

August 7, 2018



**CITY OF SARATOGA SPRINGS**  
**City Council Meeting**  
**City Council Room**  
**7:00 PM**

6:55 PM P.H. – 2019 – 2024 Capital  
Budget and Program

**7:00 PM**

**CALL TO ORDER**

**ROLL CALL**

**SALUTE TO FLAG**

**PUBLIC COMMENT PERIOD / 15 MINUTES**

**PRESENTATION**

1. Charter Review Update

**CONSENT AGENDA**

1. Approval of 7/16/18 Pre-Agenda Meeting Minutes
2. Approval of 7/17/18 City Council Meeting Minutes
3. Approval to Transfer 50 Days of Sick Time to a Police Officer
4. Approve Budget Amendments – Regular (Increases)
5. Approve Budget Transfers - Regular
6. Approve Payroll 7/20/18 \$507,965.47
7. Approve Payroll 7/27/18 \$516,864.29
8. Approve Payroll 8/3/18 \$545,212.63
9. Approve Payroll M8/3/18 \$970.43
10. Approve Warrant - 2018 18MWJUL3 \$35,738.30
11. Approve Warrant - 2018 18MWAUG1 \$1,335.02
12. Approve Warrant – 2018 18AUG1 \$593,240.77

**MAYOR'S DEPARTMENT**

1. Announcement: Recreation Programs and Leagues
2. Discussion and Vote: Authorization for the Mayor to Sign Contract with the Saratoga Springs Public Library
3. Discussion and Vote: Authorization for the Mayor to Sign Contract with Forth Sport Floors, Inc.
4. Discussion and Vote: Authorization for the Mayor to Sign Contract with Camiros, Ltd. for Unified Development Ordinance (UDO) to Complete Zoning Upgrade
5. Discussion and Vote: Authorization for the Mayor to Sign Grant Application for 2018 Transportation Alternatives Program (TAP) and Congestion Mitigation and Air Quality Improvement (CMAQ) Program
6. Discussion and Vote: Authorization for the Mayor to Sign Contract with Public Opinion Strategies for Charter Review

7. Discussion and Vote: Saratoga Lake Protection and Improvement District (SLPID): Take the Pledge
8. Set Public Hearing: NPR Tait Lane Allen Drive Proposed Map Amendment: Change from Warehouse to Transect 4
9. Appointment: Board of Plumbing Examiners
10. Appointment: Open Space Advisory Committee
11. Announcement: August 21, 2018 City Council Meeting Begins at 6:00 PM: Charter Review Public Forum

#### **ACCOUNTS DEPARTMENT**

1. Appointment: Brooke Jobin as Commissioner of Deeds
2. Award of Bid: Extension of Bid – HVAC Maintenance & Other Services to BPI Mechanical Services, Inc. for the Department of Public Safety
3. Award of Bid: Integrated Pest Management Services Program to Absolute Pest Control, Inc.
4. Award of Bid: Professional Services DPW Dispatch Building to The Architectural Collaborative, PLLC
5. Award of Bid: Resurfacing Gymnasium Hardwood Floors to Forth Sport Floors, Inc.
6. Award of Bid: Unified Development Ordinance Zoning Update to Camiros, Ltd.
7. Discussion and Vote: Authorization for the Mayor to Sign a Contract with the Architectural Collaborative and its Consultants for RFP 2018 – 22 DPW Dispatch Building Professional Services
8. Discussion and Vote: Merit to Provide Extension of Time to Planning Board for Advisory Opinion of Liberty Petition

#### **FINANCE DEPARTMENT**

1. Discussion and Vote: Authorization for the Mayor to Sign a Development Agreement with SiFi Networks Regarding City-Wide Fiber System
2. Discussion and Vote: Authorization for the Mayor to Sign an Award Transfer Request Related to Restore NY and Universal Preservation Hall
3. Discussion and Vote: Authorization for the Mayor to Sign a Corrected Municipal Agreement with EIC Regarding Energize NY PACE Finance
4. Discussion: 2018 2<sup>nd</sup> Quarter Financial Report
5. Discussion and Vote: Approval of Position Upgrade for Help Desk Technician to Grade 7 Step 8 Effective September 1, 2018
6. Discussion and Vote: Budget Transfers – Contingency
7. Discussion and Vote: Budget Amendment – Payroll
8. Discussion and Vote: Budget Transfers – Payroll

