

**CITY OF SARATOGA SPRINGS CIVIL SERVICE COMMISSION  
REGULAR MEETING  
15 VANDERBILT AVENUE – TEMPORARY LOCATION OF CITY HALL – THE COUNCIL ROOM  
TUESDAY JULY 23<sup>RD</sup> 2019  
MINUTES**

PRESENT: MARK CACOZZA, CHAIRPERSON  
NURIT SONNENSCHIN, COMMISSIONER

CHAIRPERSON CACOZZA CALLED THE MEETING TO ORDER AT 9:32am and opened the public comment section. There being no one wishing to speak, Chair Cacozza closed the public comment section at 9:33am.

Commissioner Sonnenschein made a motion to table the approval of the June 2019 Regular Meeting minutes as amended. Seconded by Chairperson Cacozza. Motion carries unanimously

**DPW**

Commissioner Sonnenschein made a motion to approve the following *Temporary Labor Class Appointment(s)*. Seconded by Chairperson Cacozza. Motion carries unanimously.

Samuel Barnes	Laborer	Effective 06/24/19 – 08/30/19
Jacob Carpenter	Laborer	Effective 07/15/19 – 08/30/19
Russell Cook	Laborer	Effective 06/24/19 – 08/30/19
Alexandra Crooks	Laborer	Effective 07/01/19 – 10/31/19
Mary Katheryn Gorman	Laborer	Effective 07/05/19 – 12/31/19

**LIBRARY**

Chairperson Cacozza made a motion to approve the following *Non Competitive Class Appointment(s)*. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

John Stiles	Building Maintenance Worker	Effective 07/12/19
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Commissioner Sonnenschein made a motion to approve the following *Completed Probationary Period(s)*. Seconded by Chairperson Cacozza. Motion carries unanimously.

Brian Hall	Cleaner	Effective 12/03/18
Mary Gurnett	Shelver	Effective 05/20/19
Mez Rofiqoh	Shelver	Effective 05/27/19
Stephanie Ryall	Shelver	Effective 06/19/19

**MAYOR**

Chairperson Cacozza made a motion to approve the following *Provisional Appointment(s)*. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Nicole Kommer	Human Resources Specialist	Effective 07/25/19
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Chairperson Cacozza made a motion to approve the following *Temporary Part Time Appointment(s)*. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Cathy Lozier	Principal Account Clerk	Effective 07/01/19 – 08/31/19
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Commissioner Sonnenschein made a motion to approve the following *Leave of Absence(s)*. Seconded by Chairperson Cacozza. Motion carries unanimously.

Michael Carlson	Assistant Building Inspector	Effective 07/01/19 – 07/05/19
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## **PUBLIC SAFETY**

Chairperson Cacoza made a motion to modify the proposed revisions to the *Assistant Fire Chief* Job Specification. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Chairperson Cacoza made a motion to approve the proposed revisions to the *Assistant Fire Chief* Job Specification, as modified. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Chairperson Cacoza made a motion to modify the proposed revisions to the *Fire Chief* Job Specification. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Chairperson Cacoza made a motion to approve the proposed revisions to the *Fire Chief* Job Specification, as modified. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Commissioner Sonnenschein made a motion to approve the following *Provisional Appointment(s)*. Seconded by Chairperson Cacoza. Motion carries unanimously.

Jeanna Fritz	Code Enforcement Technician	Effective 07/10/19
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Chairperson Cacoza made a motion to approve the following *Temporary Appointment(s)*. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

John Catone	Police Chief	Effective 06/28/19 – 08/23/19
Sara Brennan	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Michael Cole	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Marcus Davis	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Susan Dockrell	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Kristofer Dunn	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Charles Fay	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Julie Hastings	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Thomas Humes	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Cheryl LaPierre	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Luke Mosseau	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Tiffany Lucia	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Dennis Medeiros	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Myah Ondreyko	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Katelyn Reynolds	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Richard Robischon	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Luis Ruiz	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Juliana Santiago	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Janice Starteri	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19
Lucas Steele	Vehicle Traffic Control	Effective 07/10/19 – 09/02/19

## **RECREATION**

Chairperson Cacoza made a motion to approve the following *Non Competitive Class Appointment(s)* en bloc. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Bradley Blake	Camp Counselor	Effective 06/26/19 – 08/30/19
Sukhpreet Grewal	Camp Counselor	Effective 06/26/19 – 08/30/19
Alexander Jenkins	Camp Counselor	Effective 07/12/19 – 08/30/19
Matthew Jensen	Camp Counselor	Effective 06/25/19 – 08/30/19
Taylor Lozier	Camp Counselor	Effective 06/15/19 – 08/30/19
Tereska Nardelli	Camp Counselor	Effective 06/26/19 – 08/30/19
Charles Barnes	Recreation Assistant	Effective 07/02/19 – 09/06/19
Andrea Carroll	Recreation Assistant	Effective 07/23/19
Jordan Palmer	Recreation Assistant	Effective 07/08/19 – 08/16/19
Richard Buser Jr	Recreation Leader	Effective 07/08/19 – 08/16/19
Samuel Jacob	Recreation Leader	Effective 07/02/19
Walter Thompson Jr	Recreation Leader	Effective 07/02/19
Tony DeVizzio	Recreation Specialist	Effective 07/20/19 – 07/26/19
Joseph Palmer	Recreation Specialist	Effective 07/08/19 – 08/16/19

