote: Use of Reserve Resolution – Water System Capital Reserve

See item #1.

Approve Budget Transfer – Payroll (17-084)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the budget transfer – payroll which was distributed with the agenda.**

**Ayes – All**

Approve Budget Amendment – Payroll (17-085)

**Commissioner Madigan moved and Commissioner Mathiesen seconded to approve the budget amendments to the payroll which was distributed with the agenda.**

**Ayes – All**

Announcement: Ground Breaking April 5<sup>th</sup> at 2:00 PM, 2 Mega Watt Solar Array on Weibel Ave. Landfill

Commissioner Madigan announced the ground breaking for the solar array at the Weibel Avenue Landfill will be held on April 5<sup>th</sup> at 2 p.m. She thanked Lynn Bachner for all her work on this.

**PUBLIC WORKS DEPARTMENT**

Announcement: Submit the 2016 Department of Public Works Annual Report

Commissioner Scirocco stated the report is on the City's website and in the Accounts Department for the public to review.

Set Public Hearing: To Amend Chapter 201 of the City Code to Add Meadow Vista Subdivision Streets to the List of City Streets – Cygnet Circle, Ericson Way, Hawkins Place, and Grand Avenue Extension

Commissioner Scirocco set a public hearing for April 4, 2017 at 6:40 p.m.

Discussion and Vote: Authorization for the Mayor to Sign Agreement Addendum with C.T. Male Associates for the Post-Closure Monitoring Services at the Weibel Avenue Landfill (17-086)

**Commissioner Scirocco moved and Commissioner Madigan seconded to authorize the mayor to sign an agreement with C.T. Male for post-closure monitoring at the Weibel Avenue Landfill in the amount of \$11,217.75.**

**Ayes – All**

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Mahoney Notify-Plus, Inc. (17-087)

Commissioner Scirocco stated this is an annual agreement for the ice rinks and sanitary pump stations.

**Commissioner Scirocco moved and Commissioner Mathiesen seconded to authorize the mayor to sign an agreement with Mahoney Notify-Plus, Inc. for the high level alarm radio transmitters in the amount of \$12,450; billed monthly at \$1,037.50 for the 24 sanitary pump station locations.**

**Ayes – All**

Discussion and Vote: Approval to Pay Invoices – Cornell's Used Auto Parts (17-088)

Commissioner Scirocco stated during the snow storm a truck slid off the road and had damage to the plow frame. Insurance money was transferred to the DPW line and then became subject to the Purchasing Policy.

**Commissioner Scirocco moved and Commissioner Mathiesen seconded to approve payment to Cornell's Used Auto Parts in the amount of \$3,175.**

**Ayes – All**

## **PUBLIC SAFETY DEPARTMENT**

Set Public Hearing: Amend City Code Chapter 225 Article IX Schedules, Subsection 225-87 Schedule XXII: Time Limit Parking

Commissioner Mathiesen set a public hearing for Tuesday, April 4, 2017 at 6:35 p.m.

Set Public Hearing: Amend City Code Chapter 225 Article IX Schedules, Subsection 225-81 Schedule XVI: Parking Prohibited at all Times

Commissioner Mathiesen set a public hearing for Tuesday, April 4, 2017 at 6:30 p.m.

Announcement: Retirement of Joe DeCrosta

Commissioner Mathiesen announced the retirement of Joe DeCrosta. He retired on March 10<sup>th</sup> after 30 years.

Discussion and Vote: Set Part/Temporary Dispatch Rate (17-089)

Commissioner Mathiesen stated they are short on staff in dispatch.

**Commissioner Mathiesen moved and Commissioner Madigan seconded for the approval of a \$25 per hour rate for a part time temporary dispatcher.**

**Ayes – All**

Discussion: Immigration Enforcement

Commissioner Mathiesen stated he spoke with our Police Chief regarding what we should do for those who work in this area in the summer and may have immigration complications.

**SUPERVISORS**

Matthew Veitch

2017 STOP DWI Program

Supervisor Veitch reported the County received a grant in the amount \$333,248 for the annual STOP DWI Program. The City of Saratoga Springs will receive \$30,000 for enforcement in the City.

County Trails Grant

Supervisor Veitch reported they passed a resolution for a trails grant for the Town of Halfmoon. This will connect the Champlain Canal Trail to Lighthouse Park in the amount of \$11,250.

Peter Martin

Social Programs

Supervisor Martin reported the County has received a \$108,000 grant from the state for the use of disseminating information about human trafficking. The Office of the Aging accepted the withdrawal of Wesley as a provider of adult daycare. They agreed to fund \$15,000 to the Saratoga Springs Adult and Senior Center for the Community Connection Program.

Senior Advisory Committee

Supervisor Martin reported they met last week. A press release was issued today by the mayor of the goals and mission for 2017.

Public Health

Supervisor Martin reported they proclaimed April the Organ and Tissue Donation Month in Saratoga County. New York State ranks near the bottom for organ donors.

Equalization and Assessment – County Auction

Supervisor Martin reported the County had success with people paying up their taxes leaving 46 properties for auction tonight.

National Crime Victims' Rights Week / Crime Victims' Vigil

Supervisor Martin reported April 2 – 8 is National Crime Victims' Week. It will be held in Malta this year.

Maplewood Manor LDC

Supervisor Martin reported the County has received \$9.5 million for the facility with \$5 million being held in a general fund to pay for legacy costs. The buyer has committed another \$2.5 million towards the rehabilitation of the property.

City Council Meeting  
3/21/17

**ADJOURNMENT**

There being no further business, Mayor Yepsen adjourned the meeting at 10:21 p.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 4/4/17  
Vote: 5 - 0