#### **PUBLIC WORKS DEPARTMENT**

1. Discussion and Vote: Authorization for the Mayor to Sign Easement Agreement with Gadus & Son Enterprises, LLC (dba) Modern Antiquity
2. Discussion and Vote: Approval to Pay Invoices to Tyco Simplex Grinnell
3. Discussion and Vote: Approval to Pay Invoice to H.L. Gage Sales, Inc.
4. Set Public Hearing: Amend Chapter 201 of the City Code – Street Naming and Numbering

#### **PUBLIC SAFETY DEPARTMENT**

1. Discussion and Vote: Authorization for Mayor to Sign Contract with Stilsing Electric for On-Call Services
2. Discussion and Vote: Approval to Pay Invoices to BPI During Lapse of Contract with BPI for HVAC Work
3. Discussion and Vote: Authorization for Mayor to Sign Contract with BPI Mechanical Services for HVAC Work

**SUPERVISORS**

Matt Veitch

1. National Association of Counties Update
2. Saratoga Casino Hotel Foundation
3. Economic Development Committee

Tara Gaston

1. Nothing at this time.

**ADJOURN**



August 7, 2018

**CITY OF SARATOGA SPRINGS**  
City Council Meeting  
City Council Room  
7:00 PM

**PRESENT:** Meg Kelly, Mayor  
Michele Madigan, Commissioner of Finance  
John Franck, Commissioner of Accounts  
Anthony Scirocco, Commissioner of DPW  
Peter Martin, Commissioner of DPS

**STAFF PRESENT:** Lisa Shields, Deputy Mayor  
Mike Sharp, Deputy Commissioner, Finance  
Joe O'Neill, Deputy Commissioner, DPW  
John Daley, Deputy Commissioner, DPS

Matthew Veitch, Supervisor  
Tara Gaston, Supervisor

**EXCUSED:** Maire Masterson, Deputy Commissioner, Accounts  
Vincent DeLeonardis

**RECORDING OF PROCEEDING**

The proceedings of this meeting were taped for the benefit of the secretary. Because the minutes are not a verbatim record of the proceedings, the minutes are not a word-for-word transcript.

**PUBLIC HEARINGS**

2019 – 2024 Capital Budget and Program

Mayor Kelly opened the public hearing at 6:55 p.m.

Mayor Kelly advised this is the first of 2 public hearings. The second public hearing will be held on August 21<sup>st</sup> and a vote will be taken that night. The capital budget and program is available for review in the City Clerk's Office and on line.

No one spoke.

Mayor Kelly concluded the public hearing at 7:00 p.m. and left it open.

**CALL TO ORDER**

Mayor Kelly called the meeting to order at 7:00 p.m.

## **PUBLIC COMENT**

**Mayor Kelly said the public comment period is limited to a total of 15 minutes and individuals are limited to two minutes.**

Mayor Kelly opened the public comment period at 7:01 p.m.

Don Colissimo of Waterview Drive, Saratoga Springs stated last Friday night they had a dinner party and a medical emergency occurred. They called 911 and it took 10 minutes for them to get to them. His friend was transported to Saratoga Hospital where he passed away. He could only wonder what the outcome could have been if the EMS was on the east side. There is no mention of this facility in the Capital Budget.

Sam Brewer of Saratoga Springs stated he saw in the paper someone was driving a truck and yelling racial comments. He would like to encourage the City to enforce verbal harassment laws. He read a letter (attached) he submitted to the Council a couple years ago.

Kevin Eagan, director of government affairs for Charter Communications, stated he and others from his company have met with people from the City on several occasions to discuss broadband initiatives. He asked the City Council to take caution and due diligence as it considers to move forward with this new legal and financial arrangement. The agreement is structured to favor SiFi. There are numerous elements of the agreement that are suspect.

