



October 1, 2018

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Saratoga Springs City Center
522 Broadway
9:30 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Peter Martin, Commissioner of DPS

STAFF PRESENT: Lisa Shields, Deputy Mayor
Mike Sharp, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts

Vince DeLeonardis, City Attorney

EXCUSED: Joe O'Neill, Deputy Commissioner, DPW
John Daley, Deputy Commissioner, DPS

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 9:31 a.m.

EXECUTIVE SESSION

Mayor Kelly moved and Commissioner Martin seconded to adjourn into executive session for the proposed, pending or current litigation: Pringle v. City of Saratoga Springs ZBA et. al. and collective bargaining for fire chiefs at 9:32.m.

Ayes – All

The Council returned at 10:07 a.m. Mayor Kelly reported nothing was decided to report to the public.

PRESENTATION

1. 2019 Comprehensive Budget – Commissioner Madigan stated this is the Charter required presentation.

CONSENT AGENDA

1. Approval of 9/17/18 City Council Meeting Minutes
2. Approval of 9/17/18 Pre-Agenda Meeting Minutes
3. Approve Use of Insurance Reserve Resolution #3
4. Approve Budget Amendment – Use of Insurance Reserve #3

5. Approve Budget Amendments – Regular (Increases)
6. Approve Budget Transfers – Regular
7. Approve Payroll 9/21/18 \$534,117.59
8. Approve Payroll 9/28/18 \$504,183.25
9. Approve Warrant – 2018 18MWSEP2 \$24,184.74
10. Approve Warrant – 2018 18OCT1 \$1,314,669.99

No comments.

MAYOR'S DEPARTMENT

Presentation: Charter Review Update

No comments.

Discussion and Vote: PILOT Agreement Between City of Saratoga Springs and The Link at SOBRO Housing Development Fund Company, Inc. et. al.

Vince DeLeonardis, city attorney, advised the 2017 City Council passed a resolution regarding the project on South Broadway. They met to formalize the pilot agreement; a 30 year agreement for affordable housing portion of project.

Commissioner Martin requested a copy of the resolution and draft agreement.

Announcement: Saratoga Springs Recreation Master Plan Public Meeting

John Hirliman of the Recreation Department advised this Thursday at 6:30 pm Greenplay will be giving a presentation on the Master Plan with a final report coming within 6 weeks. John will share the survey report and post on the website.

Announcement: Recreation Basketball Is On

John Hirliman wanted to let the public know the basketball program is still going on even with the gym being in use by City employees. They are using other locations within the school district.

Discussion and Vote: Accept \$820 WGY Christmas Wish / Curtis Lumber Donation

John Hirliman advised a donation of \$820 was made to Camp Saradac from WGY Christmas Wish & Curtis Lumber.

Discussion and Vote: Authorization for the Mayor to Sign the Town of Wilton Agreement

John Hirliman advised this agreement is for the volleyball program and rental fees for their gym.

Mayor Kelly advised she would like to move this item to their agenda.

Discussion and Vote: Authorization for the Mayor to Sign Agreement with the YMCA

John Hirliman advised this is for the volleyball clinic.

Mayor Kelly advised she is moving this item to the Consent Agenda.

Discussion and Vote: Authorization for the Mayor to Sign Grant Application for DCTC Capital District Smart Communities Program

Kate Maynard of the Planning Department advised this is the first time this has been offered. This is to provide assistance to communities who are looking to implement their Smart Communities Initiatives. They are deciding if they want to lease or own the lighting. The total project is \$20,000 with a 25% match from the City.

Discussion and Vote: Authorization for the Mayor to Sign Modification 2 to NYSERDA Agreement No. 39520 (Cleaner Greener Communities Grant)

Kate Maynard advised this is relating to the UDO for the extension of time.

Discussion and Vote: Sick Time Donation

Vince DeLeonardis advised he is donating 32 hours sick to Trish Bush.

Mayor Kelly stated she will be moving this item to the Consent Agenda.

