



June 4, 2018

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
9:30 AM

PRESENT: Meg Kelly, Mayor
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
John Daley, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Michele Madigan, Commissioner of Finance

Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:31 a.m.

PUBLIC HEARINGS

1. Amend Chapter 225 – 4 Way Stop – no comments.
2. Amend Chapter 215 – Taxicabs – Commissioner Martin advised CDTA is not ready for licensing so this piece is being removed from our code.
3. Amend Chapter 148 – Noise – Commissioner Martin stated this is to address the noise levels from Friday night into Saturday morning and from Saturday into Sunday morning.
4. Amend Chapter 225 – Bike Lane – Commissioner Martin advised this is regarding the addition of a bike lane to Lake Avenue.

PRESENTATION

1. Charter Review Update – no comments.
2. 2017 Annual Report – Recreation Department – no comments.

CONSENT AGENDA

1. Approval of 5/14/18 Pre-Agenda Meeting Minutes
2. Approval of 5/15/18 City Council Meeting Minutes
3. Approve Budget Amendments – Regular
4. Approve Budget Transfers - Regular

5. Approve Payroll 5/18/18 \$485,136.34
6. Approve Payroll 5/25/18 \$481,423.14
7. Approve Payroll 6/1/18 \$513,615.42
8. Approve Warrant - 2018 – 18MWMAY2 \$2,747.23
9. Approve Warrant - 2018 – 18MWMAY3 \$24,883.19
10. Approve Warrant – 2018 – 18JUN1 \$604,421.61
11. Approve Warrant – 2018 – 18MWJUN1 \$199.98

No comments.

MAYOR'S DEPARTMENT

Announcement: Skate Park Reopening Celebration – Friday, June 8, 2018 4 – 6 pm

No comments.

Announcement: Recreation Master Plan – Survey

No comments.

Announcement: Recreation Programs and Leagues

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Change Order #1 Levi Construction Services

John Hirliman of the Recreation Department advised Levi Construction installed 2 ramps from the street to the sidewalk.

Mayor Kelly advised she will be moving this item to the Consent Agenda.

Discussion and Vote: Approve Payment of Invoice – Levi Construction Services

Mayor Kelly advised she will be moving this item to the Consent Agenda.

Discussion and vote: Approve Payment of Invoice – Spring Electric, Inc.

Mayor Kelly advised she will be moving this item to the Consent Agenda.

Discussion and Vote: Accept Donation from the Hawley Foundation for Camp Saradac Scholarships - \$35,000

No comments.

Discussion and Vote: Waiver of Rental Fee

John Hirliman advised they would like to waive the fee for the Fire Department for the 4 charity games they will be playing.

Discussion and Vote: Authorization for Mayor to Sign Addendum with FitzGerald, Morris, Baker, and Firth to Raise Comp Cap

Mayor Kelly advised they are looking to raise the cap on the agreement from \$23,000 to \$26,500 for eminent domain issues.

Discussion and Vote: Authorization for Mayor to Sign Contract with Hodgson Russ, LLP for Legal Council to Charter Review Commission

Mayor Kelly stated this agreement is for legal counsel for the Charter Commission. The amount is not to exceed \$15,000.

Discussion and Vote: Authorization for Mayor to Sign All Documents Relating to a Sidewalk Easement for 51 Ash St. aka Beekman

Vince DeLeonardis, city attorney, advised this request went through the Real Estate Committee and was unanimously passed.

Discussion and Vote: Authorization for the Mayor to Sign All Documents Relating to a Sidewalk Easement for 20 Lafayette Street

Vince DeLeonardis advised this request went through the Real Estate Committee and passed.

Discussion and Vote: Merit for Review and Referral to City and County Planning Boards – Request for Comprehensive Plan Amendment from Residential Neighborhood – 1 to Equine and Related Facilities

Commissioner Martin asked why they chose that version of the new zoning designation versus suburban residential which is immediately behind this parcel.

Matt Jones, attorney for the applicant stated, per discussion with the City Planning Board, with minor changes in the uses permitted, this would be an easier fit and less problematic long term. This could be project specific.

Commissioner Martin asked how this would be project specific without it being spot zoning.

Matt Jones advised the amendment to the Comprehensive Plan would allow this in the institutional horse related district. A density provision was also put into the Comprehensive Plan.

Discussion and Vote: Merit for Review and Referral to City and County Planning Boards – Request for Zoning Amendment from Rural Residential to Institutional-Horse Related

No comments.

Appointment: Community Development Citizen Advisory Committee

No comments.

Appointment: Saratoga Springs Preservation Foundation

No comments.

ACCOUNTS DEPARTMENT

Appointment: Commissioners of Deeds for Police Department

No comments.

Discussion: Grievance Day Update

No comments

Award of Bid: Lake Avenue Pump Station Sewage Pump Replacement to J Squared Construction Corp.

No comments.

Award of Bid: Orthophosphate to Shannon Chemical Corporation

No comments.

FINANCE DEPARTMENT

Mayor Kelly advised Commissioner Madigan will not be in attendance at the City Council meeting, therefore, she will be reading the motions on behalf of Commissioner Madigan for the following items:

1. Discussion and Vote: Budget Amendment – Payroll
2. Discussion and Vote: Budget Transfers - Payroll

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Accept Donation for Memorial Benches

Commissioner Scirocco advised this is to accept the donation of 2 memorial benches.

Discussion and Vote: Authorization for the Mayor to Sign Contract with J Squared Construction, Inc. for the Lake Avenue Pump Station Upgrade

Tim Wales, city engineer, advised the pump station failed and is in need of replacement.

Commissioner Scirocco added an item to his agenda: Discussion and Vote: Authorization for Mayor to Sign Chemical Contracts.

PUBLIC SAFETY DEPARTMENT

Set Public Hearing: To Amend Chapter 118 of the City Code with respect to Enforcement Powers

Commissioner Martin advised this relates to the code enforcers.

Announcement: Report on the City Gun Buy-Back Program

No comments.

Commissioner Martin advised he is adding an item to his agenda: Set Public Hearing: Regarding Parking Spaces and Traffic on Joseph Street and Empire Way.

SUPERVISORS

Mayor Kelly advised she received an item from Supervisor Gaston – Upcoming County Meetings.

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ADJOURN

Mayor Kelly adjourned the meeting at 9:49 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 6/19/18
Vote: 5 - 0