



City of Saratoga Springs
RECREATION COMMISSION
15 Vanderbilt Avenue, Saratoga Springs, New York 12866
518-587-3550 x2300 Fax 518-584-1748
www.SaratogaRec.com

Derrick LeGall
Recreation Commission Chair
Alphonse Lambert
Amy Smith
Robert Manasier
Cheryl Smith
John Dowd
Michelle Merola

Recreation Commission Meeting
Tuesday, September 24, 2019
6:30 pm
Saratoga Springs Recreation Center

Attendance

Public Comment

Saratoga Senior Advisory Committee

1. Discussion and Vote: Recreation Commission Meetings
2. Discussion and Vote: Donation - Saratoga Springs Friends of Recreation Fund - Camp Saradac Scholarship-Field Trip Transportation \$5,275
3. Discussion and Vote: Donation - Saratoga Springs Friends of Recreation Fund - Jonathan Noonan Dugout Project \$15,430
4. Discussion and Vote: Donation – WGY Christmas Wish - \$835.00
5. Discussion and Vote: Donation – Friends of Recreation Golf Tournament Basket Items
6. Discussion and Vote: Recreation Master Plan
7. Discussion and Vote: Printed Shirts Quote
8. Discussion and Vote: 2020 Rates and Fees
9. Discussion and Vote: Playground
10. Discussion: Skate Park RFP
11. Discussion: Veterans Memorial Park
12. Discussion: Recreation Center
13. Discussion: General Budget
14. Discussion: Directors Report
15. Discussion: Program Report
16. Discussion and Vote: Soccer Goals - \$1,724.00

Executive Session: Personnel

Adjournment - Next Meeting – Tuesday, October 29, 2019 - 6:30 pm at the Recreation Center, 15 Vanderbilt Avenue, Saratoga Springs, NY 12866. Other meeting dates are November 19, 2019 and December 10, 2019.



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Recreation Commission Meeting
Tuesday, September 24, 2019
6:30 pm
Saratoga Springs Recreation Center

Attendance – Amy Smith, Robert Manasier, Derrick Legall, Alphonse Lambert, & Michelle Merola.
John Hirliman

Public Comment – There was no public comment.

Saratoga Senior Advisory Committee – The Saratoga Senior Advisory Committee will be meeting with John Hirliman after their proposal is completed.

Jonathan Noonan's family raised \$15,430.00 in four weeks. DPW has started the Jonathan Noonan Dugout project at Veterans Memorial Park. John Hirliman explained that Phil Stessan from DPW will be doing the sign. The Visitor's dugout was completed. On opening night, the Noonan Family will throw out the first pitch. DPW will be there. DPW was doing a great job. This was the crews first time building a block dugout.

The Friends of Recreation will be having a Golf Tournament. There will be raffle prizes including Race Track box seats and swag. Amy Smith will be donating a one night stay at the Saratoga Arms.

The Saratoga Springs Recreation Commission meeting was called to order at 7:15pm by Derrick Legall, Chairman.

1. Discussion and Vote: Recreation Commission Meetings – **The motion to approve the Recreation Commission meeting minutes and 2020 meeting schedule was made by Alphonse Lambert and seconded by Michelle Merola.** Discussion: The Recreation Commission meeting will be the last Tuesday of the month. The 2020 Meeting dates will be Tuesday, January 28, 2020 6:30 PM, Tuesday, February 25, 2020 6:30 PM, Field User Meeting Tuesday, March 31, 2020 5:30 PM, Tuesday, March 31, 2020 6:30 PM, Tuesday, April 28, 2020 6:30 PM, Tuesday, May 26, 2020 6:30 PM, Tuesday, June 30, 2020 6:30 PM, Budget Workshop Tuesday, July 21, 2020 6:30 PM, Tuesday, July 28, 2020 6:30 PM, No August Meeting, Tuesday, September 29, 2020 6:30 PM, Tuesday, October 27, 2020 6:30 PM, *3rd Tuesday* Tuesday, November 17, 2020 6:30 PM, and, *2nd Tuesday* Tuesday, December 08, 2020 6:30 PM. **The motion was approved by voice vote.**
2. Discussion and Vote: Donation - Saratoga Springs Friends of Recreation Fund - Camp Saradac Scholarship-Field Trip Transportation \$5,275 - **The motion to accept the Saratoga Springs Friends of Recreation Fund – Camp Saradac-Field Transportation donation of \$5,275.00 was made by Amy Smith and seconded by Robert Manasier.** Discussion: The donation was for \$3,000.00 towards the Field trips and \$2,275.00 towards Camp Saradac scholarships. The donation will be going to the City Council. **The motion was approved by voice vote.**



