



June 15, 2020

CITY OF SARATOGA SPRINGS  
City Council Pre-Agenda Meeting  
Recreation Center  
15 Vanderbilt Avenue

(via zoom)

PRESENT: Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Robin Dalton, Commissioner of DPS (arrived 9:35 a.m.)

STAFF PRESENT: Lisa Shields, Deputy Mayor  
Maire Masterson, Deputy Commissioner of Accounts  
Joe O'Neill, Deputy Commissioner of DPW  
Eileen Finneran, Deputy Commissioner of DPS  
  
Vince DeLeonardis, City Attorney

EXCUSED: Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

#### CALL TO ORDER

Mayor Kelly called the meeting to order at 9:30 a.m.

#### PUBLIC HEARINGS

1. 2020 Community Development Block Grant Annual Action Plan – no comments.
2. 2020 Community Development Block Grant Consolidated Plan Priorities – no comments.
3. 2020 Community Development Block Grant Substantial Amendment (CARES Act Funding) – no comments.
4. Amend Chapter 136 – Temporary Seating – Commissioner Franck advised this is an addition to Chapter 136 of the City Code to give the local restaurants the ability to seat people into the sidewalks and streets.

#### CONSENT AGENDA

1. Approve Budget Amendments - Insurance
2. Budget Amendments – Regular (Decreases)
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers – Capital (Proj. #1141)
5. Approve Budget Transfers - Regular
6. Approve Payroll 06/05/2020 \$457,620.07
7. Approve Payroll 06/12/2020 \$455,915.74
8. Approve Warrant – 2020 20MWJUN1 \$730,959.39
9. Approve Warrant – 2020 20JUN2 \$5,047,330.63

No comments.

## **MAYOR'S DEPARTMENT**

Announcement: Census Update

No comments.

Announcement: Summer Camps and Recreation Programming

No comments.

Announcement: Draft Natural Resource Inventory Available for Review

No comments.

Discussion and Vote: Community Development Citizen Advisory Committee 2020 Community Development Block Grant Consolidated Plan Priority Recommendations

No comments.

Discussion and Vote: Community Development Citizen Advisory Committee 2020 Community Development Block Grant Annual Action Plan Recommendations

No comments.

Discussion and Vote: Community Development Citizen Advisory Committee 2019 Community Development Block grant Substantial Amendment Recommendations (CDBG-CV CARES Act Funding)

No comments.

Discussion and Vote: Coordination of SEQRA Review and Request to Act as Lead Agency for the Saratoga Missing Links Sidewalk Project

No comments.

Discussion and Vote: Authorization for the Mayor to Sign and Pay Form 720 for the Patient Centered Outcomes Research Institute (PCORI) tax in the Amount of \$553.70

Mayor Kelly advised this is a fee imposed by the Affordable Care Act. The cost is \$2.45 per participant.

Mayor Kelly added an item to her agenda: Announcement: Submission of Application for the Capital District Transportation CARES Committee.

## **ACCOUNTS DEPARTMENT**

Discussion and Vote: Amendment to Chapter 136 Temporary Seating Areas

No comments.

Discussion and Vote: Approval of Municipality Application to Temporary Extend Licensed Premises to Municipal Street, Sidewalk, or Other Outdoor Area

Commissioner Franck advised if item number passes, this will be brought forward.

Discussion and Vote: Approval to NYS Business Re-Opening Safety Plan for the City of Saratoga Springs

Commissioner Franck advised attached to the agenda is a pre-filled template.

Authorization for Mayor to Sign Agreement with Granicus for NOVUS Maintenance

No comments.

Award of Bid: Extension of Chemical Bids to Faesy & Besthoff, Amrex Chemical, Surpass Chemical, and Holland Co.

No comments.

**FINANCE DEPARTMENT**

Update: Finance Department – COVID-19 and City Finances

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum One to Bolton St. Johns Agreement for Governmental Relations

Commissioner Madigan advised the original agreement with Bolton St. Johns regarding VLT. They have been helpful with more than that. We would like to enter into an addendum at a reduced cost for the next 3 months.

Discussion and Vote: Budget Transfers – Contingency

No comments.

Discussion and Vote: Budget Transfer - Payroll

No comments.

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Contract with Amrex Chemical Company, Inc. for Water Treatment Plant Chemicals

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Faesy & Besthoff, LLC for Water Treatment Plant Chemicals

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Holland Company, Inc. for Water Treatment Plant Chemicals

No comments.

Discussion and Vote: Authorization for Mayor to Sign Contract with Surpass Chemical Company, Inc. for Water Treatment Plant Chemical

No comments.

Discussion and Vote: Authorization for Mayor to Sign Addendum 4 with MCWB for Canfield Casino

No comments.

Discussion and Vote: Approval to Pay Invoice #393492 in the Amount of \$185.01 to American Changer for Carousel Token Machine Repair

No comments.

Discussion and Vote: Donation for Temporary Use of Picnic Tables from NYRA

No comments.

Discussion and Vote: Authorization for Mayor to Sign Change Order #12 with MLB Construction services for City Hall Renovation – General Construction

No comments.

**PUBLIC SAFETY DEPARTMENT**

Announcement: Virus Update – Phase 3 Reopening

No comments.

Commissioner Dalton added the following items to her agenda: Discussion: Recent Events & Protests and RFP Design for 3rd Fire Station.

**SUPERVISORS**

Mayor Kelly read the supervisors' agendas as follows:

Matt Veitch

1. Re-opening Committee update
2. Buildings & Ground Committee Update

Tara Gaston

1. COVID-19 Update
2. Re-Opening Update
3. Public Forum

**EXECUTIVE SESSION**

**Mayor Kelly moved and Commissioner Franck seconded to go into executive session to discuss proposed, pending or current litigation: Article 7 matter at 9:40 a.m.**

**Ayes – All**

City Council returned at 9:49 a.m.

Commissioner Franck advised he will be putting 2 additional items on his agenda tomorrow evening for discussion and vote regarding Article 7s.

**ADJOURN**

Mayor Kelly adjourned the meeting at 9:49 a.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 10/6/2020  
Vote: 4 - 0