



April 3, 2017

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Joanne Yepsen, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Christian Mathiesen, Commissioner of DPS

STAFF PRESENT: Meg Kelly, Deputy Mayor
Susan Armstrong, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Frank Coppola, Jr., Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Peter Martin, Supervisor

CALL TO ORDER

Mayor Yepsen called the meeting to order at 9:35 a.m.

PUBLIC HEARINGS

1. Ballston Avenue Zoning Amendment – Brad Birge of the Planning Department advised this relates to parcels east of Ballston Avenue across from the Plaza. The applicant is looking to change the zoning from UR-2 to T-5.
2. Amend Chapter 225 – Parking Prohibited at All Times
3. Amend Chapter 225 – Time limit Parking
4. Amend Chapter 201 – City Streets
5. 2017 Community Development Citizen Advisory Committee Recommendations
6. SPA Housing Zoning Ordinance – Commissioner Mathiesen advised this public hearing remained open from the last meeting.

Commissioner Madigan asked if this will be kept open again tonight.

Commissioner Mathiesen advised it will.

PRESENTATION

1. Robyn Reynolds from the Capital District Regional Planning Commission will Introduce NYSERDA's Clean Energy Communities Program – Tina Carton advised the City will be eligible to receive \$100,000. Robyn will review the program benefits and what they are looking for the City to do with that \$100,000.

CONSENT AGENDA

1. Approval of 3/20/17 Pre-Agenda Meeting Minutes
2. Approval of 3/21/17 City Council Meeting Minutes
3. Approve Budget Amendments – Increases
4. Approve Budget Amendments – Insurance
5. Approve Budget Amendments Health Insurance
6. Approve Payroll: 3/31/17 \$494,732.39
7. Approve Payroll: 3/24/17 \$464,114.85
8. Approve Warrant: 2017 – 17APR1: \$255,778.01
9. Approve Warrant: 2017 – 17MWMAR3: \$169,903.83

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign an Agreement with the Saratoga Casino Holdings LLC

Mayor Yepsen advised this is for the lease of the soccer fields.

Discussion and Vote: Authorization for the Mayor to Sign an Agreement Addendum with Stanley Access Technologies

Mayor Yepsen advised this is for a handicap push button door at the Recreation Center.

Discussion and Vote: Accept Stewart's Holiday Match Donation \$5,000.00

No comments.

Discussion and Vote: Economic Development Revolving Loan Application – RS Taylor & Sons Brewery Tap Room

Brad Birge of the Planning Department advised this is the second loan in the past couple of weeks. This loan is in the amount of \$75,000 at 3%.

Set Public Hearing: Pitney Meadows Community Farm PUD

No comments.

Discussion and Vote: Accept SEQR Lead Agency Status – Pitney Meadows Community Farm

Tina Carton stated this is to formally accept lead agency deferral from the City Planning Board.

Discussion and Vote: Approval for Transfer of Funds – Purchase of Pitney Meadows Survey

Tony Izzo, assistant city attorney, advised Pitney Farm purchased the survey from Saratoga PLAN and is now asking the City to reimburse them the \$18,000 purchase price for the survey.

Commissioner Madigan stated there have been many meetings with finance regarding closing costs for Pitney Farms. This is not related to a closing cost; just a request from Pitney Farm to reimburse them.

Commissioner Scirocco asked if the City had a legal commitment to pay this.

Tony Izzo advised the City does not have any legal obligation to do so.

Tina Carton advised the City used the survey for the easement.

Commissioner Franck stated a survey normally falls under closing costs. It would be best for both parties to split the bill.

Commissioner Madigan stated they needed to bring this to the Council as it was not part of the contractual agreement. The City was also going to need this survey. There is money in the capital budget to cover it.

Mayor Yepsen advised her office will talk with Pitney Farms today to discuss the City paying 50%.

Discussion and Vote: Authorization for Mayor to Sign Contract Addendum with Fitzgerald, Morris, Baker, Firth, P.C.

Vince DeLeonardis, city attorney, advised this relates to the eminent domain proceeding for 100 Geysers Road.

Discussion and Vote: Authorization for Mayor to Sign Contract with Goldberger and Kremer Attorneys at Law for Labor and Employment

Vince DeLeonardis advised the award of bid needs to happen under Commissioner Franck's agenda before this item.

Discussion and Vote: Authorization for Mayor to Sign Agreement by and Between City of Saratoga Springs and Civil Service Employees Association – Local 1000, AFSCME, AFL-CIO for the City of Saratoga Springs Unit of Saratoga County Local #846 City Hall Unit 8457 -01

Mayor Yepsen stated the union is taking a vote on this today. If it passes the membership, this will remain on the agenda for Council vote tomorrow night.

Announcement: Pre-Apprenticeship Program

Mayor Yepsen announced a pre-apprentice program is starting. Sessions are being held in the Rensselaer County Government Center and Albany Career Central. She asked that the next round be held in Saratoga Springs.

ACCOUNTS DEPARTMENT

Award of Bid: Labor and Employment Legal Services to Goldberger and Kremer, Attorneys at Law

No comments.

Commissioner Franck advised he is adding an item to his agenda: Discussion and Vote: Authorization for Mayor to Sign Agreement with Arnoff Moving Company.

FINANCE DEPARTMENT

Announcement: Ground Breaking April 5th at 2:00 PM 2.5 Mega Watt Spa Solar Park on Weibel Ave. Landfill

No comments.

Announcement: Saratoga GO Launch Event April 6th, from 5:30 – 7:00 at Empire State College

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Commissioner Madigan advised she is adding an item to her agenda: Discussion: Best Budgeting Practices for Upgrading Positions in Departments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Amend Chapter 201 of the City Code to Add Meadow Vista Subdivision Streets to the List of City Streets – Cygnet Circle, Ericson Way, Hawkins Place, and Grand Avenue Extension

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Greenridge Cemetery Association

No comments.

Discussion and Vote: Set Salary Rate for a Part Time Dispatcher

Commissioner Scirocco stated he would like to set the rate at \$17.

Discussion and Vote: Approve Payment of Invoice – Koester

Commissioner Scirocco advised the amount of the invoice is \$6,812 for the ballast at the Water Treatment Plant regarding the UV system.

Discussion and Vote: Accept Donation of Bench

No comments.

Commissioner Scirocco advised he is adding 3 items to his agenda: Discussion and Vote: Authorization for Mayor to Sign Credit Change Order #3 with PCC Contracting; Discussion and Vote: Authorization for Mayor to Sign Contract with Boyce & Drake for the Senior Center Air Conditioning; and Discussion and Vote: Authorization for Mayor to Sign Contract with Schindler Elevator.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Amend Chapter 225 Vehicles & Traffic Article VII; 225-59 Subsection Redemption of Seized Vehicles

No comments.

Discussion and Vote: Authorization to Pay Invoice to La Rosa's Automotive

Commissioner Mathiesen stated the invoice is above the \$1,499 limit.

Discussion and Vote: Clarification Regarding the Police Department Records Management Position

Commissioner Mathiesen stated he is bringing this back to clarify the change in step.

Discussion and Vote: Accept Donation from Purina

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Commissioner Mathiesen advised Purina is donating food for the canine patrol.

Commissioner Mathiesen is adding an item to his agenda: Discussion Collamer Lot/Union Avenue Transaction.

SUPERVISORS

Nothing at this time.

Mayor Yepsen advised she is adding an item to her agenda: Update: Housing Task Force Projects and Progress.

ADJOURN

Mayor Yepsen adjourned the meeting at 10:52 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 4/18/17
Vote: 4 - 0