



September 17, 2018

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Saratoga Springs City Center
522 Broadway
9:30 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
John Daley, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Joe O'Neill, Deputy Commissioner, DPW

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:30 a.m.

PUBLIC HEARING

1. Amend Chapter 118 of the City Code – Building Code Administration and Chapter 215 of the City Code - Taxicabs – Commissioner Martin stated this is to fix technical issues within the code in both chapters. The taxi code change was originally done as an ordinance and needs to be done as a Local Law. The code change for the Building Code Administration was changed in all areas of the code with the exception of one area which will be fixed with this amendment.

PRESENTATION

1. Adding Charter Review Update

CONSENT AGENDA

1. Approval of 9/4/18 Pre-Agenda Meeting Minutes
2. Approval of 9/4/18 City Council Meeting Minutes
3. Approve Budget Amendments – Regular (Increases)
4. Approve Budget Transfers - Regular
5. Approve Payroll 9/7/18 \$615,379.19
6. Approve Payroll 9/14/18 \$534,541.02
7. Approve Warrant - 2018 18MWSEP1 \$4,480,724.15
8. Approve Warrant – 2018 18SEP2 \$334,498.70

No comments.

MAYOR'S DEPARTMENT

Discussion and Vote: Approve Payment of Invoice – Eagle Mills

Mayor Kelly stated this is for Camp Saradac in the amount of \$1,518. She will be placing this on the Consent Agenda.

Appointment: Saratoga Casino Hotel Foundation

Mayor Kelly advised she will be appointing Deputy Mayor Lisa Shields.

Discussion and Vote: Accept Donation for 9/11 Remembrance Ceremony

Mayor Kelly stated this is for Advantage Press for the printing of the programs.

Discussion and Vote: Notice of Intent to Request Release of Funds for 18-19 Capital Projects, Saratoga Springs Housing Authority

Paul Feldman of the Housing Authority stated this is a routine matter. This is the first year HUD is requiring them to contract out to a company to perform an environmental review of the projects they are proposing to do through their capital fund. The funding is given to them by HUD to maintain their housing staff and doesn't require any new development.

Discussion and Vote: Authorization for Mayor to Sign Addendum One to Agreement with Northern Broadcasting, Inc. aka LookTV to Record Council and Other Meetings

No comments.

Mayor Kelly stated she will be adding an item: Discussion and Vote: Zoning Map Amendment.

Vince DeLeonardis, city attorney, advised this relates to the NRP Group - Tait Lane Allen Drive Proposed Map Amendment. The City's Planning Board did recommend that additional parcels be included. At the last public hearing, a resident introduced additional parcels that could be included. The Council will need to decide if the parcels can be added. If no, SEQRA and vote can be done at next meeting. If yes, the Council must vote to enlarge the amendment and re-notice a public hearing. The SEQRA and vote would happen after the public hearing. The third option would require a change to the Comprehensive Plan and the Council would have to start over and change the Comprehensive Plan.

Mayor Kelly recommended the Council go with the second option.

ACCOUNTS DEPARTMENT

Appointment: Complete Streets Advisory Board

Commissioner Franck advised this is a re-appointment of Ken Grey.

Discussion and Vote: Council Approval of the Asset Recognition Policy

Marilyn Rivers, director of risk and safety, advised all the departments reviewed this policy. It captures inventory and assets.

FINANCE DEPARTMENT

Discussion and Vote: 2017 Fund Balance Reserve & Assignment Recommendations

Commissioner Madigan advised recommendations have been given to the Council. This will prepare them for the budget process.

Discussion and Vote: Budget Amendment – Payroll

No comments.

Discussion and Vote: Budget Transfers – Payroll and Benefits

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Agreement with Bellamy Construction Co., Inc. for the Kaydeross Ave Wes Water Main Upgrade Project

Tim Wales, city engineer, advised this is for the Rt. 9 / Kaydeross Avenue water main replacement. The contract was awarded to Bellamy at the last City Council meeting.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Establish a New Position – Battalion Fire Chief

Commissioner Martin advised this position is within the Fire Department and will be reporting to the Chief. This person will be overseeing building and fire code operations. The salary for this position is \$105,000.

Discussion and Vote: Authorization for an Employee to Donate 23 Sick Days to Another Employee in DPS

Commissioner Martin stated he will be moving this to the Consent Agenda.

Discussion and Vote: Amend Chapter 118 of the City Code – Building Code Administration

No comments.

Discussion and Vote: Amend Chapter 215 of the City Code – Taxicabs

No comments.

Announcement: Retirement of Sgt. Andrew Prestigiacomio

Commissioner Martin stated Sergeant Prestigiacomio will be retiring on September 21, 2018 after 20 years of service in the Police Department.

Commissioner Martin announced the Public Safety Forum will be held tonight at 5:30 p.m. in the City Center – Room B of the main hall.

SUPERVISORS

Mayor Kelly read the agendas for the supervisors in their absence.

Matt Veitch

1. Zim Smith Trail Update

Tara Gaston

1. Nothing at this time.

EXECUTIVE SESSION

Mayor Kelly moved and Commissioner Scirocco seconded to adjourn into executive session for the proposed acquisition, sale or lease of real property when publicity would affect the value thereof at 9:47 a.m.

Ayes – All

The Council returned at 10:22 a.m. Mayor Kelly reported nothing was decided to report to the public.

ADJOURN

Mayor Kelly adjourned the meeting at 10:22 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 10/2/18
Vote: 5 - 0