ACCOUNTS DEPARTMENT

Discussion and Vote: Set 2020 – 2021 Salaries for City Council

Commissioner Franck provided the Council with a proposed resolution. Mike Sharp put together a financial analysis with zero change. No salaries are set in the proposed Charter. He is bringing this resolution forward to set salaries for the City Council for 2020 – 2021 so it will also appear in the financial analysis.

Mayor Kelly stated she is not in agreement with doing this as they are working on a salary study. If they want more people to run for these offices they need to raise the salaries.

Commissioner Franck asked Mayor Kelly to provide those salary numbers before the November election so they know they have the most accurate numbers to work from. This has to do with the next elected group of officials. If someone doesn't like \$14,500 give him a friendly amendment by tomorrow. He will take #1 out of the resolution.

Commissioner Scirocco stated the Charter would have to pass in order for the salary to take effect.

Commissioner Franck stated the reason the salary was taken out of the Charter to give them the ability to work going forward.

Vince DeLeonardis, city attorney, advised the Council can only change salaries for future Council. A change for the current Council can only be done by referendum.

Commissioner Madigan stated NYCOM does salary surveys for elected officials. Salaries are out there; there isn't much that has to happen to review. She is willing to set a max for new members to give accurate numbers going forward. She believes \$14,500 is too low.

Deputy Mike Sharp stated the process isn't the same. The steps to increase the salaries wouldn't impact the financial analysis of the Charter as the salary is no longer in the Charter; it's only the process.

Commissioner Franck stated they should give the number to make it black and white. He is trying to take questions away from the vote. People are going to vote with their wallet. The financial analysis is for the next full term of the Charter.

Commissioner Madigan stated it is a good idea to put out exactly what the new Charter will cost. She doesn't see salaries going higher than \$20,000 for commissioners and the mayor. The 2 at-large members should not be at \$20,000.

Commissioner Franck stated it will be up to the next Council to decide what the 2 at-large members salaries will be.

Commissioner Scirocco suggested starting along the lines of the supervisors.

Award of Bid: Traffic Signal Equipment to General Traffic Equipment Corporation

No comments.

FINANCE DEPARTMENT

Announcement: 2019 Budget Workshops

Commissioner Madigan advised of the following dates, time, and departments for budget workshops:

- Wednesday, October 17th from 1 – 3 p.m. for the Accounts Department, Finance Department, and Recreation Department.
- Monday, October 22nd from 5 – 7 pm. for the Department of Public Works and the Capital Budget.
- Wednesday, October 24th from 1 – 3 p.m. for the Mayor's Department and Department of Public Safety.

Set Public Hearing: 2019 Comprehensive Budget

No comments.

Discussion and Vote: Budget Amendment – Payroll and Benefits

No comments.

Discussion and Vote: Budget Transfers – Payroll and Benefits

No comments.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval to Pay Invoice – Capital Tractor, Inc.

Commissioner Scirocco advised this invoice was created prior to a purchase order being in place.

Discussion and Vote: Authorization for the Mayor to Sign Curb Agreements

Commissioner Scirocco advised he will be bringing forward 3 agreements.

Discussion and Vote: Authorization for the Mayor to Sign Contract with Atlantic Underwater Services, Inc. for the Water Tank Inspections at the Water Treatment Plant

No comments.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for the Mayor to Sign Contract with Biometrics4All, Inc.

Commissioner Martin advised this is for digital fingerprinting in the amount of \$23,890.

Discussion and Vote: Authorization for the Mayor to Sign Contract with General Traffic Equipment Corp.

No comments.

Discussion and Vote: Sick Time Donation

Commissioner Martin advised he will be moving this to the Consent Agenda.

Set Public Hearing: Amend Chapter 225 of the City Code – Vehicles & Traffic with Respect to Application of Time Limits for ON Street Parking Both Sides of Maple Avenue from Parking Lot North of City Hall to Parking Lot North of City Center

No comments.

Discussion and Vote: Authorization to Pay Invoice to Powerphone, Inc.

Commissioner Martin advised this is in the amount of \$1,972 for training on line for the public safety dispatch.

SUPERVISORS

Matt Veitch

1. Nothing at this time.

Tara Gaston

1. Nothing at this time.

ADJOURN

Mayor Kelly adjourned the meeting at 11:10 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 10/16/18
Vote: 5 - 0