Mayor Kelly closed the public comment period at 7:08 p.m.

Commissioner Martin stated he agrees the City would be better served if we had fire/EMS on the east side. He would like to add an item to his agenda to report on the forum held last week.

Commissioner Madigan advised that it doesn't appear the EMS station is listed in the upcoming capital budget but there is a place holder for it. When we find the right land and can move forward on the purchase, we are ready to go with the proper funding.

Mayor Kelly stated Commissioner Martin has been actively looking for land for an east side EMS station. There is not a lot of land in that area.

Commissioner Franck stated the area of 9P and Gilbert Avenue is under the jurisdiction of the state.

## **PRESENTATION**

### Charter Review Update:

Mike Sharp, vice-chair of the Charter Review stated there have been 3 meetings since the last City Council meeting. They have continued to refine the proposed Charter. The following items have been discussed:

- Expanding the number of Council member to 7 with the 2 additional members being members at large with no departmental duties.
- Civil Service – there are a few options of how they want to handle this area.
- Adding language that the deputies have specific qualifications/work experience related to his/her department.
- Legal department/human resource departments have been separated.
- Parks and recreation have been moved to the Public Works Department.

First draft is now available on the City's website.

## CONSENT AGENDA

**Mayor Kelly moved and Commissioner Martin seconded to accept the consent agenda as follows:**

1. Approval of 7/16/18 Pre-Agenda Meeting Minutes
2. Approval of 7/17/18 City Council Meeting Minutes
3. Approval to Transfer 50 Days of Sick Time to a Police Officer
4. Approve Budget Amendments – Regular (Increases)
5. Approve Budget Transfers – Regular
6. Approve Payroll 7/20/18 \$507,965.47
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11. Approve Warrant – 2018 18MWAUG1 \$1,335.02
12. Approve Warrant – 2018 18AUG1 \$593,240.77

**Ayes – All**

## MAYOR'S DEPARTMENT

### Announcement: Recreation Programs and Leagues

John Hirliman of the Recreation Department announced the Recreation Center will have limited areas that will be open during the resurfacing of the floors. Registration is available for the pickleball league, tiny t-ball, volley ball and field hockey. All registration information can now be found on the website.

### Discussion and Vote: Authorization for the Mayor to Sign Contract with the Saratoga Springs Public Library (18-253)

John Hirliman advised this is a learn to skateboard program. You will need to bring your own equipment.

**Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign a contract with the Saratoga Springs Public Library.**

**Ayes – All**

### Discussion and Vote: Authorization for the Mayor to Sign Contract with Forth Sport Floors, Inc. (18-254)

**Mayor Kelly moved and Commissioner Franck seconded to authorize the mayor to sign a contract with Forth Sport Floors, Inc. in the amount not to exceed \$41,615.**

**Ayes – All**

### Discussion and Vote: Authorization for the Mayor to Sign Contract with Camiros, Ltd. for Unified Development Ordinance (UDO) to Complete Zoning Upgrade (18-255)

**Mayor Kelly moved and Commissioner Martin seconded to authorize the mayor to sign a contract with Camiros, Ltd. in the amount not to exceed \$154,040.**

Commissioner Madigan stated this is the second UDO. The first one was terminated at the beginning of this year. There have been outstanding issues with our Comprehensive Plan, such

as the map. The zoning needs to be brought up to date with the Comprehensive Plan. She would like to have the map changes looked at and the zoning be brought up to date.

Mayor Kelly stated they will be looking at the mapping first.

**Ayes – All**

Discussion and Vote: Authorization for the Mayor to Sign Grant Application for 2018 Transportation Alternatives Program (TAP) and Congestion Mitigation and Air Quality Improvement (CMAQ) Program (18-256)

Mayor Kelly advised the proposed missing link project will complete about 3.3 miles of sidewalks and related improvements. The grant will cover 80% of the project costs with the City being responsible for \$812,724 through the 2019 capital budget.