Stephanie Geller	Recreation Specialist	Effective 07/22/19 – 08/16/19
Deontae Bennert	Youth Parker	Effective 07/02/19 – 09/06/19
Amare Hawkins	Youth Parker	Effective 07/02/19 – 09/06/19
Aiden O’Neill	Youth Parker	Effective 07/02/19 – 09/06/19
Samantha Shapiro	Youth Parker	Effective 07/02/19 – 09/06/19
Emma Spadaro	Youth Parker	Effective 07/02/19 – 09/06/19
Quinn Trezler	Youth Parker	Effective 07/02/19 – 09/06/19
Sydney DeLeonardis	Youth Parker Supervisor	Effective 06/25/19 – 09/20/19
Sara Parker	Youth Parker Supervisor	Effective 06/25/19 – 09/20/19
Olivia Shapiro	Youth Parker Supervisor	Effective 06/25/19 – 09/06/20

**SCHOOL**

Chairperson Cacoza made a motion to table the *New Position Duty Statement* for Telecom & Electrical Technician II, pending clarification on education/experience requirements. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Chairperson Cacoza made a motion to approve the *Request for Additional Classified Positions(s)* for three Senior Account Clerk positions. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Chairperson Cacoza made a motion to approve the following *Reinstatement(s)*. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Jodi Burton	Food Service Helper	Effective 09/03/19
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Chairperson Cacoza made a motion to approve the following *Completed Probationary Period(s)* en bloc. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Irene Goodwin	Custodian	Effective 06/22/19
Nicholas Goodwin	Custodian	Effective 06/25/19
Brandon Macintosh	Custodian	Effective 07/09/19
Kevin Rypkema	Custodian	Effective 07/06/19
Thomas Schoen	Custodian	Effective 07/05/19
Manuel Matas	School Bus Driver	Effective 06/13/19
Gretchen DiMaggio	Teacher Aide	Effective 06/19/19

Commissioner Sonnenschein made a motion to approve the following *Labor Class Appointment(s)* en bloc. Seconded by Chairperson Cacoza. Motion carries unanimously.

Mary Ann Benson	School Monitor	Effective 06/17/19 – 06/17/20
Shari Cordator	Food Service Helper	Effective 09/01/19 – 09/01/20
Imelda Hommel	Food Service Helper	Effective 06/26/19

Commissioner Sonnenschein made a motion to approve the following *Temporary Labor Class Appointment(s)*. Seconded by Chairperson Cacoza. Motion carries unanimously.

Joseph Bacot	Cleaner	Effective 07/01/19 – 08/30/19
Alexander Bishop	Cleaner	Effective 06/28/19 – 08/30/19
Morgan Peek-Britten	Cleaner	Effective 06/28/19 – 08/30/19
Grant Burns	Cleaner	Effective 06/28/19 – 08/30/19
Alexander Bunner	Cleaner	Effective 07/01/19 – 08/30/19
Andreq Canjura	Cleaner	Effective 06/28/19 – 08/30/19
Christopher Daleney	Cleaner	Effective 06/28/19 – 08/30/19
Robert Edminston	Cleaner	Effective 07/01/19 – 08/30/19
Gregory Fitzgerald	Cleaner	Effective 06/28/19 – 08/30/19
Matthew Gailor	Cleaner	Effective 06/28/19 – 08/30/19
Jared Gregorek	Cleaner	Effective 07/01/19 – 08/30/19
Griffen Johnson	Cleaner	Effective 06/28/19 – 08/30/19
Brian King	Cleaner	Effective 06/28/19 – 08/30/19

Keith Meidenbauer	Cleaner	Effective 06/28/19 – 08/30/19
Kurt Meidenbauer	Cleaner	Effective 06/25/19 – 08/30/19
Alex Mundell	Cleaner	Effective 06/28/19 – 08/30/19
Asher Nelligan	Cleaner	Effective 07/01/19 – 08/30/19
Kyle Ouimet	Cleaner	Effective 06/28/19 – 08/30/19
Ezra Ruggles	Cleaner	Effective 06/28/19 – 08/30/19
Lena Ruggles	Cleaner	Effective 06/28/19 – 08/30/19
Matthew Querrard	Cleaner	Effective 06/28/19 – 08/30/19
Gillian Strothenke	Cleaner	Effective 06/28/19 – 08/30/19
Tyler Whittington	Cleaner	Effective 06/28/19 – 08/30/19
Jonnell Garrant	Food Service Helper	Effective 07/15/19 – 08/14/19
Imelda Hommell	Food Service Helper	Effective 06/13/19 – 06/25/19

Commissioner Sonnenschein made a motion to approve the following *Non Competitive Class Appointment(s)*. Seconded by Chairperson Cacoza. Motion carries unanimously.

