



October 19, 2020

CITY OF SARATOGA SPRINGS
City Council Pre-Agenda Meeting
Music Hall
474 Broadway
10:00 AM

PRESENT: Meg Kelly, Mayor
Michele Madigan, Commissioner of Finance
John Franck, Commissioner of Accounts
Anthony Scirocco, Commissioner of DPW
Robin Dalton, Commissioner of DPS

STAFF PRESENT: Deidre Ladd, Deputy Commissioner, Finance
Maire Masterson, Deputy Commissioner, Accounts
Joe O'Neill, Deputy Commissioner, DPW
Eileen Finneran, Deputy Commissioner, DPS

Vince DeLeonardis, City Attorney

EXCUSED: Lisa Shields, Deputy Mayor

Matthew Veitch, Supervisor
Tara Gaston, Supervisor

CALL TO ORDER

Mayor Kelly called the meeting to order at 10:00 a.m.

PUBLIC HEARINGS

1. 2021 Proposed Comprehensive Budget: Commissioner Madigan advised this is the first public hearing required for the budget. This public hearing will be closed tomorrow night and another will be set to remain open until a vote is taken on the budget. Sales tax was down 58% in August from 2019 and down 38% for the summer from 2019.

EXECUTIVE SESSION

1. Article 7 Tax Certiorari
2. Sale, lease or acquisition of property where disclosure would affect value

CONSENT AGENDA

1. Approval of 03/17/2020 City Council Meeting Transcript
2. Approval of 04/20/2020 Pre-Agenda Meeting Transcript
3. Approval of 04/21/2020 City Council Meeting Minutes
4. Approval of 05/05/2020 City Council Meeting Minutes
5. Approval of 05/15/2020 City Council Meeting Minutes
6. Approval of 05/18/2020 Pre-Agenda meeting Minutes
7. Approval of 05/19/2020 City Council Meeting Minutes

8. Approval of 06/02/2020 City Council Meeting Minutes
9. Approval of 06/16/2020 City Council Meeting Minutes
10. Approval of 07/06/2020 Pre-Agenda Meeting Transcript
11. Approval of 08/03/2020 Pre-Agenda Meeting Transcript
12. Approval of 08/04/2020 City Council Meeting Transcript
13. Approval of 09/17/2020 City Council Meeting Minutes
14. Approval of 09/17/2020 City Council Meeting Transcript
15. Approval of 10/01/2020 City Council Meeting Minutes
16. Approval of 10/06/2020 City Council Meeting Minutes
17. Approve Budget Amendments – Debt Service
18. Approve Budget Amendments – Insurance
19. Approve Budget Amendments – Regular (Increases)
20. Approval Payroll 10/09/2020 \$499,697.49
21. Approval Payroll 10/16/2020 \$492,881.8
22. Approval Warrant – 2020 20MWOCT1 \$619,198.03
23. Approve Warrant – 2020 20OCT2 \$669,769.66

No comments.

MAYOR'S DEPARTMENT

Proclamation: John Wine Retirement

No comments.

Announcement: Community Development Citizen Advisory Committee Recommendations for Third Tranche of CDBG-VC Funding via Substantial Amendment to the 2019 CDBG PY Action Plan

Lindsay Connors advised they received approximately \$360,000 in the third tranche of the CARES Act funding. There will be a presentation on the recommendations tomorrow night.

Announcement: Public Comment Period Opened – 2019 CDBG PY Substantial Amendment – CDBG-VC Third Tranche Funding Allocations

No comments.

Set Public Hearing: 2019 CDBG PY Substantial Amendment – CDBG-CV Third Tranche Funding Allocations

No comments.

Announcement: COVID-19 Small Business Grant Program

Lindsay Connors advised this is a venture to make sure they can use some of the third tranche funding to support some of our small businesses during this difficult time.

Announcement: Homeless Court

No comments.

Discussion and Vote: Authorization for the Mayor to Sign Addendum with Goldberger & Kremer

Mayor Kelly advised the cap for the contract needs to be increased by another \$10,000.

Discussion and Vote: Approval to Pay Invoice Dated 9/30/20 to Goldberger & Kremer in the Amount of \$1,965.50

No comments.