**Mayor Kelly moved and Commissioner Martin seconded to authorize the mayor authorize the mayor to sign a grant application for 2018 Transportation Alternative Program and Congestion Mitigation and Air Quality Improvement Program.**

Commissioner Madigan asked if there is a match.

Mayor Kelly stated this grant will cover 80%.

**Ayes – All**

Discussion and Vote: Authorization for the Mayor to Sign Contract with Public Opinion Strategies for Charter Review (18-257)

Mayor Kelly stated this is a contract for polling services. The contract insurance amounts required for professional services have been adjusted to \$2 million in excess instead of \$5 million and \$1million for errors and omission instead of \$2 million.

**Mayor Kelly moved and Commissioner Madigan seconded to authorize the mayor to sign a contract with Public Opinion Strategies including the insurance limit as stated in the contract which is attached to the agenda. The contract is not to exceed \$7,500.**

**Ayes – All**

Discussion and Vote: Saratoga Lake Protection and Improvement District (SLPID): Take the Pledge (18-258)

**Mayor Kelly moved and Commissioner Martin seconded for the City Council to support the take the pledge efforts of the Saratoga Lake Protection and Improvement District and encourage property owners within the Saratoga Lake Water Shed to commit to a few sustainable actions and demonstrate that small efforts on their part have a significant action on the bio-diversity and health on the lake. Please take the pledge as attached to the agenda.**

**Ayes – All**

Set Public Hearing: NPR Tait Lane Allen Drive Proposed Map Amendment: Change from Warehouse to Transect 4

Mayor Kelly set a public hearing for Tuesday, September 4, 2018 at 6:55 p.m.

Appointment: Board of Plumbing Examiners

Mayor Kelly stated she is reestablishing the Board of Plumbing Examiners. She appointed William Benton as a master plumber; his term will end 8/6/21. Jason Kelsey was appointed as a master plumber and his term will end 8/6/20. Kevin Potter has been appointed as a journeyman and his term will end 8/6/19.

Commissioner Scirocco commended Mayor Kelly for getting this running again.

Appointment: Open Space Advisory Committee

Mayor Kelly re-appointed Dave Millet to the Open Space Advisory Committee.

Announcement: August 21, 2018 City Council Meeting Begins at 6:00 PM: Charter Review Public Forum

Mayor Kelly announced the August 21, 2018 City Council meeting will begin at 6:00 p.m. This meeting will include the Charter Public Forum.

## **ACCOUNTS DEPARTMENT**

Appointment: Brooke Jobin as Commissioner of Deeds

Commissioner Franck appointed Brooke Jobin as commissioner of deeds effective immediately.

Award of Bid: Extension of Bid – HVAC Maintenance & Other Services to BPI Mechanical Services, Inc. for the Department of Public Safety (18-259)

**Commissioner Franck moved and Commissioner Martin seconded to extend the bid for HVAC Maintenance & Other Services to BPI Mechanical Services, Inc. for the Department of Public Safety for an additional year under the same terms, conditions, and prices.**

Funding is in lines: A3143014 / 54720; A3143124 / 5720; A3143314 / 54610; and A3143414 / 54610.

**Ayes - All**

Award of Bid: Integrated Pest Management Services Program to Absolute Pest Control, Inc. (18-260)

**Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for Integrated Pest Management Services to Absolute Pest Control, Inc. for an amount not to exceed \$8,532.**

Funding is in lines: A3031624 / 54720; A3143124 / 54720; A3537114 / 54720; A3537224 / 54720; A3567194 / 54720 / 3000; A3567174 / 54720 / 3000; A3031654 / 54610; and A3143414 / 54720.

**Ayes – All**

Award of Bid: Professional Services DPW Dispatch Building to The Architectural Collaborative, PLLC (18-261)

**Commissioner Franck moved and Commissioner Scirocco seconded to award the bid for Professional Services DPW Dispatch Building to The Architectural Collaborative, PLLC in the amount not to exceed \$63,000.**



Funding is in line: A3031964 / 54779.