Mary Ann Benson	Clerk	Effective 06/17/19 – 06/17/20
	Keyboard Specialist	Effective 06/17/19 – 06/17/20
Shari Cordato	Food Service Cashier	Effective 09/01/19 – 09/01/20
	School Bus Driver	Effective 06/17/19
Barbara Cook	Keyboard Specialist	Effective 07/01/19 – 07/01/20
Judith Dooley	Keyboard Specialist	Effective 06/24/19 – 06/24/20
Deana Meyer	Keyboard Specialist	Effective 07/01/19 – 07/01/20
Michelle Poitras	Keyboard Specialist	Effective 07/01/19 – 07/01/20
Jennifer Kmen	Registered Professional Nurse	Effective 09/01/19 – 06/30/20
Mohammed Amin	School Bus Driver	Effective 07/09/19 – 07/09/20
William Grey III	School Bus Driver	Effective 07/09/19 – 07/09/20
Karen Karadenes	Teacher Aide	Effective 09/03/19 – 06/30/20

Commissioner Sonnenschein made a motion to approve the following *Temporary Non Competitive Class Appointment(s)*. Seconded by Chairperson Cacoza. Motion carries unanimously.

Sara Cordato	Custodian	Effective 07/15/19 – 08/08/19
Jonathon Eckkert	Custodian	Effective 07/15/19 – 08/08/19
Rhonda Anderson	Teacher Aide	Effective 07/08/19 – 08/16/19
Janel Fritz	Custodian	Effective 07/15/19 – 08/16/19
Megan Benner	Teacher Aide	Effective 07/08/19 – 08/30/19
DaVaughn Berry	Teacher Aide	Effective 07/08/19 – 08/30/19
Dawn Champagne	Teacher Aide	Effective 07/08/19 – 08/16/19
Aidan Davies	Teacher Aide	Effective 07/08/19 – 08/30/19
Carly Dellis	Teacher Aide	Effective 07/08/19 – 08/30/19
Anita Demitry	Teacher Aide	Effective 07/08/19 – 08/16/19
Joan Desourdy	Teacher Aide	Effective 07/08/19 – 08/16/19
Mary Anne Mason	Teacher Aide	Effective 07/08/19 – 08/16/19
Chloe Olson	Teacher Aide	Effective 07/08/19 – 08/16/19
Danielle Sloan	Teacher Aide	Effective 07/08/19 – 08/30/19
Lillian Snyder	Teacher Aide	Effective 07/08/19 – 08/16/19
Carey Thobae	Teacher Aide	Effective 07/08/19 – 08/16/19
Brittany Tyrrell	Teacher Aide	Effective 07/08/19 – 08/30/19

## **CIVIL SERVICE**

In regards to Commissioner Elio DelSettes resignation, the Civil Service Commission accepts the resignation with deep regret, and with immense gratitude for the 40+ years of exceptional service provided by Commissioner DelSette. Chairperson Cacoza made a motion to accept the resignation. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

Chairperson Cacoza made a motion to approve the following en bloc. Seconded by Commissioner Sonnenschein. Motion carries unanimously.

### Establish Eligible Lists

Assistant City Clerk #64-896

DPW Coordinator #69-380

### Appointment(s) from Eligible Lists

DPW Coordinator #69-380 - Mary Castanza

Police Officer #60-101– Sarah Hoffman (Permanent)

Police Officer #60-101 – Krystal Morris (Permanent)

Public Safety Dispatcher #60-349 – Megan Gutierrez (Permanent)

Senior Account Clerk #60-389 – Linda Doyle

Senior Account Clerk #60-389 – Linda Ferguson

### Vacancy Announcements

Carousel Operator (Reissued)

Heavy Equipment Operator (Promotional

Motor Equipment Operator (Open to the Public)

Maintenance Mechanic (City Hall – Promotional)

Maintenance Mechanic (Housing Authority - Reissued)

Vehicle Traffic Controller (Reissued)

### Exam Announcements

Engineering Technician #67-555

Senior Engineering Technician #70-420 (Promotional)

Senior Engineering Technician #60-348 (Open to the Public)

Senior Typist #22-219 (Open to the Public)

Senior Typist #70-219 (Promotional)

Water Treatment Plant Operator Trainee #619

Commissioner Sonnenschein made a motion to close the meeting. Seconded by Chairperson Cacoza. Motion carried unanimously.