Discussion and Vote: Authorize the Mayor to Execute Air Rights Easement Amendment

Vince DeLeonardis, city attorney,

Discussion and Vote: Authorize the Mayor to Execute City Center Lease Amendment

Vince DeLeonardis, city attorney, advised this amendment is for a change in the time City employees are allowed to park in the structure at no charge. The new time will be from 7:30 a.m. – 5:30 p.m.

ACCOUNTS DEPARTMENT

Discussion and Vote: Accept Donation of Hand Sanitizer from Cooperstown Distillery

No comments.

Discussion and Vote: Merit for Referral and Review to City and County Planning Boards – Congress Park Centre PUD

Vince DeLeonardis, city attorney, advised this PUD contained an expiration date. There is no change in the PUD; just looking to extend the expiration date.

FINANCE DEPARTMENT

Announcement: 2021 Budget Workshop Meeting Schedule

Commissioner Madigan advised the proposed dates for the workshops are October 22, 2020 at 6 p.m.; October 26, 2020 at 6 p.m.; October 28, 2020 at 6 p.m.; and October 29, 2020 at 6 p.m.

Set Public Hearing: 2021 Budget – City of Saratoga Springs

No comments.

Discussion: Local Economy and Sales Tax

Commissioner Madigan advised she spent time on the phone last week with NYS Tax and Finance. She suggested shopping local helps. If you can't find what you are looking for locally, order on line as the City gets tax revenue from that.

Discussion and Vote: Budget Amendments – Payroll

No comments.

Discussion and Vote: Budget Transfers – Payroll

No comments.

Discussion and Vote: Budget Transfers – Benefits

No comments.

Discussion and Vote: Budget Transfers - Insurance

No comments.

Discussion and Vote: Budget Transfers – City Center Contingency

No comments.

Commissioner Madigan advised she is adding a discussion: 2020 Charter Proposal.

PUBLIC WORKS DEPARTMENT

Discussion and Vote: Approval to Pay Invoice #211849, #212114, and #212407 in the Amount of \$6,087 to Palette Stone Corp.

Commissioner Scirocco advised this is concrete for the Katrina Trask project.

Discussion and Vote: Approval to Pay Invoice #212408 and #526651 in the Amount of \$1,153 to Palette Stone Corp.

Commissioner Scirocco advised this is for materials used to replace 220 lineal feet of sanitary sewer pipe on Long Alley.

Discussion and Vote: Approval to Reimburse Employee #1792 in the Amount of \$34.90 to Turbo Charger Wastegate Actuator

Commissioner Scirocco pulled this item from his agenda.

Discussion and Vote: Authorization for Mayor to Sign Change Order #7 with Collett Mechanical, Inc. for City Hall Renovation – HVAC

Commissioner Scirocco advised this change order is for \$4,198.72 and includes a credit of \$6,600.

PUBLIC SAFETY DEPARTMENT

Discussion and Vote: Authorization for Mayor to Sign Contracts with Saratoga County for STOP DWI and STOP DWI Crackdown Funding

Commissioner Dalton advised this contract pays the City \$39,000 in two installments.

Discussion and Vote: Authorization for Mayor to Sign Agreement with Auctions International

Commissioner Dalton advised this is for the sale of equipment and vehicles.

Commissioner Dalton advised she too would like to add a discussion regarding the Charter change proposal.

SUPERVISORS

Mayor Kelly read the supervisors' agendas are as follows:

Matt Veitch

1. Trails Committee Update
2. Next Wave Communities – Ballston Spa
3. Animal Shelter Contracts

Tara Gaston

1. COVID-19 Update
2. Board of Supervisors October Meeting
3. Public Forum

EXECUTIVE SESSION

Mayor Kelly moved and Commissioner Franck seconded to move into executive session for these matters: Article 7 tax cert and sale, lease, or acquisition of property where disclosure would affect the value at 10:19 a.m.

Ayes – All

Council returned at 11:24 a.m.

Commissioner Franck is adding an item to his agenda regarding the settlement of an Article 7 case.

ADJOURN

Mayor Kelly adjourned the meeting at 11:26 a.m.

Respectfully submitted,

Lisa Ribis
Clerk

Approved: 11/2/2020
Vote: 5 - 0