**Ayes - All**

Award of Bid: Resurfacing Gymnasium Hardwood Floors to Forth Sport Floors, Inc. (18-262)

**Commissioner Franck moved and Commissioner Martin seconded to award the bid for Resurfacing Gymnasium Hardwood Floors to Forth Sport Floors, Inc. in the amount not to exceed \$41,615.**

Funding is in line: H3517114 / 54720 / 1069.

**Ayes - All**

Award of Bid: Unified Development Ordinance Zoning Update to Camiros, Ltd. (18-263)

**Commissioner Franck moved and Commissioner Martin seconded to award the bid for the Unified Development Ordinance Zoning Update to Camiros, Ltd. for an amount not to exceed \$154,040.**

Funding is in line: A3618684 / 54786.

**Ayes - All**

Discussion and Vote: Authorization for the Mayor to Sign a Contract with the Architectural Collaborative and its Consultants for RFP 2018 – 22 DPW Dispatch Building Professional Services (18-264)

**Commissioner Franck moved and Commissioner Scirocco seconded to authorize the mayor to sign a contract with the Architectural Collaborative and its consultants for the DPW Dispatch Building Professional Services as attached to the agenda.**

**Ayes - All**

Discussion and Vote: Merit to Provide Extension of Time to Planning Board for Advisory Opinion of Liberty Petition (18-265)

Commissioner Franck advised that the City's Zoning Ordinance states the Planning Board has 60 days to render an advisory opinion to the City Council but may be extended upon mutual consent of the City Council and the Planning Board. The Planning Board has requested additional time to review and provide an advisory opinion of the Liberty Petition.

**Commissioner Franck moved and Commissioner Martin seconded to extend the time period for review and advisory opinion by the Planning Board of the Liberty Petition until September 30, 2018.**

Commissioner Madigan offered a friendly amendment to the motion to allow the Planning Board an extension until Monday, September 10<sup>th</sup> and allow the City to act as lead SEQRA agent.

**Commissioner Franck accepted the amendment to the motion as presented by Commissioner Madigan – Commissioner Martin seconded the amendment.**

**Ayes – All**

Commissioner Madigan stated with this extension they will have had close to 90 days. With this delay, the project has missed state credits. She watched video of the Planning Board meeting

and feels they went beyond their scope and questioned issues that would have been addressed later in the process. The Council needs to address the issue of the board taking the month of August off. Declaring the Council wanting to act as lead agent for SEQRA will kick off the 30 day window for interested parties to notify them of their interest.

Mayor Kelly stated she is in support of the project. She believes the Planning Board would be the most appropriate lead agent.

Commissioner Martin stated he is torn as to who would be best lead agency for this.

Commissioner Scirocco stated this is a worthy project. He stated he will support amendment as presented.

Commissioner Franck stated this is the first extension he has been asked for.

Mayor Kelly advised they will be revisiting the Planning Board taking the month of August off.

**Ayes – 4**

**Nays – 1 (Mayor Kelly)**

## **FINANCE DEPARTMENT**

### Discussion and Vote: Authorization for the Mayor to Sign a Development Agreement with SiFi Networks Regarding City-Wide Fiber System (18-266)

Commissioner Madigan stated she is bringing forward a development agreement between the City and SiFi Networks that will provide a more competitive broadband market. SiFi will design, install, and maintain a city-wide fiber optic network. Construction will take 2 years to complete. The agreement is for 30 years. SiFi will contribute towards a DPW employee to be a point of contact between the City and SiFi. The City is waiving all permitting fees until substantial completion.

**Commissioner Madigan moved and Commissioner Martin seconded to authorize the mayor to sign the development agreement with SiFi Networks.**

Commissioner Martin stated this is an important step forward for the City. He has a concern with the 30 year term in the contract and an extension for another 30 years.

Scott Bradshaw of SiFi Networks advised the sewer restructure is on a per case basis.

Commissioner Madigan stated the goal is not to use the sewer system. If need be, SiFi would have to come to the City and discuss.

