



April 1, 2019

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Recreation Center
15 Vanderbilt Avenue
9:30 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Mike Sharp, Deputy Commissioner, Finance (arrived @ 9:34 a.m.)
Maire Masterson, Deputy Commissioner, Accounts
John Daley, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Lisa Shields, Deputy Mayor
Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelley called the meeting to order at 9:30 a.m.

PUBLIC HEARING

1. Alternate Side Parking on Persimmon Place – Commissioner Martin advised this is a continuation of the public hearing from the last City Council meeting.
2. Amend Chapter 225 of the City Code – Time Limit Parking – Commissioner Martin advised this is a continuation of the public hearing from the last City Council meeting.
3. Amend Chapter 240 – Zoning Ordinance – Small Wireless Facilities – no comments.

CONSENT AGENDA

1. Approval of 3/18/19 Pre-Agenda Meeting Minutes
2. Approval of 3/19/19 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 03/22/19 \$527,852.95
6. Approve Payroll 03/29/19 \$483,965.46
7. Approve Warrant - 2019 19MWMAR2 \$12,010.96
8. Approve Warrant – 2019 19APR1 \$936,185.27

No comments.

MAYOR'S DEPARTMENT

Announcement: Solar for All Sign Up Event

Mayor Kelly advised this event is in conjunction with the Saratoga Springs Housing Authority to encourage income eligible residents to apply to receive at no cost community solar subscriptions to help lower their energy costs.

Appointments: Saratoga Springs Arts Commission

No comments.

Proclamation: Federal Fair Housing Month

No comments.

Discussion and Vote: CDBG City Contract Template with Regulatory Updates

Mayor Kelly advised this is to incorporate contractual language as passed at the 3/19/19 City Council meeting.

Discussion and Vote: Revocable License for Use of City of Saratoga Springs Fields (Field User Agreement) Template with Regulatory Updates

Mayor Kelly advised this is to incorporate contractual language as passed at the 3/19/19 City Council meeting.

Discussion and Vote: Authorization to Submit Grant Application to AARP Community Challenge

Mayor Kelly advised the Planning and Economic Development Department will be submitting an application for \$8,000 in funding for the Henry Street Pilot Project to AARP Community Challenge. There is no match for this program.

Discussion and Vote: Request City and County Planning Board Advisory Opinions for Zoning Map Amendments Re: Compliance with Comprehensive Plan

Mayor Kelly stated she will be asking the Council to approve the request for advisory opinions from the City and County Planning Boards.

Discussion and Vote: SEQRA Evaluation for Chapter 240 to Add a New Section 6.3.2.1 Entitled "Small Wireless Facilities"

Mayor Kelly advised they will be completing the full environmental assessment form.

Discussion and Vote: Amend Chapter 240 to Add a New Section 6.3.2.1 Entitled "Small Wireless Facilities"

No comments.

ACCOUNTS DEPARTMENT

Award of Bid: Asbestos Abatement – Flower Shop to Clean Air Environmental Services, Inc.

No comments.

FINANCE DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contract with General Code for Laserfiche Upgrade

No comments.

Discussion and Vote: Authorization for Mayor to Sign PILOT Agreement Renewal with Saratoga Area Limited Partnership Regarding 9 Kirby Road

No comments.

Discussion and Vote: Authorization for Mayor to Sign a Memorandum of Agreement with Habitat for Humanity

Commissioner Madigan advised the agreement relates to 2 properties owned by Habitat for Humanity.

Discussion and Vote: Update 2019 City Fees

Commissioner Madigan advised these fees are for the new Board of Plumbing Examiners.

Commissioner Madigan added the following items to her agenda: Discussion and Vote: Authorization for Mayor to Sign MOA Regarding Health Care Benefits with PBA; Announcement: Economic Development Lunch Series; Announcement: State Budget Process; and Announcement: Sustainable Saratoga Sustainability Fair.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Agreement with Mahoney Alarms Notify Plus, Inc. for Sewer High Level Alarms

No comments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Clean Air Environmental Services, Inc.

Commissioner Scirocco advised this is for asbestos abatement.

Discussion and Vote: Authorization to Pay Invoice to Stantec for Nelson Ave. Drainage Project Phase 5

Commissioner Scirocco advised work was done without obtaining a purchase order.

Announcement: 2018 – 2019 MS4 Annual Report

Al Flick of the Engineering Department advised the program is required to implement to carry storm water discharge permit through DEC. The City is required to publish an annual report and give the public 30 days to comment. This is the City's 10th year anniversary.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign a Contract with Henry Schein, Inc.

No comments.

Discussion and Vote: Authorization for Mayor to Sign a Contract with BoundTree Medical

No comments.

Discussion and Vote: Authorization for Mayor to Sign a Contract with Moore Medical Corporation

No comments.

Discussion and Vote: Authorization for Mayor to Sign a Contract with Saratoga County Stop DWI

Commissioner Martin advised this is an annual contract.

Discussion and Vote: Authorization for Mayor to Sign a Contract with DeSignore Paving

Commissioner Martin advised this is for the pedestrian improvement project on Union Avenue.

Announcement: Institution of Alternate Side Parking on Persimmon Place

No comments.

Discussion and Vote: Amend Chapter 225 of the City Code with Respect to Time-Limit Parking in City Lots & Garages

No comments.

Announcement: Fourth Citizens Advisory Board Meeting

Commissioner Martin advised the next meeting is scheduled for April 18, 2019.

Discussion and Vote: Authorization to Pay Invoice from Elliott Enterprises, Inc. for Fire Apparatus Inspection and Repairs

No comments.

Discussion and Vote: Authorization for Mayor to Sign a Contract with Multi-Med Billing Services, Inc.

Commissioner Martin advised this is an annual contract.

SUPERVISORS

Mayor Kelly advised she has not heard from the supervisors; therefore, there is nothing on their agenda.

EXECUTIVE SESSION

Mayor Kelly moved and Commissioner Martin seconded to go into executive session to discuss lease or acquisition of property when publicity would affect the value and regarding proposed, pending or current litigation: City of Saratoga Springs vs. Robin Courtney et al at 9:43 a.m.

Ayes – All

Council returned at 10:15 a.m. Mayor Kelly announced no decisions were made during executive session to report to the public.

City Council Pre-Agenda Meeting
April 1, 2019

ADJOURN

Mayor Kelly adjourned the meeting at 10:16 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 4/16/19
Vote: 5 - 0