



April 15, 2019

**CITY OF SARATOGA SPRINGS**  
City Council Pre-Agenda Meeting  
Recreation Center  
15 Vanderbilt Avenue  
9:30 AM

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
Anthony Scirocco, Commissioner of DPW  
Peter Martin, Commissioner of DPS

**STAFF PRESENT:** Lisa Shields, Deputy Mayor  
Maire Masterson, Deputy Commissioner, Accounts  
John Daley, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

**EXCUSED:** John Franck, Commissioner of Accounts

Mike Sharp, Deputy Commissioner, Finance  
Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**CALL TO ORDER**

Mayor Kelley called the meeting to order at 9:31 a.m.

**PUBLIC HEARING**

1. 2019 Community Development Block Grant Recommendations – No comments.
2. Liberty Affordable Housing – No comments.

**PRESENTATION**

1. City Sustainability Progress - Commissioner Madigan advised they will be reviewing the sustainability progress that has been made to date and unveil the new sustainability hub on the City website.
2. Pitney Meadows Community Farm Update – No comments.

**CONSENT AGENDA**

1. Approval of 4/1/19 Pre-Agenda Meeting Minutes
2. Approval of 4/2/19 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 04/05/19 \$491,310.00
6. Approve Payroll 04/12/19 \$488,544.30
7. Approve Warrant - 2019 19MWAPR1 \$755,058.79
8. Approve Warrant – 2019 19APR2 \$641,417.42

No comments.

## **MAYOR'S DEPARTMENT**

### Proclamation: Arbor Day Proclamation

No comments.

### Announcement: Recreation Programs and Leagues

No comments.

### Discussion and Vote: Accept Donation from the Saratoga National Bank - \$100.00

John Hirliman of the Recreation Department stated this donation is to go towards camp scholarships.

### Discussion and Vote: Accept Donation from the Stewart's Holiday Match - \$5,500.00

John Hirliman advised this is for the scoreboard at Geyser Park baseball field scoreboard with the balance going towards camp scholarships.

### Discussion and Vote: Accept Donation from Friends of Recreation

John Hirliman advised the donation is \$7,339.64 for a zero-g swing chair. These chairs will help kids with disabilities to be able to swing.

### Discussion and Vote: Approval of the 2019 Camp Safety Manual

John Hirliman advised they will not be using camp nurses. They will go through their own training; use the Fire Department; and the City's doctor will be their health care director.

### Discussion and Vote: Approval of the 2019 Camp Saradac Trips and Programs

John Hirliman advised this is the cost per camper and staff to attend the field trips.

### Discussion and Vote: Authorization for Mayor to Sign NY State Park Permit

John Hirliman advised this is for the kids to attend Pierless Pool.

### Discussion and Vote: Authorization for Mayor to Sign the 2019 State of New York Department of Health Renewal Application for a Permit to Operate Camp Saradac

No comments.

### Discussion and Vote: Authorization for Mayor to Sign the 2019 School & Group Running, Practice and Training Permit Application

John Hirliman advised this is with the State Park at no cost.

### Discussion and Vote: Authorization for Mayor to Sign Softball Clinic Co-Sponsor Agreement with Saratoga Miss Softball

John Hirliman stated they are copying the baseball model and doing it with softball this year. They will split the revenue 50/50 with Miss Softball.

Discussion and Vote: Authorization for Mayor to Sign the Tennis Clinic Co-Sponsor Agreement with the Saratoga Regional YMCA

John Hirliman explained no funds will be exchanged.

Discussion and Vote: Authorization for the Mayor to Sign MOU with Capital District Transportation Committee for the Municipal Smart City Street Light Conversion & Evolving Technology Guide Project

Tina Carton, sustainability coordinator, advised the grant was awarded to the City and received the MOU last week. Capital District Transportation Committee will manage the grant.

Discussion and Vote: Authorization for Mayor to Sign Subscription with LexisNexis for Online Legal Research

No comments.

Discussion and Vote: Authorization for Mayor to Sign the Second Amended and Restated Declaration of Covenants and Restriction of Stephen Ethier 166 – 168 Jefferson Street

No comments.

Discussion and Vote: Authorization for Mayor to Sign Stipulation of Settlement and Discontinuance of the Matter City of Saratoga vs. Robin Courtney, et.al.

No comments.

Discussion and Vote: Authorization to Refund Building Permit Fee for Square Footage: U.S. Navy Field House

Mayor Kelly stated the U.S. Navy's project is also sponsored by the Chamber of Commerce has requested a refund for the square footage fees.