**Ayes – All**

### Discussion and Vote: Authorization for the Mayor to Sign an Award Transfer Request Related to Restore NY and Universal Preservation Hall (18-267)

Commissioner Madigan advised the City on behalf of Proctors received an award of \$750,000 through the Restore New York Program for the redevelopment of the Universal Preservation Hall into a performing arts center. The award transfer request joins the 2 awards.

**Commissioner Madigan moved and Commissioner Scirocco seconded to authorize the mayor to sign the award transfer request related to the Restore New York and Universal Preservation Hall.**

**Ayes – All**

Discussion and Vote: Authorization for the Mayor to Sign a Corrected Municipal Agreement with EIC Regarding Energize NY PACE Finance (18-268)

Commissioner Madigan advised the Council unanimously approved in April of this year a municipal agreement and membership letter that allowed Energize NY PACE Finance to operate in the City. The municipal agreement bringing forward has a correction on page 5; which brings the agreement in line with the agreement EIC has across the state.

**Commissioner Madigan moved and Commissioner Franck seconded to authorize the mayor to sign the corrected municipal agreement with EIC regarding Energize NY PACE Finance.**

**Ayes - All**

Discussion: 2018 2<sup>nd</sup> Quarter Financial Report

Commissioner Madigan stated the report is on line. In the general fund revenues, property taxes are recognized for the full amount levied at the time of the tax roll with \$11.8 million collected. Many larger revenue items are received on a lag such as VLT revenue, sales tax, hotel occupancy tax, County surplus distribution, NYRA admission tax, and franchise tax. Ambulance transport fees fluctuate but at this point it appears reimbursements amounts are going to exceed budgeted amounts. Mortgage tax will most likely not meet the budgeted amount for 2018.

Water and sewer bills were mailed. Expenses are running about 46%.

Discussion and Vote: Approval of Position Upgrade for Help Desk Technician to Grade 7 Step 8 Effective September 1, 2018 (18-269)

Commissioner Madigan advised the help desk technician has taken over several website responsibilities. The position for the website has not been filled and these duties have been moved to the help desk technician.

**Commissioner Madigan moved and Commissioner Franck seconded to approve the position upgrade for the help desk technician to grade 7 step 8 effective September 1, 2018.**

**Ayes – All**

Discussion and Vote: Budget Transfers – Contingency (18-270)

Commissioner Madigan advised this is for the UDO contract. The balance in the contingency line prior to the transfer is \$122,664.96 and \$104,174.46 will remain after the transfer. There is also a transfer to cover the City Center building equipment rental. The balance in the City Center contingency line prior to the transfer is \$4,800 and \$4,750 will remain after the transfer.

**Commissioner Madigan moved and Commissioner Scirocco seconded to approve the budget transfers – contingency as previously distributed with the agenda.**

**Ayes – All**

Discussion and Vote: Budget Amendment – Payroll (18-271)

**Commissioner Madigan moved and Commissioner Frank seconded to approve the budget amendment – payroll which as previously submitted with the agenda.**

**Ayes – All**

Discussion and Vote: Budget Transfers – Payroll (18-272)

**Commissioner Madigan moved and Commissioner Franck seconded to approve the budget transfers – payroll which as previously submitted with the agenda.**

**Ayes - All**

**PUBLIC WORKS DEPARTMENT**

Discussion and Vote: Authorization for the Mayor to Sign Easement Agreement with Gadus & Son Enterprises, LLC (dba) Modern Antiquity (18-273)

Commissioner Scirocco advised the property owner of 7 St. Charles Place contacted DPW as they were experiencing water coming in their house. The pipe coming into their house needed to be replaced and was re-located requiring a new easement.

**Commissioner Scirocco moved and Commissioner Franck seconded to authorize the mayor to sign the easement agreement with Gadus & Son Enterprises, LLC dba Modern Antiquity for property located at 7 St. Charles Place.**

**Ayes – All**

Discussion and Vote: Approval to Pay Invoices to Tyco Simplex Grinnell (18-274)

Commissioner Scirocco explained the invoices came as a result of work being done prior to a purchase order being in place.

