



May 17, 2021

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting

10:00 AM

(via Zoom)

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Deidre Ladd, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: John Franck, Commissioner of Accounts

Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 10:01 a.m.

PRESENTATION

1. [Missing Sidewalks Link](#) – no comments.
2. [SiFi Networks Broadband City-Wide Broadband Project Moving Forward](#) – Commissioner Madigan advised she will be changing the title. This will be a short presentation to advise the benefits of what fiber will do for businesses and residents.

EXECUTIVE SESSION

1. Article 7 Case

CONSENT AGENDA

1. Approval of 3/29/2021 City Council Meeting Transcript
2. Approval of 4/19/2021 Pre-Agenda Meeting Transcript
3. Approval of 4/20/2021 City Council Meeting Transcript
4. Approval of 5/3/2021 Pre-Agenda Meeting Transcript
5. Approval of 5/3/2021 Pre-Agenda Meeting Minutes
6. Approval of 5/4/2021 City Council Meeting Minutes
7. Approve Use of Insurance Reserve Resolution #7
8. Approve Budget Amendments – Insurance Reserve #7
9. Approve Budget Amendments – Regular (Increases)

10. Approve Budget Transfers – Capital (Proj#1196)
11. Approve Budget Transfers - Regular
12. Approve Payroll 5/7/21 \$465,173.94
13. Approve Payroll 5/14/21 \$48,460.26
14. Approve Mid-Warrant – 2021 21MW MAY1 \$749,038.65
15. Approve Warrant 2021 2MAY2 \$271,558.14

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Approval for Mayor to Sign MVP Employee Health Insurance Contracts

No comments.

Discussion and Vote: Authorize the Mayor to Sign the Pitney Meadows Community Farm Facilities Use Agreement

No comments.

Discussion and Vote: Authorization for Mayor to Sign the 2021 School & Group Running Practice and Training Permit Application

No comments.

Discussion and Vote: Co-sponsored Program Templates

No comments.

Set Public Hearing: Authorization to Apply for New York State Community Development Block Grant CARES Act Fund for Small Business Grant Program

No comments.

Appointments to Saratoga Springs Arts Commission

No comments.

Mayor Kelly added an item to her agenda: Announcement: Food Drive for Snack Pack Summer Program.

ACCOUNTS DEPARTMENT

Mayor Kelly read Commissioner Franck's agenda.

Appointment: Elaina Richardson to the Saratoga Springs Arts Commission

No comments.

Mayor Kelly advised an item will be added to Commissioner Franck's agenda: Announcement: Grievance Day is May 25, 2021

FINANCE DEPARTMENT

Update – City Finances

Commissioner Madigan advised we received federal aid this morning in the amount of \$3.9 million and the budget called for \$5 million. This is the only distribution we will receive for the year.

Discussion and Vote: Authorization for the Mayor to Sign Master Subscription Agreement with Granicus, LLC for “Peak Agenda Management”

No comments. Provider of our agenda software.

Discussion and Vote: Budget Amendments – Benefits

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Agreement with Greenridge Cemetery

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Memorandum of Agreement with the Senior Citizen’s Center of Saratoga Springs

No comments.

Discussion and Vote: Accept Donation from Lester and Claire Kipp for Memorial Bench in the Amount of \$1,500

No comments.

Discussion and Vote: Accept Donation in Memory of Constance Lloyd for the City’s Flower Beautification Program in the Total Amount of \$575.30

No comments.

Announcement: 2019 – 2020 Annual Report

No comments.

Set Public Hearing: Public Hearing for Capital Budget Amendment for City Buildings

No comments.

Appointment: Lisa Kolosek to the Saratoga Springs Arts Commission

No comments.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Accept Donation for the Mounted Unit

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contracts with Saratoga County for STOP DWI and STOP DWI Crackdown Funding

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Fitzgerald, Morris, Baker, Firth

No comments.

Discussion and Vote: Authorization to Pay Invoice to Fitzgerald, Morris, Baker, Firth

No comments.

Appointment: Matt Hurff to the Saratoga Springs Arts Commission

No comments.

SUPERVISORS

Mayor Kelly read the agenda items for the supervisors for the supervisors into the record as follows:

Supervisor Veitch

1. County Board Meeting Room Technology Upgrades
2. Saratoga County Director of Public Relations
3. Approval of the Sale of 31 Woodlawn Avenue Building
4. Saratoga County Clerk of the Board of Supervisors
5. Brook Road Bridge Closure

Tara Gaston

1. COVID-19 Update
2. Public Health Department Expansion
3. County Resilience Committee

EXECUTIVE SESSION

Mayor Kelly moved and Commissioner Madigan seconded to enter into executive session to for the matter of Article 7 at 10:10 a.m.

Ayes - All

Council returned at 10:16 a.m.

Mayor Kelly advised an item will be added to Commissioner Franck's agenda regarding the Article 7.

ADJOURN

Mayor Kelly adjourned the meeting at 10:17 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 6-1-2021
Vote: 5 - 0