Discussion and Vote: Authorization to Pay Invoice Without a Purchase Order to Goldberger and Kremer, Labor Counsel

Mayor Kelly advised services were rendered from 3/7/19 – 3/11/19 without a purchase order being in place. She will move this item to the Consent Agenda.

Set Public Hearing: Capital Budget Amendment for 2019 Capital District Transportation Committee Capital CoExist Traffic Safety Ambassador Mini-Grant

No comments.

Set Public Hearing: Capital Budget Amendment for 2018 Saratoga County Trails Grant

No comments.

Mayor Kelly added an item to her agenda: Presentation from Wesley Community.

**ACCOUNTS DEPARTMENT**

Mayor Kelly read Commissioner Franck's items into the record.

Announcement: Grievance Class – May 14, 2019 at 5:30 p.m.

No comments.

Award of Bid: Lake Avenue Bicycle Lanes to M.J. Engineering and Land Surveying, P.C.

No comments.

Award of Bid: Lake Avenue Fire Station No. 1 Door Restoration to VMJR Companies, LLC

No comments.

## **FINANCE DEPARTMENT**

Discussion and Vote: Updates 2019 city Fees – Recreation

No comments.

Discussion and Vote: Budget Amendments – Use of Fund Balances City Center

No comments.

Discussion and Vote: Budget Transfers – Insurance

No comments.

Discussion and Vote: Budget Transfers – Contingency

No comments.

Commissioner Madigan advised she might be adding an item to her agenda to provide an update on the SciFi City-wide contract.

## **PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Department of Public Works Contractual Templates with Regulatory Updates

No comments.

Discussion and Vote: Authorization for Mayor to Sign Amendment to Property access Agreement with Niagara Mohawk Power Corporation DBA National Grid for Old Red Springs

Commissioner Scirocco advised National Grid agrees to pay an additional \$10,000 for inspection of remediation services.

Discussion and Vote: Authorization for Mayor to Sign Intermunicipal Agreement Between the County of Saratoga and City of Saratoga for the Management of Single-Stream Recyclables Collection

Commissioner Scirocco advised the County is renewing the contract for an additional year retroactive to 1/1/19 for \$35,000 for the City to run the recycling center.

Discussion and Vote: Authorization for Mayor to Sign Change Order #1B Time Extension Only with Trinity Construction, Inc. for Flocculation Tank Project

No comments.

Discussion and Vote: Authorization for Council Approval to Amend DPW Part-Time Laborer Hourly Wage

Commissioner Scirocco stated the current wage is \$11.80 per hour and they would like to move it to \$13 per hour.

Commissioner Scirocco added an item to his agenda: Discussion and Vote: Authorization for Mayor to Sign Change Order #3 with Aktor in the Amount of \$11,072.

**PUBLIC SAFETY DEPARTMENT**

Announcement: Fourth Citizens Advisory Board Meeting

Commissioner Martin advised the 4<sup>th</sup> Citizens Advisory Board Meeting will be held this Thursday, April 18<sup>th</sup> at 7 p.m. at the Arts Center.

Set Public Hearing: To Amend Chapter 225 of the City Code, Vehicles & Traffic, with Respect to Alternate Side of the Street Parking on Covell Avenue

Commissioner Martin pulled this item from his agenda.

Discussion and Vote: Authorization for Mayor to Sign Revenue contract with Saratoga County Stop DWI

No comments.

Discussion and Vote: Authorization for Mayor to Sign a Contract with M.J. Engineering and Land Surveying, P.C.

No comments.

Commissioner Martin added an item to his agenda: Set Public Hearing: Amend Chapter 225 of the City Code, Vehicles & Traffic, with Regards to Time Limit Parking Between York Street and High Rock.

**SUPERVISORS**

Mayor Kelly read the following into the record:

Supervisor Veitch

1. County Board Meeting Report
2. Geysers Road Trail

Supervisor Gaston

1. Veterans Committee
2. Board Report
3. Saratoga County Planning Board

**EXECUTIVE SESSION**

**Mayor Kelly moved and Commissioner Martin seconded to move into executive session regarding the lease or acquisition of property when publicity would affect value at 9:52 a.m.**

**Ayes – All**

Council returned at 10:02 a.m.

Mayor Kelly announced nothing was determined in executive session; therefore, there is nothing to report to the public.

**ADJOURN**

Mayor Kelly adjourned the meeting at 10:02 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 5/7/19  
Vote: 5 - 0