**Commissioner Scirocco moved and Commissioner Franck seconded to approve payment of 2 invoices in the amounts of \$3,045.46 and \$1,674.84 to Tyco Simplex Grinnell for the testing and inspection of the fire sprinkler system.**

**Ayes - All**

Discussion and Vote: Approval to Pay Invoice to H.L. Gage Sales, Inc. (18-275)

Commissioner Scirocco explained the invoice came about from a vehicle needing to be towed and repaired prior to a purchase order being in place.

**Commissioner Scirocco moved and Commissioner Franck seconded to approve payment to HL Gage Sales Incorporated in the amount of \$3,366.51 for repairs, material, and parts to a City vehicle.**

**Ayes – All**

Set Public Hearing: Amend Chapter 201 of the City Code – Street Naming and Numbering

Commissioner Scirocco set a public hearing for Tuesday, August 21, 2018 at 5:50 p.m.

**PUBLIC SAFETY DEPARTMENT**

Discussion and Vote: Authorization for Mayor to Sign Contract with Stilsing Electric for On-Call Services (18-276)

Commissioner Martin explained this is for professional services for traffic light repair services in the event our traffic department is unable to complete the work. The contract is for 1 year.

**Commissioner Martin moved and Commissioner Franck seconded to authorize the mayor to sign a professional services contract with Stilsing Electric for on-call traffic maintenance services.**

**Ayes – All**

Discussion and Vote: Approval to Pay Invoices to BPI During Lapse of Contract with BPI for HVAC Work (18-277)

Commissioner Martin explained these invoices incurred during the lapse of the contract. The invoice incurred is in the amount of \$2,649.

**Commissioner Martin moved and Commissioner Madigan seconded that the Council authorize payment of an invoice to BPI Mechanical Services for HVAC work in the police locker room in the amount of \$2,649.**

**Ayes – All**

Discussion and Vote: Authorization for Mayor to Sign Contract with BPI Mechanical Services for HVAC Work (18-278)

Commissioner Martin advised this is an annual contract for the term of 4 years.

**Commissioner Martin moved and Commissioner Franck seconded to authorize the mayor to sign a professional services contract for HVAC services with BPI Mechanical Services.**

**Ayes – All**

**Commissioner Martin moved and Commissioner Madigan seconded to amend his agenda to make a report of a community forum held last Friday. (18-279)**

**Ayes – All**

Discussion: Community Forum Held Last Friday

Commissioner Martin advised a number of neighbors of the Doten Avenue area were concerned about a person driving a pick-up truck shouting out slogans that are considered obscenities followed by racial comments. They were directed at residents of color in that neighborhood. The neighbors got together and called a community forum. The police spoke with the person committing these acts. Because there was no imminent threat of danger or destruction of property there is nothing the police could do. He has great respect for the neighbors and what they are doing and no tolerance for this type of action.

## **SUPERVISORS**

**Matt Veitch**

National Association of Counties Update

Supervisor Veitch reported their committee passed 10 resolutions including: maintaining HUD vouchers, homeless veterans, and the workforce investment & opportunity act funding. Major push of this Committee is to continue Community Block Grant funding.

Supervisor Veitch was appointed to the following committees: Community Economic and Workforce Development Committee, IT Standing Committee, International Economic Development Task Force, and Arts and Cultural Commission.

Saratoga Casino Hotel Foundation

Supervisor Veitch reported their grant program is open and the deadline is September 5<sup>th</sup>. Decisions will be made by September 19<sup>th</sup> followed by a presentation of the awards on September 28<sup>th</sup> at the casino hotel. This is for not-for-profit agencies.

Economic Development Committee

Supervisor Veitch reported they accepted snowmobiling grant funding for next year; named themselves as project manager for missing piece of Champlain Canal-way Trail in Town of Waterford; and approved Zim Smith Trail easements in Halfmoon.

**Tara Gaston**

Nothing at this time.

**ADJOURNMENT**

There being no further business, Mayor Kelly adjourned the meeting at 8:34 p.m.

Respectfully submitted,

Lisa Ribis  
Clerk

Approved: 8/21/18  
Vote: 5 - 0