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3. Discussion and Vote: Donation - Saratoga Springs Friends of Recreation Fund - Jonathan Noonan Dugout Project \$15,430 - **The motion to accept the Saratoga Springs Friends of Recreation Fund – Jonathan Noonan Dugout Project \$15,430.00 donation was made by Robert Manasier and seconded by Alphonse Lambert.** Discussion: Jonathan Noonan’s family raised \$15,430.00 in four weeks. DPW has started the Jonathan Noonan Dugout project at Veterans Memorial Park. John Hirliman explained that Phil Stessan from DPW will be doing the sign. The Visitor’s dugout was completed. Opening night the Noonan Family will throw out the first pitch. DPW will be there. DPW was doing a great job. This was the crews first time building concrete dugouts. The Power will need to be run. The donation will be going to the City Council. **The motion was approved by voice vote.**
4. Discussion and Vote: Donation – WGY Christmas Wish - \$835.00 - **The motion to accept the WGY Christmas Wish \$835.00 Camp Scholarship donation was made by Amy Smith and seconded by Michelle Merola.** The donation will be going to the City Council. **The motion was approved by voice vote.**
5. Discussion and Vote: Donation – Friends of Recreation Golf Tournament Basket Items - **The motion to donate Friends of Recreation Golf Tournament basket items valued at \$275.00 was made by Amy Smith and seconded by Michelle Merola.** Discussion: The Recreation Department is requesting to donate the following items as a raffle prize for the Friends of Recreation Golf Tournament: A 4 pack for public/family skating. Valued at \$40.00, one free youth program or clinic excluding camp. Valued up to \$135.00, and Swag and Sports Supplies: Jersey, T-shirts, Soccer ball, Basketball, etc. – Valued Up to \$100.00 for a total value up to \$275.00. **The motion was approved by voice vote.**
6. Discussion and Vote: Recreation Master Plan - **The motion to approve Recreation Master Plan was made by Amy Smith and seconded by Alphonse Lambert.** Discussion: The final version was submitted to the Recreation Commission. The Recreation Master Plan will be going to the City Council for adoption. **The motion was approved by voice vote.**
7. Discussion and Vote: Printed Shirts Quote - **The motion to approve the Printed Shirt quote pricing to Walton’s Sports Shop was made by Amy Smith and seconded by Michelle Merola.** Discussion: The prices were Reversible Mesh Jerseys \$10.99 each, and Basketball Coaches and Tiny B-ball T-shirts \$5.95 each. **The motion was approved by voice vote.**
8. Discussion and Vote: 2020 Rates and Fees – The Recreation Commission discussed the 2020 Rates and fees. The Software systems that the City was reviewing had resident and nonresident fees. The Recreation Commission discussed the topic of the Department going to a resident and nonresident fees tier system. John Hirliman explained that municipalities are different. John Hirliman explained that there was a Little League/Pop Warner/Miss Softball/Cal Ripkin rates, School rates, adult rates, travel rates, youth rates, practice football rate, light rates, etc. The new fee structure will affect groups such as the Greenfield Yellow Jackets U16. Amy Smith recommended simplifying the Field fee rates. The groups that used the field should pay for the use. Amy Smith confirmed that program access would be to all. It would be a perception. Alphonse Lambert said he believed it did not matter. Robert Manasier said that school district residents are not paying City taxes. Amy Smith stated it was semantics. Amy Smith stated that Cheryl Smith at the last meeting adamantly wanted to keep the three tier system. Michelle Merola believed that consistency was important. **The motion to approve the 2020 fee schedule as submitted was made by Alphonse Lambert and seconded by Robert Manasier. The motion was approved by voice vote.**



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9. Discussion and Vote: Playground **The motion to accept the Kompan Playground plan with the discussed revisions was made by Michelle Merola and seconded by Alphonse Lambert.** Discussion: John Hirliman submitted the GameTime and Kompan playground proposals. John Hirliman had given both companies budget for comparison. Game Time stayed within the budget requested. John Hirliman said that the Kompan proposal that was submitted to the Commission included \$510,000 in surfacing totaling \$1.2 Million. Kompan proposal was more expensive. The cost will need to be cut. The Zipline at West Side drags on the ground. John Hirliman said the footings went bad. Game Time was great at East Side Rec. John Hirliman showed Game Times proposal. Michelle Merola liked the color of the playground. Amy Smith requested something unique at Veterans Memorial Park. She wanted the playground to be different than the other parks. John Hirliman said the City could pick and choose products from both companies or one company. A minimum of \$200,000.00 will need to be raised for the Playground. John Hirliman was looking for direction so Friends of Recreation were looking to raise funds. **The motion was approved by voice vote.**
10. Discussion: Skate Park RFP – Commissioner Madigan will be recommending using surplus funds for the Skate Park. John Hirliman explained that the Bowl coping repair by itself was too small of a job for companies to come out and complete. John Hirliman was working on a Skate Park RFP.
11. Discussion: Veterans Memorial Park – The Jonathan Noonan Dugout project was discussed.
12. Discussion: Recreation Center – Derrick Legall mentioned that parents want the Rec. Center back. John Hirliman will find out additional information after the September 26, 2019 meeting. The contractors were working hard on completing City Hall.
13. Discussion: General Budget - The Recreation Commission discussed the general budget. John Hirliman submitted the loss report for January 1 – August 31, 2019 in the amount of \$100,000.00. Amy Smith asked when the Software program will go online. The Recreation Commission discussed the Community Pass Capture point and Civic Plus Software program demos. The Recreation Software award of bid to Capture Point Community Pass will be going to the City Council. The City will be reviewing the contract verbiage.
14. Discussion: Directors Report-John Hirliman gave his Directors Report.
15. Discussion: Program Report – John Hirliman gave the Program Statistical report.
16. Discussion and Vote: Soccer Goals - \$1,724.00 – **The motion to pay for the set of soccer goals was made by Alphonse Lambert and seconded by Amy Smith.** Discussion: DPW notified John Hirliman that one goal was separating. The goals had to be ordered right away for the Soccer season. **The motion was approved by voice vote.**

Executive Session: Personnel – The Recreation Commission went into executive session.

The meeting was adjourned. The next Recreation Commission meeting will be on Tuesday, October 29, 2019 at 6:30pm at the Recreation Center, 15 Vanderbilt Avenue, Saratoga Springs, NY 12866.

Respectfully submitted,

Kathleen Lanfear
2019-09-24 Saratoga Springs Recreation Commission Minutes